



# Public Document Pack STROUD DISTRICT COUNCIL

Council Offices • Ebley Mill • Ebley Wharf • Stroud • GL5 4UB  
Telephone 01453 766321  
www.stroud.gov.uk Email: [democratic.services@stroud.gov.uk](mailto:democratic.services@stroud.gov.uk)

23 November 2022

## COMMUNITY SERVICES AND LICENSING COMMITTEE

A meeting of the Community Services and Licensing Committee will be held on **THURSDAY, 1 DECEMBER 2022** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm**

Kathy O'Leary  
Chief Executive

**Please Note:** The meeting is being held in the Council Chamber at Stroud District Council and will be streamed live on the Council's [YouTube Channel](#). A recording of the meeting will be published onto the [Council's website](#). The whole of the meeting will be recorded except where there are confidential or exempt items, which may need to be considered in the absence of press and public.

If you wish to attend this meeting, please contact [democratic.services@stroud.gov.uk](mailto:democratic.services@stroud.gov.uk).  
This is to ensure adequate seating is available in the Council Chamber.

### AGENDA

1. **APOLOGIES**  
To receive apologies of absence.
2. **DECLARATION OF INTERESTS**  
To receive declarations of interest.
3. **MINUTES (Pages 5 - 8)**  
To approve the minutes of the meeting held on 15 September 2022.
4. **PUBLIC QUESTION TIME**  
The Chair of the Committee will answer questions from members of the public submitted in accordance with the Council's procedures.

#### **DEADLINE FOR RECEIPT OF QUESTIONS** **Noon on Friday, 25 November 2022**

Questions must be submitted to the Chief Executive, Democratic Services,  
Ebley Mill, Ebley Wharf, Stroud and can be sent by email to  
[Democratic.services@stroud.gov.uk](mailto:Democratic.services@stroud.gov.uk)

5. **MEMBER QUESTIONS**  
See Agenda Item 4 for deadlines for submission.
6. **PERFORMANCE MONITORING Q1 (Pages 9 - 36)**  
To review the Performance Monitoring Report for Q1.
7. **PERFORMANCE MONITORING Q2 (Pages 37 - 52)**  
To review the Performance Monitoring Report for Q2.
8. **COMMUNITY SERVICES AND LICENSING COMMITTEE BUDGET MONITORING Q1 2022/23 (Pages 53 - 60)**  
To present the 2022/23 forecast outturn position against the revenue budgets and Capital Programme that the Committee is responsible for, in order to give an expectation of possible variances against budget.
9. **COMMUNITY SERVICES AND LICENSING BUDGET MONITORING REPORT Q2 2022/23 (Pages 61 - 68)**  
To present the 2022/23 forecast outturn position against the Revenue Budget and Capital Programme that the Committee is responsible for in order to give expectation of possible variances against the budget.
10. **COMMUNITY SERVICES AND LICENSING COMMITTEE REVENUE ESTIMATES – REVISED 2022/23 AND ORIGINAL 2023/24 (Pages 69 - 106)**  
To present to the committee the revised estimated for 2022/23 and original estimated for 2023/24.
11. **VEHICLE EMISSIONS POLICY FOR TAXI AND PRIVATE HIRE VEHICLES FOR CONSULTATION (Pages 107 - 120)**  
Committee to consider an Interim Taxi and Private Hire Vehicle Emissions Policy as proposed by the Taxi Emissions Task and Finish Group and to approve it prior to formal consultation.
12. **CCTV IN TAXI AND PRIVATE HIRE VEHICLES (Pages 121 - 146)**  
Consider the results of the survey on whether there are local circumstances that would make it proportionate to impose mandatory CCTV in Stroud licensed taxi and private hire vehicles.
13. **APPOINTMENTS**
  - (a) Appointment to Know Your Patch
  - (b) Appointment to Woodchester Park Mansion
14. **MEMBER/OFFICER REPORT (TO NOTE)**
  - (a) Museum in the Park (Cowle Trust) (Pages 147 - 148)
  - (b) Police and Crime Panel (Pages 149 - 152)
  - (c) Citizens Advice
  - (d) Mental Health Champions (Pages 153 - 154)
  - (e) Homestart (Pages 155 - 168)
  - (f) Woodchester Park Mansion (Pages 169 - 170)
  - (g) Progress update on Stroud Lido (Pages 171 - 172)
  - (h) Progress on Local Authority Trading Company (LATC) Information Sheet (Pages 173 - 174)

**15. WORK PROGRAMME (Pages 175 - 176)**

To consider the work programme.

**Members of Community Services and Licensing Committee**

**Councillor Chris Brine (Chair)**

Councillor Gordon Craig

Councillor Kate Crews

Councillor Jonathan Edmunds

Councillor Trevor Hall

Councillor Julie Job

**Councillor Beki Aldam (Vice-Chair)**

Councillor John Jones

Councillor Gill Oxley

Councillor Nigel Prenter

Councillor Steve Robinson

Councillor Ken Tucker

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## COMMUNITY SERVICES AND LICENSING COMMITTEE

15 September 2022

7.00 pm - 7.43 pm

Council Chamber

### Minutes

#### Membership

##### **Councillor Chris Brine (Chair)**

Councillor Kate Crews  
Councillor Jonathan Edmunds  
Councillor Jessie Hoskin  
Councillor Julie Job  
Councillor Gordon Craig\*

\*= Absent

##### **Councillor Beki Aldam (Vice-Chair)**

Councillor John Jones  
Councillor Gill Oxley  
Councillor Nigel Prenter  
Councillor Ken Tucker  
Councillor Trevor Hall\*

#### Officers in Attendance

Strategic Director of Communities	Head of Community Services
Community Health & Wellbeing Manager	Physical Activity & Health Development
Democracy & Information Governance Officer	Manager

#### Other Member(s) in Attendance

Councillor Ross

The Chair, Councillor Brine opened the meeting with an expression of sadness at the passing of Her Majesty the Queen. The Committee joined the Chair in a minute's silence to mourn and reflect on the life and legacy of her Majesty the Queen.

The Chair, Councillor Brine proposed that the meeting be restricted to essential items of business only as a mark of respect during the period of national mourning.

After being put to a vote, the Motion was carried.

#### **CSLC.014 Apologies**

Apologies for absence were received from Councillors Craig and Hall.

#### **CSLC.015 Declaration of Interests**

There were none.

#### **CSLC.016 Minutes**

**RESOLVED** That the Minutes of the meeting held on 23 June 2022 were approved as a correct record.

## **CSLC.017 PLAY AREA CONSULTATION AND DEVELOPMENT ACTION PLAN RECOMMENDATIONS**

The Physical Activity & Health Development Manager introduced the report and advised Community Services and Licensing Committee approved the Plan Area Development and Action Plan in February 2022 which began the review of the 32 Stroud District Council owned play areas in the district. The plan outlined the stages which were required to be undertaken in order to invest £300K Contain Outbreak Management Fund (COMF) funding. These were:

- Stage 1 – Physical Condition Survey undertaken by the Royal Society for the Prevention of Accidents (RoSPA).
- Stage 2 (insight) – Ethos and Leisure Net were appointed to conduct community consultation and data analysis.
- Stage 3 (identify) – A Task and Finish Group (T&F) analysed the data from both external reports and conducted site visits to identify a list of recommendations for investment, repair and repurpose.

Councillor Aldam Group advised Committee she had enjoyed being part of the T&F Group and that Officers had also spoken to residents in the community as part of the consultation to help deliver ambitions for play areas for all ages and abilities.

Councillor Jones enquired if the play areas would be subject to weekly or monthly maintenance and vandalism inspections. The Physical Activity & Health Development Manager advised Ubico undertook inspections in addition to the Neighbourhood Wardens. The Head of Community Services advised there was currently a back log of repairs due to Covid-19, however inspections were regularly undertaken.

Councillor Edmunds questioned what would happen with the 3 sites recommended for repurposing and what feedback was received around teenagers. The Physical Activity & Health Development Manager responded that public consultation had been undertaken and community consultation would be undertaken for the recommended repurposed areas.

Proposed by Councillor Prenter and seconded by Councillor Aldam.

On being put to the vote, the Motion was carried unanimously.

- RESOLVED**
- a) **To approve the recommendations for investment on identified SDC own play areas.**
  - b) **Delegate Authority to Strategic Director of Communities in consultations with the Chair & Vice Chair of Community Services and Licensing on the value of investment in each play area identified for investment.**

## **CSLC.018 Health, Wellbeing and Physical Activity Action Plan 2022-25**

The Community Health and Wellbeing Manager introduced the report and advised the plan had been produced to collate the Health and Wellbeing aspects contained within the Leisure and Wellbeing Strategy, Housing Strategy, Physical Activity Plan and the Council Plan into one document. She continued and provided an overview of the 5 themes listed within the plan, which were:

- Community Resilience and Wellbeing
- Healthy, Affordable Homes
- Supporting Better Mental Health

- Encouraging Physical Activity
- Healthy Ageing

Councillor Oxley asked for clarification on the physical recommendations outlined on page 201 for the age brackets of 19-64 and over 65+ explaining the guidance was very similar. The Physical Activity & Health Development Manager advised that there would be overlaps in guidance and the over 65+ guidance also included activities to improve balance and co-ordination which the 16-64 didn't include.

In response to a query asked by Councillor Edmunds about self-harm, the Community Health and Wellbeing Manager explained Gloucestershire County Council were undertaking work however it was not a Stroud priority currently.

Proposed by Councillor Prenter and seconded by Councillor Aldam.

On being put to the vote, the Motion was carried unanimously.

**RESOLVED        To adopt the Health & Wellbeing Plan 2022-25.**

The Chair, Councillor Brine closed the meeting by informing Committee that Mike Hammond, Head of Community Services would be leaving the organisation in October after 33 years of service where Mike started his career as a caretaker. The Chair gave thanks to Mike's dedicated years of work, including his years spent as a retained Firefighter and the support he has provided to the Committee. The Chair. Councillor Brine wished Mike well in his new role at the Gloucestershire Fire and Rescue Service.

The Chair, Councillor Brine invited previous Committee Chair and current Housing Chair, Councillor Ross to share some words, who echoed the Chair's comments and advised Committee that Mike had always gone above and beyond, and during Covid-19 he phoned her daily with a report to keep her updated.

The meeting closed at 7.43 pm.

Chair

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# STROUD DISTRICT COUNCIL

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## Performance Monitoring Report: Community Services & Licensing Committee





Date of Meeting	3 <sup>rd</sup> August 2022	
Attendees	Members: Julie Job & Nigel Prenter Officers: Keith Gerrard, Mike Hammond, Ange Gillingham, Adrian Blick, Emma Keating-Clark, Hannah Emery, Seb Williams, Steve Miles, Morgan Smith, Maxie Wells, Cate James-Hodges	
Performance Update (See report below/attached)		
Council Plan Priorities (see performance management system)	Summary:	Progress & RAG Status
	Action Plans:	16 On Target
	See detailed report below.	1 Not started
	Actions where no information has been provided will be highlighted	1 Overdue
Council Plan Performance Indicators or Milestones (see performance management system where applicable)	Summary:	Progress & RAG Status
	Milestones:	25 On Target
		8 Not started
		2 Overdue
		6 Completed
	Summary:	Progress & RAG Status
	Performance Indicators:	7 On Target
		1 Completed
Reports being presented to this Committee associated with Council Plan:	CCTV in Taxis  Draft Vehicle Emissions Policy for Taxi and Private Hire Vehicles for consultation	
Service Area Indicators (not covered in Council Plan)		
Risks	Corporate Risk Register presented to Audit & Standards Committee. List any relevant Service specific risks.	








Agenda Item 6 Relevant finance issues	See Q1 Budget monitoring report
Any other service issues considered at the meeting (eg staffing / resources)	
Follow up (any issues for consideration at the next meeting)	






<b>Any issues of significant concern to be reported to Audit and Standards</b>	
<b>Any actions/recommendations for the Committee</b>	
<b>Report submitted by</b>	<b>Cllr. Nigel Prenter</b>
<b>Date of report</b>	<b>4<sup>th</sup> August 2022</b>


Please complete and return to the Democratic Services ASAP for circulation to the Committee

**CW1: Community resilience: Support communities to help each other and build resilience through a network of community hubs and other community-led networks, with mental and physical health and wellbeing at its heart.**




Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW1.1</a>	Develop community led networks and community hubs across the district by helping communities to develop their own networks and hubs, connecting smaller and larger hubs and providing support and training.	31/03/2024	Angela Gillingham	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Year 1 targets have been met and we have extended the project into year 2. SDC continue to support the Hub post (using ILP grant) which is hosted by Creative Sustainability for another year. This is part funded by another organisation called Thirty Percy who have committed to fund for another 2 years. A number of UK Shard Prosperity Fund Expressions of interest have been submitted by partners in the HUB network to bring grant funding for the HUBS.
» <a href="#">CW1.1.1</a>	Develop a website for Hubs by December 2022, where Hubs can access resources and training	31/12/2022	Emma Keating Clark	Not Started 	N/A	
» <a href="#">CW1.1.2</a>	Establish a Peer Network for the Hubs by December 2022	31/12/2022	Emma Keating Clark	Completed 	N/A	
» <a href="#">CW1.1.3</a>	All Hubs connected and working together by the end of 2024 with quarterly reporting on progress of delivery plan	31/03/2024	Emma Keating Clark	On Target 	N/A	14/07/2022: Year 1 targets have been met. Creative Sustainability CIC have secured match funding from Thirty Percy to continue the Hubs lead post in year 2 and 3. A number of UK Shared Prosperity Fund Expressions of Interest have been submitted by partners in the Hubs network to bring grant funding for the Hubs, extra staff to support developing Hubs and to encourage investment from Parish and Town Councils.
» <a href="#">CDPCW1.1</a>	10 well managed Hubs across the District serving the local community by the end of 2024	N/A	Emma Keating Clark	Target: Actual:		






<a href="#">CW1.2</a>	Act to improve the physical and mental health and wellbeing of people in the district through delivery of a new 3 year Health and Wellbeing Plan	31/03/2024	Angela Gillingham	On Target 	13/07/2022: Quarter 1	13/07/2022: Quarter 1: The plan is being written and will be presented to CS&L committee in September 2022.
» <a href="#">CW1.2.1</a>	Write a 3-year health and wellbeing plan which is linked to the Leisure and Wellbeing Strategy by March 2022	15/09/2022	Angela Gillingham	On Target 	N/A	13/07/2022: The plan is being written and will be presented to CS&L committee in September 2022
Performance Members Comments: See overall comments below under CW1.2.2						
» <a href="#">CW1.2.2</a>	Adopt a measure for each element of the action plan which is reported on quarterly through the performance monitoring mechanism	01/12/2022	Angela Gillingham	On Target 	N/A	
Performance Members Comments: The plan is at the draft stage and has a broad remit looking at everything touching health and wellbeing, including housing. In terms of agreeing measures a variable plan is required, in some cases using numerical values, in others, action plans or case studies. These will be negotiated with different services and members.						
<a href="#">CW1.3</a>	Ensure residents continue to receive the advice they need, by continuing our work in partnership with the Citizens Advice Bureau and developing a new Service Level Agreement.	31/03/2022	Keith Gerrard	Overdue 	15/07/2022: Quarter 1	15/07/2022: Quarter 1: See milestone for details. Should be completed in Q3.
» <a href="#">CW1.3.1</a>	SLA with CAB written and signed by 1st April 2022.	31/03/2022	Keith Gerrard	Overdue 	N/A	15/07/2022: CE of CAB is working with SDC officers on SLA detail.
<a href="#">CW1.4</a>	Work to reduce the impacts and causes of anti-social behaviour by developing a district wide policy in partnership with the Community Safety Partnership	30/12/2022	Mike Hammond	On Target 	27/07/2022: Quarter 1	27/07/2022: Quarter 1: The ASB Policy has been written and consulted with other officers. In addition we have also consulted with the Chair of Stroud District CSP who has also agreed it
Performance Members Comments: Good progress has been made with the CAB but the SLA has not been agreed. In reality the cost of living crisis has led to immense pressure on the CAB and SDC is building a more 2-way relationship with them with practical advice from the Household Support Fund. Even though the target date for the ASB Policy is December, SDC is looking to push it back so that other opportunities can be explored. There are other schemes in Gloucestershire that the Office of the Police and Crime Commissioner are pushing and SDC want the overarching policy to be as thorough as possible. Members of SDYC asked if there would be interaction with young people in forming the policy and were told that SDC would get back to them.						
» <a href="#">CW1.4.1</a>	Reduction in anti-social behaviour instances/ reports	30/12/2022	Mike Hammond	Not Started 	N/A	




Performance Members Comments: Most of the information is through the police and SDC are starting to collate statistics released by the OPCC. Part of the bid for Safer Streets 4 is for more money for anti-social behaviour.						
» <a href="#">CW1.4.2</a>	In collaboration with the Stroud Community Safety Panel, develop and adopt a proactive programme of ASB preventative training and awareness raising. • Report quarterly on delivery of preventative ASB training and awareness raising	30/12/2022	Mike Hammond	On Target 	N/A	
Performance Members Comments: See comments above under CW1.4 and CW1.4.1						
» <a href="#">CW1.4.3</a>	Agreed work outcomes with OPCC	30/12/2022	Mike Hammond	Not Started 	N/A	
» <a href="#">CW1.4.4</a>	Draft a ASB policy that will be in line with the Council and the OPCC priorities.	25/02/2022	Mike Hammond	Completed 	N/A	
<a href="#">CW1.5</a>	Appoint Food Justice Champions to work with partners to tackle food injustice, set up a food partnership and develop a food strategy to address the causes of food poverty, promote sustainability and food justice.	01/09/2022	Angela Gillingham	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Cllr Brine and Cllr Adlam have agreed to support recruitment of councillors into the Food Task and Finish Group. Due to funding regulations, the district food post will now be hosted within the voluntary sector. Discussions with the Long Table and GL11 are underway. They have been working on a food activities for the Hubs for some time and are well placed give this work longevity.
» <a href="#">CW1.5.1</a>	Create a Food Justice task and finish group by June 2022 which will define future performance indicators and is connected to the Health and Wellbeing action plan. This food work will start later than planned due to new non-recurring funding that will enable a new food role to support this work. Recruit Food Officer with COMF funding. Report quarterly on Food Justice performance.	30/06/2022	Emma Keating Clark	On Target 	N/A	14/07/2022: Cllr Brine and Cllr Adlam have agreed to support recruitment of councillors into the Food Task and Finish Group. Due to funding regulations, the district food post will now be hosted within the voluntary sector. Discussions with the Long Table and GL11 are underway. They have been working on a food activities for the Hubs for some time and are well placed give this work longevity.

Performance Members Comments: A serious cost of living crisis has led to partners needing help and SDC becoming involved in more practical, frontline work supporting an affordable food network. The Long Table have their own food capacity and logistics, and with more funding from SDC (they are up for it) will be really good. There are a few gaps in hubs, e.g. Hardwicke and Berkeley, and the next phase is going into these areas.						
» <a href="#">CW1.5.2</a>	Establish feeding Stroud partnership by March 2022	01/09/2022	Emma Keating Clark	On Target		N/A
Performance Members Comments: SDC is looking at what it can realistically do. Feeding Gloucestershire will be launched in September and an SDC-based scheme later. The Independent Food Aid Network is supplying practical advice.						

**CW3: Community engagement: Strengthen local democracy by developing a culture of community engagement to enable greater involvement of residents, council tenants, communities and businesses in decisions on council services and priorities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW3.1</a>	Develop a Community Engagement Strategy, which incorporates the Council's Hear by Right Commitment for young person's involvement, and ensures the voice of the community and key stakeholders is at the heart of council priorities.	31/03/2023	Mike Hammond	On Target		27/07/2022: Quarter 1 27/07/2022: Quarter 1: The work on the development of Asset Based community work is ongoing and is helping to develop the Community Engagement Strategy. An approach has been agreed with Cascading of this across the authority.
» <a href="#">CW3.1.1</a>	SDC measures: • Develop a Community Engagement Strategy and implementation of action plan – • Monitor achievement of action plan milestones • Youth Council are involved in decision making and consultation	31/03/2023	Mike Hammond	On Target		N/A
<a href="#">CW3.2</a>	Improve customer service for residents by procuring a Digital Platform that provides for centralised first contact ensuring an easier access to services and that provides additional support for those with complex needs.	31/03/2023	Adrian Blick	On Target		25/01/2022: Quarter 1 01/07/2022: Quarter 1: The team has developed a roadmap for process re-engineering and is now progressing the work in this priority order 08/2022: Refer to CW3.2.1 for update on Customer Contact Vision which will define centralized end state. Also, refer to CW3.2.2 which covers channel shift to more digital/on-line services






» <a href="#">CW3.2.1</a>	First 2 contact services centralised by end of 2022	31/12/2022	Adrian Blick	Overdue 	N/A	01/07/2022: The Customer Contact Vision is being written and this will then be turned into a strategy which will include a roadmap for consolidation of these services. This is taking longer than anticipated due to competing priorities and may not now complete by end 2022. 08/2022: CCV will be completed and reviewed in September
Performance Members Comments: There is not yet a written strategy that has been reviewed due to resource capacity and the challenge of the data being collected. So SDC is focusing on other parts which need to be done regardless such as processing engineering in Customer Services and tasks they are doing that they shouldn't be and which can be re-allocated to other teams. The aim is to get to Review by September.						
» <a href="#">CW3.2.2</a>	Straightforward processes identified and made available for self-service via the internet	31/12/2022	Liz Shellam	On Target 	N/A	01/07/2022: Bulky Waste process is nearing completion for deployment Q3 2022 A roadmap for delivery has been developed and the team will prioritise delivery accordingly. This is a change to original plan as the team is focusing on the services that are most committed to the activity. 08/2022: Bulky Waste process implemented. Build of next processes in roadmap has started
Performance Members Comments: The shift is from customer contact by telephone to online self-service, which will improve service, though telephone and email service will also be available. Bulky Waste will be the first self-service digital platform to go live, next week.						
» <a href="#">CW3.2.3</a>	Repetitive processes identified and automated	31/12/2022	Liz Shellam	On Target 	N/A	01/07/2022: As 3.2.2
» <a href="#">CW3.2.4</a>	Resource capacity increased to serve those with complex needs	31/03/2023	Liz Shellam	Not Started 	N/A	
<a href="#">CW3.3</a>	Work with Town and Parish Councils to develop, agree and implement a new strategic approach for partnership working between district, towns and parishes including specific support for rural communities.	31/12/2023	Hannah Emery	On Target 	13/07/2022: Quarter 1	13/07/2022: Quarter 1: The Draft Charter has been reviewed by the Working Group and SLT and is now ready for consultation with LMT and Members Work has started on the Town and Parish Council Hub which will be built on Sharepoint Workshop held on 13/07/2022 covered Emergency Response and draft annual schedule of events and training





» <a href="#">CW3.3.1</a>	Over 50% of Town and Parish councils participate in developing a new strategic framework to identify key issues and ways of working jointly with district (end 22)	31/12/2022	Hannah Emery	On Target 	N/A	23 Parish and Town Councils have actively taken part in the 4 Working Groups held so far, the next Working Group will be held on 13 September. All Parish and Town Councils will have an opportunity to comment on or put forward amendments to the draft Charter developed by the Working Group during the consultation period in September/October 2022.
Performance Members Comments: There have been 4 working groups so far, with 23 town and parish councils taking part. They are preparing a Draft Charter to sign up to for approval by Council in October. They are trying to build a Town and Parish Council Hub to upload information and guidance to, which will make a big difference. A forum so they can engage with each other will be added.						
» <a href="#">CW3.3.2</a>	Positive feedback received from more than 50% of Parish & Town Councils on partnership working with district (end 2023)	31/12/2023	Hannah Emery	Not Started 	N/A	
» <a href="#">CW3.3.3</a>	Market Town meetings and other town and parish meetings convened by SDC	31/12/2022	Hannah Emery	On Target 	N/A	The Working Group have put together an Annual Schedule of events list which includes training, strategic forums and the Market Towns Forum.
Performance Members Comments: An annual schedule of forums and meetings at SDC and training events will be drawn up. SDC is also working with GCC and Cotswold. Once approved in October, councils will be invited to sign up to it. Working with SDYC's Youth Forums will be added in November.						
» <a href="#">CDPCW3.3</a>	% of Town and Parish Councils signed up to the Charter	N/A	Hannah Emery	Target: Actual:		








**CW4: Leisure and Culture Services: Adopt a long term investment plan for leisure services and facilities across the district to ensure everyone has access to good quality leisure opportunities that meet their needs.**



Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
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<a href="#">CW4.1</a>	Continue work to ensure that our leisure and wellbeing services are fit for the future by completing the Leisure Review options appraisal as well as supporting the recovery of the leisure centres from the pandemic.	31/12/2022	Angela Gillingham	On Target 	13/07/2022: Quarter 1	13/07/2022: Quarter 1: Both leisure centres continue to recover and are following the national trends with a large demand for swimming lessons and memberships still not hitting pre pandemic numbers. The Utility increases across the UK will impact both centres. SLM have requested a mid year price increase due to the increase in their utility costs. They are using the Pulse charges and other centres to benchmark against.
» <a href="#">CW4.1.1</a>	Agree the preferred management option of leisure, health and wellbeing services by March 2022	31/03/2022	Angela Gillingham	Completed 	N/A	
» <a href="#">CW4.1.2</a>	Write a 3-year rolling physical activity action plan to deliver the objectives of the Leisure and Wellbeing 20-year strategy by March 2022. KPIs will be set against each of the projects.	30/09/2022	Angela Gillingham	On Target 	N/A	13/07/2022: The physical activity action plan is being presented to CS&L committee in September 2022 as an appendix to the health and well being action plan. KPI's are set against each of the outcomes within the plan.
» <a href="#">CW4.1.3</a>	Report quarterly on the recovery and ongoing performance of Stratford Park and The Pulse leisure centres.	31/03/2022	Angela Gillingham	Completed 	N/A	
<a href="#">CW4.2</a>	Working with partners, increase the number, accessibility, and quality of playing pitches, play areas and outside spaces within the district.	31/03/2023	Angela Gillingham	On Target 	13/04/2022: Quarter 1	13/07/2022: Quarter 1: Throughout May, June and July work has continued through: 1. Public online consultation 2. Stakeholder consultation 3. An in-depth review of the conditions of the areas along with relevant health and demographic profiling of the areas which need the areas the most. 4. Discussion and visit with play providers to gain an understanding of play equipment and what is possible with the money we have.






Performance Members Comments: Consultation of various kinds is ongoing. Some play areas are surrounded by housing for older people. For example, there is a good play area just 5 minutes away from a Berkeley housing estate so it would make sense to turn the play area there into a community space of a different character. The next phase will involve more youth consultation to discover how teenagers use play areas.						
» <a href="#">CW4.2.1</a>	Increase the number, accessibility and quality of 3G and grass pitches in the Stroud District, as identified within the playing pitch strategy (PI measure – by 2023 to have added 1 3G pitch and access to 1 additional grass pitch in Stroud. The strategy sits with Leisure Strategy and will be included within the action plan)	31/03/2023	Angela Gillingham	On Target		N/A
» <a href="#">CW4.2.2</a>	Support sports clubs with funding applications to improve their playing pitches and changing facilities (dependent on the application)	31/03/2023	Angela Gillingham	On Target		N/A
<a href="#">CW4.3</a>	Increase physical activity and sports participation through our Healthy Lifestyles Scheme and in partnership with the Gloucestershire We Can Move programme.	31/03/2023	Angela Gillingham	On Target		13/07/2022: Quarter 1
» <a href="#">CW4.3.1</a>	Support implementation of a 'Refer All' system to improve the accurate reporting of the healthy lifestyles scheme – Refer All launch January 2022 with Active Glos.	31/03/2023	Angela Gillingham	On Target		N/A
» <a href="#">CDPCW4.3a</a>	Increase the number of referrals to the Healthy Lifestyle Scheme received each year	N/A	Angela Gillingham	Target: 100 Actual:		
Performance Members Comments: In this quarter, 78 referrals were made. A member of staff was lost but others are being trained.						




» <a href="#">CDPCW4.3b</a>	Increase the number of participants who complete the 12 week Healthy Lifestyles programme	N/A	Angela Gillingham	Target: 30 Actual:		
Performance Members Comments: In the first quarter, 32 completed the scheme and have gone on to continue exercising.						
» <a href="#">CDPCW4.3c</a>	Increase participants at all of our activities including with the Healthy Lifestyles Choose to Move programme	N/A	Angela Gillingham	Target: 50 Actual:		
Performance Members Comments: There are 3 classes and there have been 222 participants in the 1 <sup>st</sup> quarter. These are the most vulnerable who need exercise the most but need coaxing. A new staff member is starting up classes out of hubs, starting with 2 in Nailsworth. Others concentrate on dealing with cancer, cardio-vascular problems or balance and are being delivered out of village and town halls.						
<a href="#">CW4.4</a>	Support refurbishment of Stratford Park Lido by submitting a bid, in partnership with Stroud Town Council and Friends of the Lido to the National Lottery Heritage Fund.	31/03/2024	Angela Gillingham	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Consultants are including the Lido as part of the feasibility investment plan. This will give the council a good indicator of cost and how much we need to attract from external sources.
» <a href="#">CW4.4.1</a>	Set up a task and finish group to work on the development of the Stroud Lido	31/03/2022	Angela Gillingham	Completed 	N/A	
» <a href="#">CW4.4.2</a>	Write a realistic development plan for Stroud Lido based on the findings of the Leisure Strategy and 2019 Stroud Lido business case	31/03/2023	Mike Hammond	On Target 	N/A	
» <a href="#">CW4.4.3</a>	Heritage Lottery Fund Bid for Stratford Park Lido submitted by target date – amount determined by the action plan	31/03/2024	Angela Gillingham	On Target 	N/A	
<a href="#">CW4.5</a>	Building on previous work, develop an Arts and Culture Strategy for the District.	31/03/2024	Keith Gerrard	On Target 	15/07/2022: Quarter 1	15/07/2022: Quarter 1: Draft consultant's brief has been produced.
» <a href="#">CW4.5.1</a>	Arts and Culture Strategy developed and agreed upon by 2024 with an agreed action plan	31/03/2023	Keith Gerrard	On Target 	N/A	15/07/2022: Brief for consultants drafted and to be published in Q2.
» <a href="#">CW4.5.2</a>	Strategy delivery plan reported quarterly to Community Leisure and Licensing Committee	31/03/2024	Keith Gerrard	Not Started 	N/A	



<a href="#">CW4.6</a>	Implement the Museum in the Park's free-to-join Supporter Scheme to provide residents with exciting opportunities to engage with the museum and extend community reach to new audiences ensuring the museum remains at the heart of the wider community.	30/04/2022	Keith Gerrard	Completed 	06/07/2022: Quarter 1	06/07/2022: Quarter 1: Primary implementation completed.
» <a href="#">CW4.6.1</a>	The successful implementation as per the project plan of the museum membership scheme by end of March 2022	31/03/2022	Kevin Ward	Completed 	N/A	

**CW5: Equality, diversity and inclusion: Embed equality, diversity and inclusion as a priority across the Council and the District with targeted support for those who experience the most disadvantage in our communities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW5.3</a>	Lead and support action to reduce health inequalities in partnership with Public Health and local NHS trusts	31/03/2024	Emma Keating Clark	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: SDC are partnering Kids Stuff, Community Hubs and Citizens Advice to deliver the Household Support Fund to combat the cost of living crisis. SDC are also presenting the Community Hubs and Disordered Eating projects at the county ILP showcase event. This will inform future NHS practice and commissioning for health inequalities.
» <a href="#">CW5.3.1</a>	Ensure leisure and wellbeing plans are informed by health inequalities in our District; Continue to lead voluntary and statutory partnership to ensure District-wide prioritisation of health inequalities	31/03/2023	Emma Keating Clark	On Target 	N/A	14/07/2022: SDC are partnering Kids Stuff, Community Hubs and Citizens Advice to deliver the Household Support Fund to combat the cost of living crisis. SDC are also presenting the Community Hubs and Disordered Eating projects at the county ILP showcase event. This will inform future NHS practice and commissioning for health inequalities.


<a href="#"><u>CW5.4</u></a>	Work with partners to improve the accessibility and welcome of public spaces and shops, and improve awareness of impairments both visible and invisible.	31/03/2025	Amy Beckett	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Stroud District and Stroud Town Council have looked at the accessibility of Stroud Town through the Levelling up fund
» <a href="#"><u>CW5.4.1</u></a>	Measured campaign relating to increasing awareness of invisible impairments including neurodiversity	31/03/2023	Amy Beckett	Not Started 	N/A	14/07/2022: Not started
» <a href="#"><u>CW5.4.2</u></a>	Future bids for public space improvements to include consideration of accessibility	31/03/2024	Amy Beckett	On Target 	N/A	14/07/2022: Considered accessibility of Stroud high street through the levelling up bid
» <a href="#"><u>CW5.4.3</u></a>	Working with business owners / community groups / community organisations (C)	31/03/2024	Amy Beckett	On Target 	N/A	14/07/2022: Engagement with community hubs / social enterprises about how we can support them. Working with the Growth Hub to offer business support to the districts social enterprises etc
<a href="#"><u>CW5.5</u></a>	Work with partners to support older people to stay in their homes for longer and continue to work to become a dementia friendly district.	31/03/2024	Angela Gillingham	Not Started 	13/04/2022: Quarter 4	13/04/2022: Quarter 4: Even though specific work has not started in this area we have been discussing how the ABCD approach can be used to develop in this area.

» <a href="#">CW5.5.1</a>	Performance measure to be determined in first period and will be informed through dialogue with adult social care/Integrated Care System.	31/03/2024	Angela Gillingham	On Target 	N/A	14/07/2022: Phil Sullivan has agreed to represent Stroud as Chair of the Gloucestershire Dementia Action Alliance. Four districts, including SDC have pledged funding to support a county role for dementia which would make up for the lack of resource to support this work in the SDC Health & Wellbeing team. The Healthy Lifestyles Scheme continues to expand classes for older adults to improve the recovery and management of long term conditions. The funding to support this will come from the ILP grant money once we know more about the role. Health data has been collected from the CCG which the team will use to work on a plan to combat isolation and improve physical activity in isolated areas.
Performance Members Comments: See overall comment below under CW5.5.2						
» <a href="#">CW5.5.2</a>	Continue strategic planning in partnership with Integrated Locality Partnership (ILP) and Integrated Care System (ICS) (C)	31/03/2023	Angela Gillingham	On Target 	N/A	14/07/2022: We have now received the health inequalities data which will be used to identify where we need to focus our resources. We are currently arranging a meeting with the data provider to present the information to the team so that everyone fully understands where to focus collectively and not just in our own service areas.
Performance Members Comments: The aim is to help the elderly in their own homes. SDC now have the data on health inequalities to help set priorities. They will overlap it with district clusters to see what is available and what people need. Work on the LATC also involves this. In some cases, the impact of this work may not be seen for 20 years but it is nonetheless vital. SDC have received recognition for the work they are doing, which has been show-cased, at a County-wide event organized by the NHS where GPs and others asked SDC about their projects. Young people are also supported by, e.g. the Eating Disorder Clinic in Dursley and SDC is looking at how to extend the Healthy Lifestyles Scheme to young people and recognize that instructors need additional training to deal with under-16s. SDYC will be involved.						
» <a href="#">CW5.5.3</a>	Continue to progress the agreed action plan for older people, frailty and carers with ILP working group (C)	31/03/2023	Angela Gillingham	On Target 	N/A	

» <a href="#">CW5.5.4</a>	Work with partners to establish Stroud Dementia Action Alliance (C)	31/03/2023	Angela Gillingham	Not Started 	N/A	
» <a href="#">CW5.5.5</a>	Contribute to Gloucestershire Dementia Action Alliance (C)	31/03/2024	Angela Gillingham	On Target 	N/A	14/07/2022: Phil Sullivan has agreed to represent Stroud as Chair of the Gloucestershire Dementia Action Alliance. Four districts, including SDC have pledged funding to support a county role for dementia which would make up for the lack of resource to support this work in the SDC Health & Wellbeing team. The Healthy Lifestyles Scheme continues to expand classes for older adults to improve the recovery and management of long term conditions.

**EC4: Mobility / Transport: Support development of an integrated active travel (walking and cycling) and public transport network and the development of electric charging infrastructure working with county and regional partners.**


Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
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<a href="#">EC4.4</a>	Review taxi and private hire licensing conditions to consider moving from an 'age' condition to an 'emissions' based condition – to encourage an increase in the percentage of low and Ultra Low Emission Vehicles (CN2030 M8)	31/03/2023	Rachel Andrew	On Target 	30/06/2022: Quarter 1	30/06/2022: Quarter 1: Emission Policy review was put on hold so that Task and Finish Group could concentrate on the request by the trade for a Taxi Fare increase. The Fare increase went to Committee on 23rd June. Task and Finish Group will now focus on Emissions Policy with a view of taking a recommendation to Committee in September which could then be consulted on. Members on the Task and Finish Group have since asked for more time to consider an emissions policy proposal as they have been unable to finalize a draft due to holiday commitments. The group will reconvene in September 2022 with a view to taking a proposal to Committee for consideration on 1st of December 2022 prior to a public consultation.
» <a href="#">CDPEC4.4</a>	Increase the % of taxi and private vehicles that are Euro 6 standard or EV from 50% (2021) to 75% by 2023	N/A	Rachel Andrew	Target: Actual:		The ambition of the Emission Policy review in EC4.4 is to achieve this target. As part of the review, the Task and Finish Group are considering interim measures to the taxi vehicle policy which could include a requirement that all vehicles are Euro 6 compliant or above. The Task and Finish Group aim to take a draft proposal to Committee for consideration on 1 <sup>st</sup> December 2022 prior to a public consultation.

**ER1: Economic recovery: Support our high streets and businesses to enable recovery of the local economy from the impacts of COVID-19 and build foundations for a sustainable and inclusive local economy**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
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<a href="#">ER1.4</a>	Work with partners across Stroud district to grow a sustainable visitor economy, including the night time economy, walking and cycling, culture and leisure attractions.	31/03/2026	Amy Beckett	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Tourism officer in post
» <a href="#">CDPER1.4</a>	% increase in expenditure by tourists in the district based on 2019/20 data Direct Visitor spend (£149,610,000)	N/A	Amy Beckett	Target: Actual:		

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# STROUD DISTRICT COUNCIL

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## Performance Monitoring Report: Community Services & Licensing Committee




Date of Meeting	3 <sup>rd</sup> August 2022	
Attendees	Members: Julie Job & Nigel Prenter Officers: Keith Gerrard, Mike Hammond, Ange Gillingham, Adrian Blick, Emma Keating-Clark, Hannah Emery, Seb Williams, Steve Miles, Morgan Smith, Maxie Wells, Cate James-Hodges	
Performance Update (See report below/attached)		
Council Plan Priorities (see performance management system)	Summary:	Progress & RAG Status
	Action Plans:	16 On Target
	See detailed report below.	1 Not started
	Actions where no information has been provided will be highlighted	1 Overdue
Council Plan Performance Indicators or Milestones (see performance management system where applicable)	Summary:	Progress & RAG Status
	Milestones:	25 On Target
		8 Not started
		2 Overdue
		6 Completed
	Summary:	Progress & RAG Status
	Performance Indicators:	7 On Target
		1 Completed
Reports being presented to this Committee associated with Council Plan:	CCTV in Taxis  Draft Vehicle Emissions Policy for Taxi and Private Hire Vehicles for consultation	
Service Area Indicators (not covered in Council Plan)		
Risks	Corporate Risk Register presented to Audit & Standards Committee. List any relevant Service specific risks.	

Agenda Item 6 <b>Relevant finance issues</b> Appendix A	<b>See Q1 Budget monitoring report</b>
<b>Any other service issues considered at the meeting (eg staffing / resources)</b>	
<b>Follow up (any issues for consideration at the next meeting)</b>	




<b>Any issues of significant concern to be reported to Audit and Standards</b>	
<b>Any actions/recommendations for the Committee</b>	
<b>Report submitted by</b>	<b>Cllr. Nigel Prenter</b>
<b>Date of report</b>	<b>4<sup>th</sup> August 2022</b>

Please complete and return to the Democratic Services ASAP for circulation to the Committee

**CW1: Community resilience: Support communities to help each other and build resilience through a network of community hubs and other community-led networks, with mental and physical health and wellbeing at its heart.**




Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
» <a href="#">CW1.2.1</a>	Write a 3-year health and wellbeing plan which is linked to the Leisure and Wellbeing Strategy by March 2022	15/09/2022	Angela Gillingham	On Target 	N/A	13/07/2022: The plan is being written and will be presented to CS&L committee in September 2022
Performance Members Comments: See overall comments below under CW1.2.2						
» <a href="#">CW1.2.2</a>	Adopt a measure for each element of the action plan which is reported on quarterly through the performance monitoring mechanism	01/12/2022	Angela Gillingham	On Target 	N/A	
Performance Members Comments: The plan is at the draft stage and has a broad remit looking at everything touching health and wellbeing, including housing. In terms of agreeing measures a variable plan is required, in some cases using numerical values, in others, action plans or case studies. These will be negotiated with different services and members.						
<a href="#">CW1.4</a>	Work to reduce the impacts and causes of anti-social behaviour by developing a district wide policy in partnership with the Community Safety Partnership	30/12/2022	Mike Hammond	On Target 	27/07/2022: Quarter 1	27/07/2022: Quarter 1: The ASB Policy has been written and consulted with other officers. In addition we have also consulted with the Chair of Stroud District CSP who has also agreed it

<p>Performance Members Comments: Good progress has been made with the CAB but the SLA has not been agreed. In reality the cost of living crisis has led to immense pressure on the CAB and SDC is building a more 2-way relationship with them with practical advice from the Household Support Fund. Even though the target date for the ASB Policy is December, SDC is looking to push it back so that other opportunities can be explored. There are other schemes in Gloucestershire that the Office of the Police and Crime Commissioner are pushing and SDC want the overarching policy to be as thorough as possible. Members of SDYC asked if there would be interaction with young people in forming the policy and were told that SDC would get back to them.</p>						
» <a href="#">CW1.4.1</a>	Reduction in anti-social behaviour instances/ reports	30/12/2022	Mike Hammond	Not Started		N/A
<p>Performance Members Comments: Most of the information is through the police and SDC are starting to collate statistics released by the OPCC. Part of the bid for Safer Streets 4 is for more money for anti-social behaviour.</p>						

» <a href="#">CW1.4.2</a>	In collaboration with the Stroud Community Safety Panel, develop and adopt a proactive programme of ASB preventative training and awareness raising. • Report quarterly on delivery of preventative ASB training and awareness raising	30/12/2022	Mike Hammond	On Target 	N/A	
Performance Members Comments: See comments above under CW1.4 and CW1.4.1						
» <a href="#">CW1.5.1</a>	Create a Food Justice task and finish group by June 2022 which will define future performance indicators and is connected to the Health and Wellbeing action plan. This food work will start later than planned due to new non-recurring funding that will enable a new food role to support this work. Recruit Food Officer with COMF funding. Report quarterly on Food Justice performance.	30/06/2022	Emma Keating Clark	On Target 	N/A	14/07/2022: Cllr Brine and Cllr Adlam have agreed to support recruitment of councillors into the Food Task and Finish Group. Due to funding regulations, the district food post will now be hosted within the voluntary sector. Discussions with the Long Table and GL11 are underway. They have been working on a food activities for the Hubs for some time and are well placed give this work longevity.
Performance Members Comments: A serious cost of living crisis has led to partners needing help and SDC becoming involved in more practical, frontline work supporting an affordable food network. The Long Table have their own food capacity and logistics, and with more funding from SDC (they are up for it) will be really good. There are a few gaps in hubs, e.g. Hardwicke and Berkeley, and the next phase is going into these areas.						
» <a href="#">CW1.5.2</a>	Establish feeding Stroud partnership by March 2022	01/09/2022	Emma Keating Clark	On Target 	N/A	
Performance Members Comments: SDC is looking at what it can realistically do. Feeding Gloucestershire will be launched in September and an SDC-based scheme later. The Independent Food Aid Network is supplying practical advice.						


**CW3: Community engagement: Strengthen local democracy by developing a culture of community engagement to enable greater involvement of residents, council tenants, communities and businesses in decisions on council services and priorities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
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» <a href="#">CW3.2.1</a>	First 2 contact services centralised by end of 2022	31/12/2022	Adrian Blick	Overdue 	N/A	01/07/2022: The Customer Contact Vision is being written and this will then be turned into a strategy which will include a roadmap for consolidation of these services. This is taking longer than anticipated due to competing priorities and may not now complete by end 2022. 08/2022: CCV will be completed and reviewed in September
Performance Members Comments: There is not yet a written strategy that has been reviewed due to resource capacity and the challenge of the data being collected. So SDC is focusing on other parts which need to be done regardless such as processing engineering in Customer Services and tasks they are doing that they shouldn't be and which can be re-allocated to other teams. The aim is to get to Review by September.						
» <a href="#">CW3.2.2</a>	Straightforward processes identified and made available for self-service via the internet	31/12/2022	Liz Shellam	On Target 	N/A	01/07/2022: Bulky Waste process is nearing completion for deployment Q3 2022 A roadmap for delivery has been developed and the team will prioritise delivery accordingly. This is a change to original plan as the team is focusing on the services that are most committed to the activity. 08/2022: Bulky Waste process implemented. Build of next processes in roadmap has started
Performance Members Comments: The shift is from customer contact by telephone to online self-service, which will improve service, though telephone and email service will also be available. Bulky Waste will be the first self-service digital platform to go live, next week.						
» <a href="#">CW3.3.1</a>	Over 50% of Town and Parish councils participate in developing a new strategic framework to identify key issues and ways of working jointly with district (end 22)	31/12/2022	Hannah Emery	On Target 	N/A	23 Parish and Town Councils have actively taken part in the 4 Working Groups held so far, the next Working Group will be held on 13 September. All Parish and Town Councils will have an opportunity to comment on or put forward amendments to the draft Charter developed by the Working Group during the consultation period in September/October 2022.




Performance Members Comments: There have been 4 working groups so far, with 23 town and parish councils taking part. They are preparing a Draft Charter to sign up to for approval by Council in October. They are trying to build a Town and Parish Council Hub to upload information and guidance to, which will make a big difference. A forum so they can engage with each other will be added.

» <a href="#">CW3.3.3</a>	Market Town meetings and other town and parish meetings convened by SDC	31/12/2022	Hannah Emery	On Target 	N/A	The Working Group have put together an Annual Schedule of events list which includes training, strategic forums and the Market Towns Forum.
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Performance Members Comments: An annual schedule of forums and meetings at SDC and training events will be drawn up. SDC is also working with GCC and Cotswold. Once approved in October, councils will be invited to sign up to it. Working with SDYC's Youth Forums will be added in November.

**CW4: Leisure and Culture Services: Adopt a long term investment plan for leisure services and facilities across the district to ensure everyone has access to good quality leisure opportunities that meet their needs.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW4.2</a>	Working with partners, increase the number, accessibility, and quality of playing pitches, play areas and outside spaces within the district.	31/03/2023	Angela Gillingham	On Target 	13/04/2022: Quarter 1	13/07/2022: Quarter 1: Throughout May, June and July work has continued through: 1. Public online consultation 2. Stakeholder consultation 3. An in-depth review of the conditions of the areas along with relevant health and demographic profiling of the areas which need the areas the most. 4. Discussion and visit with play providers to gain an understanding of play equipment and what is possible with the money we have.

Performance Members Comments: Consultation of various kinds is ongoing. Some play areas are surrounded by housing for older people. For example, there is a good play area just 5 minutes away from a Berkeley housing estate so it would make sense to turn the play area there into a community space of a different character. The next phase will involve more youth consultation to discover how teenagers use play areas.


» <a href="#">CDPCW4.3a</a>	Increase the number of referrals to the Healthy Lifestyle Scheme received each year	N/A	Angela Gillingham	Target: 100 Actual:		
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Performance Members Comments: In this quarter, 78 referrals were made. A member of staff was lost but others are being trained.

» <a href="#">CDPCW4.3b</a>	Increase the number of participants who complete the 12 week Healthy Lifestyles programme	N/A	Angela Gillingham	Target: 30 Actual:		
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Performance Members Comments: In the first quarter, 32 completed the scheme and have gone on to continue exercising.						
» <a href="#">CDPCW4.3c</a>	Increase participants at all of our activities including with the Healthy Lifestyles Choose to Move programme	N/A	Angela Gillingham	Target: 50 Actual:		

**CW5: Equality, diversity and inclusion: Embed equality, diversity and inclusion as a priority across the Council and the District with targeted support for those who experience the most disadvantage in our communities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
» <a href="#">CW5.5.1</a>	Performance measure to be determined in first period and will be informed through dialogue with adult social care/Integrated Care System.	31/03/2024	Angela Gillingham	On Target 	N/A	14/07/2022: Phil Sullivan has agreed to represent Stroud as Chair of the Gloucestershire Dementia Action Alliance. Four districts, including SDC have pledged funding to support a county role for dementia which would make up for the lack of resource to support this work in the SDC Health & Wellbeing team. The Healthy Lifestyles Scheme continues to expand classes for older adults to improve the recovery and management of long term conditions. The funding to support this will come from the ILP grant money once we know more about the role. Health data has been collected from the CCG which the team will use to work on a plan to combat isolation and improve physical activity in isolated areas.
Performance Members Comments: See overall comment below under CW5.5.2						

» <a href="#">CW5.5.2</a>	Continue strategic planning in partnership with Integrated Locality Partnership (ILP) and Integrated Care System (ICS) (C)	31/03/2023	Angela Gillingham	On Target 	N/A	14/07/2022: We have now received the health inequalities data which will be used to identify where we need to focus our resources. We are currently arranging a meeting with the data provider to present the information to the team so that everyone fully understands where to focus collectively and not just in our own service areas.
Performance Members Comments: The aim is to help the elderly in their own homes. SDC now have the data on health inequalities to help set priorities. They will overlap it with district clusters to see what is available and what people need. Work on the LATC also involves this. In some cases, the impact of this work may not be seen for 20 years but it is nonetheless vital. SDC have received recognition for the work they are doing, which has been show-cased, at a County-wide event organized by the NHS where GPs and others asked SDC about their projects. Young people are also supported by, e.g. the Eating Disorder Clinic in Dursley and SDC is looking at how to extend the Healthy Lifestyles Scheme to young people and recognize that instructors need additional training to deal with under-16s. SDYC will be involved.						

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## Performance Monitoring Report: CS&L Committee

Date of Meeting	26 <sup>th</sup> October 2022	
Attendees	Members: Julie Job & Nigel Prenter Officers: Keith Gerrard	
Performance Update (See report below/attached)		
Council Plan Priorities (see performance management system)	Summary:	Progress & RAG Status
	Action Plans:	16 On Target
	See detailed report below.	0 Not started
	Actions where no information has been provided will be highlighted	1 Completed
		2 Overdue
Council Plan Performance Indicators or Milestones (see performance management system where applicable)	Summary:	Progress & RAG Status
	Milestones:	25 On Target
		6 Not started
		9 Completed
		2 Overdue
	Summary:	Progress & RAG Status
	Performance Indicators:	7 On Target
Reports being presented to this Committee associated with Council Plan:	Community Services and Licensing Committee Revenue Estimates – Revised 2022/23 and Original 2023/24  Community Services and Licensing Budget Monitoring Report Q1 2022/23  Community Services and Licensing Budget Monitoring Report Q2 2022/23  CCTV in Taxis  Draft Vehicle Emissions Policy for Taxi and Private Hire Vehicles for consultation	




<b>Service Area 7 Indicators (not covered in Council Plan)</b>	
<b>Risks</b>	<b>Corporate Risk Register presented to Audit &amp; Standards Committee. <i>List any relevant Service specific risks.</i></b>
<b>Relevant finance issues</b>	
<b>Any other service issues considered at the meeting (eg staffing / resources)</b>	
<b>Follow up (any issues for consideration at the next meeting)</b>	

<b>Any issues of significant concern to be reported to Audit and Standards</b>	
<b>Any actions/recommendations for the Committee</b>	
<b>Report submitted by</b>	<b>Julie Job and Nigel Prenter</b>
<b>Date of report</b>	

Please complete and return to the Democratic Services ASAP for circulation to the Committee

## PART1 - PRIORITY INDICTAORS

**CW1: Community resilience: Support communities to help each other and build resilience through a network of community hubs and other community-led networks, with mental and physical health and wellbeing at its heart.**




Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
» <a href="#">CW1.2.1</a>	Write a 3-year health and wellbeing plan which is linked to the Leisure and Wellbeing Strategy by March 2022	15/09/2022	Angela Gillingham	Completed 	N/A	03/10/2022: The plan was adopted at CS&L committee in September.
Performance Members Comments: The plan was received at both CS&L and Housing committee. Due to the cost-of-living crisis the health and wellbeing teams focus is to coordinate the cost-of-living crisis for the council working with members, other council services and partners.						
» <a href="#">CW1.2.2</a>	Adopt a measure for each element of the action plan which is reported on quarterly through the performance monitoring mechanism	01/12/2022	Angela Gillingham	On Target 	N/A	<p>28/10/2022: Health and Wellbeing performance measures are not always numerical. Each quarter we will report on two projects and their progress.</p> <p>Community Hubs - Children and Young People officer (CYP). The CYP officer for SDC is focusing on building relationships with 10 Hubs with a view to future work in developing physical activity initiatives. He has used the health and well-being books donated by library services, for the hubs to distribute to young people in their community.</p> <p>Using this ABCD approach to partnerships working the CYP officer will continue to support the Hubs in the cost of living crisis with a view to expanding the community offer to physical activity programmes for children and young people once the focus from the Cost of Living crisis has changed.</p> <p>Pain project - It's your move - This project in partnership with Active Glos funded (2k), will help people with persistent pain manage their condition. This is a trial project with up to 15 places available in 4 different cohorts with each cohort lasting 5 weeks. This will be delivered by a member of the Health and Well being team using a hybrid approach.</p>
Performance Members Comments: A lot of focus is now centered on the Cost of Living Crisis, as outlined other key projects are running alongside, cost of living all tied into Health and Wellbeing.						
<a href="#">CW1.4</a>	Work to reduce the impacts and causes of anti-social behaviour by developing a district wide policy in partnership with the Community Safety Partnership	30/12/2022	Mike Hammond	On Target 	27/07/2022: Quarter 1	27/07/2022: Quarter 1: The ASB Policy has been written and consulted with other officers. In addition we have also consulted with the Chair of Stroud District CSP who has also agreed it
Performance Members Comments: CW1.3 Document now signed and progressing						

» <a href="#">CW1.4.1</a>	Reduction in anti-social behaviour instances/ reports	30/12/2022	Mike Hammond	Not Started		N/A	
Performance Members Comments:							
» <a href="#">CW1.4.2</a>	In collaboration with the Stroud Community Safety Panel, develop and adopt a proactive programme of ASB preventative training and awareness raising. • Report quarterly on delivery of preventative ASB training and awareness raising	30/12/2022	Mike Hammond	On Target		N/A	Community Safety Partnership Plan is being worked on and hopefully going to be adopted at next Community Safety Partnership meeting on 13 <sup>th</sup> December. Safer Gloucestershire are rolling out holistic Anti Social Behaviour training to all Local Authorities and Stroud District Council will be fully participating in this training and will be offered to all relevant front line officers.
Performance Members Comments: There is no direct young peoples' involvement on Community Safety Partnership – this will be raised with the Stroud District Youth Council and progressed.							
» <a href="#">CW1.5.1</a>	Create a Food Justice task and finish group by June 2022 which will define future performance indicators and is connected to the Health and Wellbeing action plan. This food work will start later than planned due to new non-recurring funding that will enable a new food role to support this work. Recruit Food Officer with COMF funding. Report quarterly on Food Justice performance.	30/06/2022	Emma Keating Clark	On Target		N/A	13/10/2022: The emerging cost of living crisis has changed the issue of food from a long term resilience project to an emergency response. Cllr Chris Brine has agreed that a specific food task and finish group is not required for the next 6 months while we focus on the overall cost of living crisis. We are proposing that some funding be kept aside for this long term resilience work.
Performance Members Comments: Work is continuing but delayed because of the cost of living crisis, but it is all tied in together. Resources going into Community Hubs from GCC. It has not fallen off the radar but the priority right now is a less theoretical and more practical response to food issues in an emergency.							
» <a href="#">CW1.5.2</a>	Establish feeding Stroud partnership by March 2022	01/09/2022	Emma Keating Clark	On Target		N/A	
Performance Members Comments: Working alongside Cost of Living Crisis							

**CW3: Community engagement: Strengthen local democracy by developing a culture of community engagement to enable greater involvement of residents, council tenants, communities and businesses in decisions on council services and priorities.**




Code	Action Required / Description	Deadline	Lead Officer	Status		Last Monitored	Comments
» <a href="#">CW3.2.1</a>	First 2 contact services centralised by end of 2022	31/12/2022	Adrian Blick	Overdue	<div></div>	N/A	12/10/2022: The Customer Contact Vision draft has had a number of review iterations and is nearing completion, subject to resource availability to complete the task (The resource required to complete this task has competing operational responsibilities)





Performance Members Comments: Going ahead for approval, but will take a little longer due to Staffing Issues						
» <a href="#">CW3.2.2</a>	Straightforward processes identified and made available for self-service via the internet	31/12/2022	Liz Shellam	On Target		N/A  12/10/2022: Garden waste (renewals and new) on track for November and December deadlines. The team is now also prioritising supporting the Ubico implementation of our new waste management system (Yotta/Alloy) which is part of a multi-council delivery plan. In particular, the team is tailoring a pre-developed Digital Platform service that will allow us to decommission our existing waste management systems prior to renewal (31/03/22), even if Ubico's Yotta/Alloy implementation slips.
Performance Members Comments: Currently reviewing all processes and services using a tool to improve and streamline customer self service via the Internet. 'Engage' maps processes as they are today and what we would like them to look like. SDC are trying to automate as much as possible and streamline processes. Garden waste has been reengineered so far.						
» <a href="#">CW3.3.1</a>	Over 50% of Town and Parish councils participate in developing a new strategic framework to identify key issues and ways of working jointly with district (end 22)	31/12/2022	Hannah Emery	On Target		N/A  20/10/2022: The Working Together with Town and Parish Councils Project Group has been formed to explore how we can work together more effectively. The group has met 5 times and has developed a charter detailing how we will work together, 23 town and parish councils have been involved in the development, and the charter is now out for consultation with all parish and town councils. It will be presented to Council in December for adoption by SDC.
Performance Members Comments: Awaiting feedback from Consultation. The Charter will have input from parish and town councils as well as SDC and there are already 5 working group sessions involving 23/ 53 of them.						
» <a href="#">CW3.3.3</a>	Market Town meetings and other town and parish meetings convened by SDC	31/12/2022	Hannah Emery	On Target		N/A  26/10/2022: The Town and Parish Council Working Group have developed an Annual Schedule of Events to include all briefings and strategic forums that will be held across the year involving Town and Parish Councils. The Town and Parish Council Charter and Schedule of Events is due for approval at Full Council on the 15th December 2022
Performance Members Comments: SDC are looking at annual events such as strategic forums and training. The first is at the end of November and in the next quarter they should be able to confirm the schedule for next year.						

**CW4: Leisure and Culture Services: Adopt a long term investment plan for leisure services and facilities across the district to ensure everyone has access to good quality leisure opportunities that meet their needs.**

Age






Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW4.2</a>	Working with partners, increase the number, accessibility, and quality of playing pitches, play areas and outside spaces within the district.	31/03/2023	Angela Gillingham	On Target 	03/10/2022: Quarter 2	28/10/2022: Quarter 2: Archway school has now entered the Football Foundation Framework and have portal access. The grass pitch can be moved to the old regra area which means the site will have a 3G and a grass pitch. Play areas - CS&L committee agreed for the COMF funding to be used on the play areas in the report: Cambridge Avenue, Acacia Drive (Dursley), Mason Road (Stroud), Archway Gardens (Pagan Hill) and Wharfdale way (Stonehouse).
Performance Members Comments: Archway School 3G Pitch in place December 2023. SDC contributed £150,000 through Community Infrastructure Levy. In January it is going to the Football Foundation with a request for funding and it is hoped that the new pitch will be in place by Sept 2023. The grass pitch is being moved to the Redgra area therefore we are gaining an additional pitch. £300,000 has been allocated through Contained Outbreak Management Fund (COMF) and the money needs to be committed by March 2023.						
» <a href="#">CDPCW4.3a</a>	Increase the number of referrals to the Healthy Lifestyle Scheme received each year	N/A	Angela Gillingham	Target: 100 Actual: 72		
Performance Members Comments: There are 2 barriers to increasing the number of referrals which cannot be controlled by the team. The health professionals making the referral and the patients wanting to access the scheme. The success of the scheme is monitored not necessarily by the number of first referrals but by the number of patients completing the scheme as shown in CW4.3b.						
» <a href="#">CDPCW4.3b</a>	Increase the number of participants who complete the 12 week Healthy Lifestyles programme	N/A	Angela Gillingham	Target: 30 Actual: 48		
Performance Members Comments: This is a really positive measure which the Health and Wellbeing physical activity enablers should be proud of. Encouraging the least active to become active and continue to do so contributes to a positive behavior change and is more likely to encourage participants to try other ways to continue their active journey.						
» <a href="#">CDPCW4.3c</a>	Increase participants at all of our activities including with the Healthy Lifestyles Choose to Move programme	N/A	Angela Gillingham	Target: 800 Actual: 1086		
Performance Members Comments: The healthy lifestyles programme of exercise is going from strength to strength. This programme runs from the Pulse, village halls across the district and Stratford Park Leisure Centre. Classes include: Cardiac and Cancer Rehab, better balance, choose to move (maintaining mobility, Pilates, Tai Chi and Dance) respiratory, long covid and mummy and me. We have invested and continue to invest in instructors to maintain the quality and professionalism of the classes, giving our health partners and participants confidence in our service.						





**CW5: Equality, diversity and inclusion: Embed equality, diversity and inclusion as a priority across the Council and the District with targeted support for those who experience the most disadvantage in our communities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
» <a href="#">CW5.5.1</a>	Performance measure to be determined in first period and will be informed through dialogue with adult social care/Integrated Care System.	31/03/2024	Angela Gillingham	On Target 	N/A	14/07/2022: Phil Sullivan has agreed to represent Stroud as Chair of the Gloucestershire Dementia Action Alliance. Four districts, including SDC have pledged funding to support a county role for dementia which would make up for the lack of resource to support this work in the SDC Health & Wellbeing team. The Healthy Lifestyles Scheme continues to expand classes for older adults to improve the recovery and management of long term conditions. The funding to support this will come from the ILP grant money once we know more about the role. Health data has been collected from the CCG which the team will use to work on a plan to combat isolation and improve physical activity in isolated areas.
Performance Members Comments: All ongoing in conjunction with Cost of Living Issue.						
» <a href="#">CW5.5.2</a>	Continue strategic planning in partnership with Integrated Locality Partnership (ILP) and Integrated Care System (ICS) (C)	31/03/2023	Angela Gillingham	On Target 	N/A	14/07/2022: We have now received the health inequalities data which will be used to identify where we need to focus our resources. We are currently arranging a meeting with the data provider to present the information to the team so that everyone fully understands where to focus collectively and not just in our own service areas.
Performance Members Comments:						



## PART 2 – OTHER INDICATORS






**CW1: Community resilience: Support communities to help each other and build resilience through a network of community hubs and other community-led networks, with mental and physical health and wellbeing at its heart.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW1.1</a>	Develop community led networks and community hubs across the district by helping communities to develop their own networks and hubs, connecting smaller and larger hubs and providing support and training.	31/03/2024	Angela Gillingham	On Target 	03/10/2022: Quarter 2	03/10/2022: Quarter 2: Cost of living crisis has overwhelmed the HUBS.
» <a href="#">CW1.1.1</a>	Develop a website for Hubs by December 2022, where Hubs can access resources and training.	31/12/2022	Emma Keating Clark	Completed 	N/A	18/10/2022: The Community Hubs Lead has created webpages for the Community Hubs with useful resources and links to each Hubs contact and webpages.  This page is constantly evolving as new resources are added.  The Hubs network is updated through their google email group. This works well and information flows between them easily.
» <a href="#">CW1.1.2</a>	Establish a Peer Network for the Hubs by December 2022	31/12/2022	Emma Keating Clark	Completed 	N/A	
» <a href="#">CW1.1.3</a>	All Hubs connected and working together by the end of 2024 with quarterly reporting on progress of delivery plan	31/03/2024	Emma Keating Clark	On Target 	N/A	14/07/2022: Year 1 targets have been met. Creative Sustainability CIC have secured match funding from Thirty Percy to continue the Hubs lead post in year 2 and 3.  A number of UK Shared Prosperity Fund Expressions of Interest have been submitted by partners in the Hubs network to bring grant funding for the Hubs, extra staff to support developing Hubs and to encourage investment from Parish and Town Councils.
» <a href="#">CDPCW1.1</a>	10 well managed Hubs across the District serving the local community by the end of 2024	N/A	Emma Keating Clark	Target: Actual:		
<a href="#">CW1.2</a>	Act to improve the physical and mental health and wellbeing of people in the district through delivery of a new 3 year Health and Wellbeing Plan	31/03/2024	Angela Gillingham	On Target 	03/10/2022: Quarter 2	03/10/2022: Quarter 2: The health and wellbeing plan was adopted at CS&L in September.







<a href="#">CW1.3</a>	Ensure residents continue to receive the advice they need, by continuing our work in partnership with the Citizens Advice Bureau and developing a new Service Level Agreement.	31/03/2022	Keith Gerrard	Completed 	13/10/2022: Quarter 2	13/10/2022: Quarter 2: New SLA with CAB should be complete in Q3.
» <a href="#">CW1.3.1</a>	SLA with CAB written and signed by 1st April 2022.	31/03/2022	Keith Gerrard	Completed 	N/A	13/10/2022: There are still a couple of minor points to address before the SLA is imminently signed
» <a href="#">CW1.4.4</a>	Draft a ASB policy that will be in line with the Council and the OPCC priorities.	25/02/2022	Mike Hammond	Completed 	N/A	
<a href="#">CW1.5</a>	Appoint Food Justice Champions to work with partners to tackle food injustice, set up a food partnership and develop a food strategy to address the causes of food poverty, promote sustainability and food justice.	01/09/2022	Angela Gillingham	Not Started 	02/11/2022: Quarter 2	02/11/2022: Quarter 2: The officers involved with the access to affordable food work are now focussed on the Cost of Living response. This emergency response has temporarily replaced the long term resilience work for the district. The Community Hubs who provide affordable food pantries are working together with SDC on the cost of living response, so partnerships around food are being developed.









**CW3: Community engagement: Strengthen local democracy by developing a culture of community engagement to enable greater involvement of residents, council tenants, communities and businesses in decisions on council services and priorities.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW3.1</a>	Develop a Community Engagement Strategy, which incorporates the Council's Hear by Right Commitment for young person's involvement, and ensures the voice of the community and key stakeholders is at the heart of council priorities.	31/03/2023	Sarah Clark	On Target 	27/07/2022: Quarter 1	27/07/2022: Quarter 1: The work on the development of Asset Based community work is ongoing and is helping to develop the Community Engagement Strategy. An approach has been agreed with Cascading of this across the authority.
» <a href="#">CW3.1.1</a>	SDC measures: • Develop a Community Engagement Strategy and implementation of action plan – • Monitor achievement of action plan milestones • Youth Council are involved in decision making and consultation	31/03/2023	Sarah Clark	On Target 	N/A	


<a href="#">CW3.2</a>	Improve customer service for residents by procuring a Digital Platform that provides for centralised first contact ensuring an easier access to services and that provides additional support for those with complex needs.	31/03/2023	Adrian Blick	On Target 	20/10/2022: Quarter 2	20/10/2022: Quarter 2: The roadmap for future Digital Platform implementations is being revamped to focus on prioritisation of processes that deliver efficiencies in order to better enable Medium Term Financial Plan target achievement. It will then be converted into new plan activities.
» <a href="#">CW3.2.3</a>	Repetitive processes identified and automated	31/12/2022	Liz Shellam	On Target 	N/A	11/10/2022: Process re-engineering activity is identifying repetitive to be automated and will be incorporated into roadmap for delivery.
» <a href="#">CW3.2.4</a>	Resource capacity increased to serve those with complex needs	31/03/2023	Liz Shellam	Not Started 	N/A	
<a href="#">CW3.3</a>	Work with Town and Parish Councils to develop, agree and implement a new strategic approach for partnership working between district, towns and parishes including specific support for rural communities.	31/12/2023	Hannah Emery	On Target 	12/10/2022: Quarter 2	<p>12/10/2022: Quarter 2: Following the consultation period, the Draft Charter will be submitted to full Council's December 2022 meeting for approval. The Charter will be reviewed annually with all Town and Parish Councils.</p> <p>In the first year, this review will include a feedback questionnaire with SDC managers, Councillors and Town and Parish Councils as well as a workshop with Town and Parish Councils to assist with measuring performance against the Charter.</p> <p>The Town and Parish Council Hub is in development with a content plan in place. ICT have recommended Microsoft Sharepoint as the most suitable platform and are working to resolve access requirements.</p>
» <a href="#">CW3.3.2</a>	Positive feedback received from more than 50% of Parish & Town Councils on partnership working with district (end 2023)	31/12/2023	Hannah Emery	Not Started 	N/A	
» <a href="#">CDPCW3.3</a>	% of Town and Parish Councils signed up to the Charter	N/A	Hannah Emery	Target: Actual:		

**CW4: Leisure and Culture Services: Adopt a long term investment plan for leisure services and facilities across the district to ensure everyone has access to good quality leisure opportunities that meet their needs.**




Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#"><u>CW4.1</u></a>	Continue work to ensure that our leisure and wellbeing services are fit for the future by completing the Leisure Review options appraisal as well as supporting the recovery of the leisure centres from the pandemic.	31/12/2022	Angela Gillingham	On Target 	03/10/2022: Quarter 2	03/10/2022: Quarter 2: The demand for swimming lessons across each site continues to be high with large waiting lists. Memberships have not returned to pre COVID levels, although the Pulse have just finished a campaign which saw an uptake in sales of 200 in September on a buy now pay later deal. The full impact of the deal will be known when the first full payment is made in November 2022.
» <a href="#"><u>CW4.1.1</u></a>	Agree the preferred management option of leisure, health and wellbeing services by March 2022	31/03/2022	Angela Gillingham	Completed 	N/A	
» <a href="#"><u>CW4.1.2</u></a>	Write a 3-year rolling physical activity action plan to deliver the objectives of the Leisure and Wellbeing 20-year strategy by March 2022. KPIs will be set against each of the projects.	30/09/2022	Angela Gillingham	Completed 	N/A	03/10/2022: The PA action plan was presented to CS&L committee as part of the health and well being plan. The Health and wellbeing team are now allocating officers to key projects along with setting the KPI's to monitor them. Due to part of the team working on the cost of living crisis dates within the plan will need to be revised.
» <a href="#"><u>CW4.1.3</u></a>	Report quarterly on the recovery and ongoing performance of Stratford Park and The Pulse leisure centres.	31/03/2022	Angela Gillingham	Completed 	N/A	
» <a href="#"><u>CW4.2.1</u></a>	Increase the number, accessibility and quality of 3G and grass pitches in the Stroud District, as identified within the playing pitch strategy (PI measure – by 2023 to have added 1 3G pitch and access to 1 additional grass pitch in Stroud. The strategy sits with Leisure Strategy and will be included within the action plan)	31/03/2023	Angela Gillingham	On Target 	N/A	13/07/2022: Archway school are working with the FA and FF. The FF have completed a feasibility assessment on the main pitch but have found an unexpected telecom cable which could delay the work moving the project to the end of December 2023. Additional feasibility work is being conducted on the Redgra pitch for suitability for either the 3G or for the transfer of the current grass pitch. The FF have started their application for further funding to finish the project.
» <a href="#"><u>CW4.2.2</u></a>	Support sports clubs with funding applications to improve their playing pitches and changing facilities (dependent on the application)	31/03/2023	Angela Gillingham	On Target 	N/A	








<a href="#">CW4.3</a>	Increase physical activity and sports participation through our Healthy Lifestyles Scheme and in partnership with the Gloucestershire We Can Move programme.	31/03/2023	Angela Gillingham	On Target 	03/10/2022: Quarter 2	03/10/2022: Quarter 2: Always a lot to report in this area. The Physical Activity plan has been adopted and we will continue to work with our colleagues at We Can Move create a county wide movement in increasing levels of PA across the board.
» <a href="#">CW4.3.1</a>	Support implementation of a 'Refer All' system to improve the accurate reporting of the healthy lifestyles scheme – Refer All launch January 2022 with Active Glos.	31/03/2023	Angela Gillingham	On Target 	N/A	13/07/2022: The system has been launched and is being used across the Pulse and SPLC. We are looking at how this data can be used to inform the "moving communities platform" so that we can use it to help calculate social value.
» <a href="#">CW4.3.2</a>	The refer all system is being used by all of the exercise on referral team. The reports still need more work as they are collecting all of the data. This continues to be a work in progress.	07/01/2023	Hannah Drew	On Target 	N/A	
<a href="#">CW4.4</a>	Support refurbishment of Stratford Park Lido by submitting a bid, in partnership with Stroud Town Council and Friends of the Lido to the National Lottery Heritage Fund.	31/03/2024	Angela Gillingham	On Target 	03/10/2022: Quarter 2	03/10/2022: Quarter 2: This summer due to the warm weather was relatively successful in the number of visitors. Although attendance was good, due to health and safety we will never get back to 1000 visitors per session sunbathing in the open air and dipping their toes into the cooling water of the Lido. Volunteer support this summer was lacking which meant jobs were left unfinished such as the work in the changing rooms. The general cleanliness was sadly lacking and the refreshment offer although better than nothing was of a poor quality. The customer feedback in general was positive despite several issues with the overall look and feel of an aging facility.
» <a href="#">CW4.4.1</a>	Set up a task and finish group to work on the development of the Stroud Lido	31/03/2022	Angela Gillingham	Completed 	N/A	
» <a href="#">CW4.4.2</a>	Write a realistic development plan for Stroud Lido based on the findings of the Leisure Strategy and 2019 Stroud Lido business case	31/03/2023	Mike Hammond	On Target 	N/A	
» <a href="#">CW4.4.3</a>	Heritage Lottery Fund Bid for Stratford Park Lido submitted by target date – amount determined by the action plan	31/03/2024	Angela Gillingham	On Target 	N/A	
<a href="#">CW4.5</a>	Building on previous work, develop an Arts and Culture Strategy for the District.	31/03/2024	Keith Gerrard	On Target 	15/07/2022: Quarter 1	15/07/2022: Quarter 1: Draft consultant's brief has been produced.




» <a href="#">CW4.5.1</a>	Arts and Culture Strategy developed and agreed upon by 2024 with an agreed action plan	31/03/2023	Keith Gerrard	On Target 	N/A	15/07/2022: Brief for consultants drafted and to be published in Q2.
» <a href="#">CW4.5.2</a>	Strategy delivery plan reported quarterly to Community Leisure and Licensing Committee	31/03/2024	Keith Gerrard	Not Started 	N/A	
<a href="#">CW4.6</a>	Implement the Museum in the Park's free-to-join Supporter Scheme to provide residents with exciting opportunities to engage with the museum and extend community reach to new audiences ensuring the museum remains at the heart of the wider community.	30/04/2022	Keith Gerrard	Completed 	06/07/2022: Quarter 1	06/07/2022: Quarter 1: Primary implementation completed.
» <a href="#">CW4.6.1</a>	The successful implementation as per the project plan of the museum membership scheme by end of March 2022	31/03/2022	Kevin Ward	Completed 	N/A	

**CW5: Equality, diversity and inclusion: Embed equality, diversity and inclusion as a priority across the Council and the District with targeted support for those who experience the most disadvantage in our communities.**


Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">CW5.3</a>	Lead and support action to reduce health inequalities in partnership with Public Health and local NHS trusts .	31/03/2024	Emma Keating Clark	On Target 	29/09/2022: Quarter 2	29/09/2022: Quarter 2: The Cost of Living Crisis has increased health inequalities and increased the number of people vulnerable to poverty over the winter period. We are working closely with statutory and community partners to develop a Cost of Living response plan.
» <a href="#">CW5.3.1</a>	Ensure leisure and wellbeing plans are informed by health inequalities in our District; Continue to lead voluntary and statutory partnership to ensure District-wide prioritisation of health inequalities	31/03/2023	Emma Keating Clark	On Target 	N/A	14/07/2022: SDC are partnering Kids Stuff, Community Hubs and Citizens Advice to deliver the Household Support Fund to combat the cost of living crisis. SDC are also presenting the Community Hubs and Disordered Eating projects at the county ILP showcase event. This will inform future NHS practice and commissioning for health inequalities.
<a href="#">CW5.4</a>	Work with partners to improve the accessibility and welcome of public spaces and shops, and improve awareness of impairments both visible and invisible.	31/03/2025	Amy Beckett	On Target 	14/10/2022: Quarter 2	14/10/2022: Quarter 2: awareness walk taken place in Wotton under Ede with the EDI working group

» <a href="#">CW5.4.1</a>	Measured campaign relating to increasing awareness of invisible impairments including neurodiversity	31/03/2023	Amy Beckett	On Target		N/A	14/10/2022: The Equality Diversity and Inclusion working group has carried out a tour of Wotton-under-Edge with the Gloucestershire Sight Loss Council to understand what life is like for people with visual impairments. Future events will be planned to offer the same simulation within other town centres in the District.
» <a href="#">CW5.4.2</a>	Future bids for public space improvements to include consideration of accessibility	31/03/2024	Amy Beckett	On Target		N/A	14/10/2022: Attend regular regeneration meetings internally to offer improvements that can be made to ensure spaces are accessible for all
» <a href="#">CW5.4.3</a>	Working with business owners / community groups / community organisations (C)	31/03/2024	Amy Beckett	On Target		N/A	14/10/2022: Continuing to engage with businesses including social enterprises and community hubs to ensure business support on offer is suitable for the area.
<a href="#">CW5.5</a>	Work with partners to support older people to stay in their homes for longer and continue to work to become a dementia friendly district.	31/03/2024	Angela Gillingham	On Target		03/10/2022: Quarter 2	03/10/2022: Quarter 2: Stay active is where our older adults sit within our new Physical Activity Strategy.
» <a href="#">CW5.5.3</a>	Continue to progress the agreed action plan for older people, frailty and carers with ILP working group (C)	31/03/2023	Angela Gillingham	On Target		N/A	
» <a href="#">CW5.5.4</a>	Work with partners to establish Stroud Dementia Action Alliance (C)	31/03/2023	Angela Gillingham	On Target		N/A	13/10/2022: Initial work with the County Dementia Action Alliance has begun but county resource for this has been pulled so county leadership is minimal. Without this it is hard to progress issues that relate to county wide support agencies. We have no resource to lead on this work as a district now that internal focus has switched to the cost of living response. We propose that developing a Stroud DAA should be paused for at least 6 months.
» <a href="#">CW5.5.5</a>	Contribute to Gloucestershire Dementia Action Alliance (C)	31/03/2024	Angela Gillingham	On Target		N/A	13/10/2022: Work on the County DAA has slowed as all districts are now focussed on the cost of living response. SDC Healthy Lifestyles continues to expand support for older adults. Also unpaid carers are due to be targeted for the next round of Household Support Funding to help with the cost of living.

**EC4: Mobility / Transport: Support development of an integrated active travel (walking and cycling) and public transport network and the development of electric charging infrastructure working with county and regional partners.**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">EC4.4</a>	Review taxi and private hire licensing conditions to consider moving from an 'age' condition to an 'emissions' based condition – to encourage an increase in the percentage of low and Ultra Low Emission Vehicles (CN2030 M8)	31/03/2023	Rachel Andrew	On Target 	28/09/2022: Quarter 2	28/09/2022: Quarter 2: 12th July 2022 – First Task and Finish Group Meeting to review and develop an emissions policy proposal 19th July 2022 – Second Task and Finish Group Meeting with trade representatives to seek their views August 2022 - Request by Task and Finish Group to extend Timetable to allow a summer break due to holiday commitments
» <a href="#">CDPEC4.4</a>	Increase the % of taxi and private vehicles that are Euro 6 standard or EV from 50% (2021) to 75% by 2023	N/A	Rachel Andrew	Target: Actual: 50		Target – As of October 2022, 60% of licensed vehicles are Euro 6 or EV. The Task and Finish Group are proposing an interim policy. If adopted by CS&L Committee it will come into force on 1 April 2023 and should result in 97% of vehicles being Euro 6 or EV by 31 March 2025

**ER1: Economic recovery: Support our high streets and businesses to enable recovery of the local economy from the impacts of COVID-19 and build foundations for a sustainable and inclusive local economy**

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
<a href="#">ER1.4</a>	Work with partners across Stroud district to grow a sustainable visitor economy, including the night time economy, walking and cycling, culture and leisure attractions.	31/03/2026	Amy Beckett	On Target 	14/10/2022: Quarter 2	14/10/2022: Quarter 2: Place making App, Discover Stroud District has been launched, this is a walking and cycling app that encourages footfall to all parts of the district and pass businesses to promote spend
» <a href="#">CDPER1.4</a>	% increase in expenditure by tourists in the district based on 2019/20 data Direct Visitor spend (£149,610,000)	N/A	Amy Beckett	Target: Actual:		

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## STROUD DISTRICT COUNCIL

## COMMUNITY SERVICES AND LICENSING COMMITTEE

THURSDAY, 1 DECEMBER 2022

<b>Report Title</b>	<b>COMMUNITY SERVICES AND LICENSING BUDGET MONITORING REPORT Q1 2022/23</b>			
<b>Purpose of Report</b>	To present the 2022/23 forecast outturn position against the revenue budgets and Capital Programme that the Committee is responsible for, in order to give an expectation of possible variances against budget.			
<b>Decision(s)</b>	<b>The Committee RESOLVES to note the outturn forecast for the General Fund Revenue budget and the Capital Programme for this Committee.</b>			
<b>Consultation and Feedback</b>	Budget holders have been consulted about the budget issues in their service areas. The feedback has been incorporated into to the report to explain difference between budgets and forecast income and expenditure.			
<b>Report Author</b>	Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a>			
<b>Options</b>	None			
<b>Background Papers</b>	None			
<b>Appendices</b>	Appendix A – Committee Budget Detailed Breakdown			
<b>Implications (further details at the end of the report)</b>	Financial	Legal	Equality	Environmental
	Yes	Yes	No	No

**1. BACKGROUND**

- 1.1 This report provides the first monitoring position statement for the financial year 2022/23. The purpose of this report is to notify members of any known significant variations to budgets for the current financial year, highlight any key issues and to inform members of any action to be taken if required.
- 1.2 **Due to the volume of information contained in the report, it would be helpful where members have questions on matters of detail if they could be referred to the report author or the appropriate service manager before the meeting.**

**2. SUMMARY**

- 2.1 The monitoring position for the Committee at 30 June 2022 shows a **projected net revenue overspend of £285k** against the latest budget.
- 2.2 The Capital programme is showing a forecast spend of £337k against a budget of £337k.
- 2.3 Table 2 shows the capital spend and projected outturn for the Community Services & Licensing Committee for 2022/23.

### 3. REVENUE BUDGET POSITION

- 3.1 Council approved the General Fund Revenue budget for 2022/23 in February 2022 including budget proposals of the administration.
- 3.2 The latest budget for Community Services and Licensing Committee taking into account the adjustments for carry forwards is £3,463m (Original Budget was £3.307m), with a **projected net overspend of £285k** against the latest budget, as summarised in Table 1.
- 3.3 The outturn position is mainly attributable to those items outlined in Table 1 with an explanation of the significant that have arisen (a significant variation is defined as being +/- £20,000 on each reporting line).
- 3.4 Appendix A provides a more detailed breakdown on the Committee's budget

**Table 1 – Community Services and Licensing Revenue budgets 2022/23**

	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
<b>Community Services Committee</b>					
Community Safety		171	179	174	(5)
Cultural Services - Arts and Culture		410	410	400	(11)
Cultural Services - Community Health & Wellbeing		165	295	296	2
Cultural Services - Sports Centres	3.5	(90)	(90)	(76)	14
Customer Services	3.6	475	475	458	(17)
Grants to Voluntary Organisations		330	330	330	0
Licensing		(44)	(44)	(44)	0
Public Spaces	3.7	1,401	1,419	1,453	34
Revenues and Benefits	3.8	380	380	646	266
Youth Services		109	109	110	1
<b>Community Services and Licensing TOTAL</b>		<b>3,307</b>	<b>3,463</b>	<b>3,748</b>	<b>285</b>

Table contains roundings.

- 3.5 **Cultural Services – Sports Centres - Update**  
(Darren Young 01453 540995, [darren.young@stroud.gov.uk](mailto:darren.young@stroud.gov.uk))

#### The Pulse

Quarter one has seen steady financial progress, in terms of pandemic recovery, for the Pulse with all areas now showing strong signs of recovery. Particularly strong performance is being seen in the swimming pool with our Junior learn to swim programme exceeding pre-covid occupancy and family swimming exceeding the first quarter targets by a considerable margin. Quarter two will see 6 weeks of summer holidays which are challenging and rewarding, indications (early bookings) suggest the summer will be particularly busy. Membership uptake remains a constant challenge with forecasts not being met during the first few months, in reality our annual member base remains 150-200 below target and below pre pandemic levels. A large-scale membership campaign is in its planning infancy, expecting go live on the 1st September to potentially boost numbers pre-Christmas. Expenditure has been challenging due to large spend requirement for a disabled hoist, heat retention pool cover and pool access steps. As we move through the year any potential savings will be investigated to offset the additional expenditure.

**3.6 Customer Services – (£17k) underspend**  
(Liz Shellam, xtn 4234, [liz.shellam@stroud.gov.uk](mailto:liz.shellam@stroud.gov.uk))

Following Covid-19, cash deposits are no longer held at Ebley Mill, therefore no secure cash collections by G4S. This has led to a budget saving in year and will be considered at budget setting later in the financial year.

An in-year vacancy saving of (£21k) has been recognised. Several staff have successfully attained internal development opportunities in other service areas which has resulted in vacancies within the team. These roles are actively being recruited to in order to backfill any outstanding positions, however, success is varied in attracting candidates due to the current employment market and offering fixed term contracts. This saving has been attributed to overall salary saving reported through to Strategy & Resources Committee.

**3.7 Public Spaces – £34k overspend**  
(Mike Hammond xtn 4227, [mike.hammond@stroud.gov.uk](mailto:mike.hammond@stroud.gov.uk))

There are several contributory factors which culminate in an overspend of £34k. Commons & Woodlands £11k, extensive tree works have been identified in the woodlands we own in the Dursley area. £9k attributable to dry stone wall works are required in the closed cemetery that SDC manage in Berkeley. The planned upgrade of Nailsworth Public conveniences resulting in a small overspend of £4k. The Ubico contract is forecasting minor additional costs within this Committee of £14k. Stratford Park is estimating extra expenditure of £4k for scheduled maintenance for the bandstand and roof repairs to the canoe store. There are modest underspends across Public spaces amounting to (£8k).

**3.8 Revenues & Benefits – £266k unachieved income/underspends**  
(Simon Killen 01453 754013, [simon.killen@stroud.gov.uk](mailto:simon.killen@stroud.gov.uk))

The most significant variance of 234k is the shortfall on housing benefit subsidy claims, principally for supported accommodation. Although there is a higher rent allowable in supported accommodation, where the cost of housing is significantly higher than the amount allowable under housing benefit this cannot all be claimed back through housing benefit subsidy and part of the cost is borne by the local authority. Additional budget to address some of the costs was actioned as part of budget setting last financial year. This will continue to be monitored and the situation is subject to change throughout the year as housing benefit claims change and are difficult to predict.

An in-year saving on salaries (£88k). In year vacancies have arisen due to several posts that have proved difficult to recruit to and in addition a member of staff taking retirement. These positions have now been advertised with the intention to recruit in the near future. This amount has been factored into the overall corporate vacancy saving figure reported to Strategy & Resources Committee.

## 4. CAPITAL

Table 2 below shows the 2022/23 Capital Programme for this Committee.

**Table 2 – Capital Outturn forecast**

	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)
<b>Community Services Capital Schemes</b>				
Community Buildings Investment	4.1	0	117	117
Stratford Park Lido	4.2	190	220	220
<b>Community Services Capital Schemes TOTAL</b>		<b>190</b>	<b>337</b>	<b>337</b>

### 4.1 Community Buildings Investment

Discussions have continued to take place with Kingshill House Trust regarding a Community Asset Transfer. A capital budget provision of £50,000 in 2017/18 and £50,000 in 2018/19 was made as part of a funding package to help assist the transfer. Covid has had a significant impact on Kingshill House and there have been changes on the board of Trustees. The council will need to see a robust business case and be confident that the board is able to take on the freehold interest before agreeing final terms and reporting back S&R for approval.

### 4.2 Stratford Park Lido

Due to Covid-19 pandemic, the 2019 business plan developed for the lido had not been explored further. It has subsequently been picked up by the leisure consultants and included within the 20-year Leisure and Wellbeing Strategy.

The indicative costs to fully upgrade the Lido were estimated at £7.3m. £1.8m would provide a sustainable heating system and upgrade the plant room. The money allocated to the lido to upgrade the facility is not enough on its own therefore one of the actions coming out of the strategy is to explore further funding options for this facility. This will be included as part of the bigger picture to secure future capital for all the Leisure facilities.

## 5. IMPLICATIONS

### 5.1 Financial Implications

There are no financial implications arising from this report as it reports on previous financial activities and expected forecasts.

Lucy Clothier, Accountancy Manager

Email: [lucy.clothier@stroud.gov.uk](mailto:lucy.clothier@stroud.gov.uk)

### 5.2 Legal Implications

As the report and recommendation concerns budget monitoring there are no specific legal implications. More generally, the authority is required to set a balance budget having given regard to the advice of its Chief Finance Officer (Section 151 Officer). Section 25 of the 2003 Local Government Act requires the Section 151 Officer to comment on the robustness of the estimates and the adequacy of reserves.

One Legal

Email: [legalservices@onelegal.org.uk](mailto:legalservices@onelegal.org.uk)



### **5.3 Equality Implications**

There are not any specific changes to service delivery proposed within this decision

### **5.4 Environmental Implications**

There are no significant implications within this category.

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## Appendix A

		2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
<b>Community Services Committee</b>	<b>Para Refs</b>				
Careline Services		(112)	(112)	(116)	(4)
Community Safety		13	21	21	0
Neighbourhood Wardens		243	243	243	(1)
Stroud and Dursley CCTV		27	27	27	0
<b>Community Safety</b>		<b>171</b>	<b>179</b>	<b>174</b>	<b>(5)</b>
Museum in the Park		406	406	396	(11)
Subscription Rooms		4	4	4	0
<b>Cultural Services - Arts and Culture</b>		<b>410</b>	<b>410</b>	<b>400</b>	<b>(11)</b>
Community Health & Wellbeing		165	295	296	2
<b>Cultural Services - Community Health &amp; Wellbeing</b>		<b>165</b>	<b>295</b>	<b>296</b>	<b>2</b>
Stratford Park Leisure Centre		214	214	203	(11)
The Pulse		(304)	(304)	(279)	25
<b>Cultural Services - Sports Centres</b>	<b>3.5</b>	<b>(90)</b>	<b>(90)</b>	<b>(76)</b>	<b>14</b>
Customer Service Centre		475	475	458	(17)
<b>Customer Services</b>	<b>3.6</b>	<b>475</b>	<b>475</b>	<b>458</b>	<b>(17)</b>
Grants to Voluntary Organisations		330	330	330	0
<b>Grants to Voluntary Organisations</b>		<b>330</b>	<b>330</b>	<b>330</b>	<b>0</b>
Licensing		(44)	(44)	(44)	0
<b>Licensing</b>		<b>(44)</b>	<b>(44)</b>	<b>(44)</b>	<b>0</b>
Amenity Areas		171	189	192	3
Cemeteries		30	30	37	8
Commons and Woodlands		15	15	26	11
Grassed Areas Contribution to HRA		200	200	200	0
Public Conveniences		230	230	239	8
Public Space Service		560	560	547	(13)
Stratford Park		190	190	205	14
Street Naming Maintenance		5	5	8	3
<b>Public Spaces</b>	<b>3.7</b>	<b>1,401</b>	<b>1,419</b>	<b>1,453</b>	<b>34</b>
Business Rate Collection		(101)	(101)	(101)	(1)
Council Tax Collection		233	233	234	1
Council Tax Support Administration		25	25	32	7
Creditors		93	93	93	0
Housing Benefit Administration		107	107	107	0
Rent Allowances and Rebates		22	22	282	259
<b>Revenues and Benefits</b>	<b>3.8</b>	<b>380</b>	<b>380</b>	<b>646</b>	<b>266</b>
Hear by Right / Youth Services		109	109	110	1
<b>Youth Services</b>		<b>109</b>	<b>109</b>	<b>110</b>	<b>1</b>
<b>Community Services and Licensing TOTAL</b>		<b>3,307</b>	<b>3,463</b>	<b>3,748</b>	<b>285</b>

The outturn variances on the above table reflect reserve movements as outlined in Table 1, table contains roundings.

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## STROUD DISTRICT COUNCIL

## COMMUNITY SERVICES AND LICENSING COMMITTEE

THURSDAY, 1 DECEMBER 2022

<b>Report Title</b>	<b>COMMUNITY SERVICES AND LICENSING BUDGET MONITORING REPORT Q2 2022/23</b>			
<b>Purpose of Report</b>	To present the 2022/23 forecast outturn position against the revenue budgets and Capital Programme that the Committee is responsible for, in order to give an expectation of possible variances against budget.			
<b>Decision(s)</b>	<b>The Committee RESOLVES to note the outturn forecast for the General Fund Revenue budget and the Capital Programme for this Committee.</b>			
<b>Consultation and Feedback</b>	Budget holders have been consulted about the budget issues in their service areas. The feedback has been incorporated into to the report to explain difference between budgets and forecast income and expenditure.			
<b>Report Author</b>	Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a>			
<b>Options</b>	None			
<b>Background Papers</b>	None			
<b>Appendices</b>	None			
<b>Implications (further details at the end of the report)</b>	Financial	Legal	Equality	Environmental
	Yes	Yes	No	No

**1. BACKGROUND**

- 1.1 This report provides the second monitoring position statement for the financial year 2022/23. The purpose of this report is to notify members of any known significant variations to budgets for the current financial year, highlight any key issues and to inform members of any action to be taken if required.
- 1.2 **Due to the volume of information contained in the report, it would be helpful where members have questions on matters of detail if they could be referred to the report author or the appropriate service manager before the meeting.**

**2. SUMMARY**

- 2.1 The monitoring position for the Committee at 30 September 2022 shows a **projected net revenue overspend of £592k** against the latest budget.
- 2.2 The Capital programme is showing a forecast spend of £237k against a revised budget of £237k.

- 2.3 Table 2 shows the capital spend and projected outturn for the Community Services & Licensing Committee for 2022/23.

### 3. REVENUE BUDGET POSITION

- 3.1 Council approved the General Fund Revenue budget for 2022/23 in February 2022 including budget proposals of the administration.
- 3.2 The latest budget for Community Services and Licensing Committee is £3,598m (Original Budget was £3,307m) as summarised in Table 1. This considers any MTFP adjustments, carry forwards and re-profiling of corporate maintenance budgets. The recently agreed pay award (£1,925) which is funded from reserves as set aside by Strategy & Resources Committee will be reflected in quarter 3 report.
- 3.3 In response to the impact of the cost of living crisis, a detailed exercise examining the effect on the gas and electric services within the Council has been undertaken. Estimates have been included within the budget forecast outturn position where applicable.
- 3.4 The outturn position is mainly attributable to those items outlined in Table 1 with an explanation of the significant variances that have arisen (a significant variation is defined as being +/- £20,000 on each reporting line).
- 3.5 Appendix A provides a more detailed breakdown on the Committee's budget.

**Table 1 – Community Services and Licensing Revenue budgets 2022/23**

	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
<b>Community Services Committee</b>					
Community Safety		171	179	174	(5)
Cultural Services - Arts and Culture	3.5	410	406	411	5
Cultural Services - Community Health & Wellbeing		165	295	291	(3)
Cultural Services - Sports Centres	3.6	(90)	26	266	241
Customer Services	3.7	475	497	476	(21)
Grants to Voluntary Organisations		330	330	330	0
Licensing		(44)	(44)	(52)	(8)
Public Spaces	3.8	1,401	1,422	1,460	38
Revenues and Benefits	3.9	380	380	725	345
Youth Services		109	109	110	1
<b>Community Services and Licensing TOTAL</b>		<b>3,307</b>	<b>3,598</b>	<b>4,191</b>	<b>592</b>

Table contains roundings.

- 3.6 **Cultural Services – Museum in the Park – £5k - overspend**  
(Kevin Ward 0153 763394. [kevin.ward@stroud.gov.uk](mailto:kevin.ward@stroud.gov.uk))

Whilst the overall variance is not material there are two offsetting variances which contribute to the overspend. Staffing vacancies and recruitment difficulties have resulted in an underspend on salaries (£13k). A budget pressure has been forecast on electricity along with additional expenditure on collections management due to outbreak of mould due to Covid lockdowns and poor environment at a collection store requiring intervention and support from conservation experts.

There are several significant variances which contribute to the overall forecast. Income is predicted to be down by **£55k** due to the uncertainty regarding the cost of living crisis which so many of our communities are facing, a downturn in spending has been predicted on memberships which is seen as a luxury item by many. In Q1 it was projected that memberships remain under our pre covid-19 levels. We instigated a campaign in September which showed an upturn but due to the rising costs a more cautious approach has been taken in our long-term forecast anticipating cancellations in the run up to Christmas. Swimming lessons are holding which remains positive. Additional costs of **£61k** (gas predominately) have been forecast in response to the Utilities increase, this will be monitored closely to measure the impact on leisure centres across the country. An upgrade to the hot water generation has attracted costs of **£35k**, strain continues on the expenditure budgets as costs continue to rise on essentials such as chemicals and building cleaning.

### **Stratford Park Leisure Centre - £89k overspend**

The recent increase in unit costs for electricity and gas has had a direct impact on the SLM contract. Within the terms of the contract a benchmark is specified, so if the price or consumption goes over the noted level then SDC is liable for 50% of the increase. A forecast of £89k has been estimated for the commitment that SDC are accountable for. The actual figure will be calculated at the end of the financial year.

#### **3.7 Customer Services – (£21k) underspend**

(Liz Shellam, xtn 4234, [liz.shellam@stroud.gov.uk](mailto:liz.shellam@stroud.gov.uk))

Following covid-19, cash deposits are no longer held at Ebley Mill, therefore no secure cash collections are made by G4S. This has led to an in-year budget saving and is being considered as an efficiency as part of the budget setting process for 2023/24.

An in-year vacancy saving of (£21k) has been recognised. Several staff have successfully attained internal development opportunities in other service areas which has resulted in vacancies within the team. These roles are actively being recruited to in order to backfill any outstanding positions, however, success is varied in attracting candidates due to the current employment market and offering fixed term contracts. This saving has been attributed to overall salary saving reported through to Strategy & Resources Committee.

#### **3.8 Public Spaces – £38k overspend**

(Angela Gillingham xtn 4452, [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk))

There are several contributory factors which culminate in an overspend of £38k. Commons & Woodlands £11k, extensive tree works have been identified in the woodlands we own in the Dursley area. £9k attributable to dry stone wall works are required in the closed cemetery that SDC manage in Berkeley. The Ubico contract is forecasting minor additional costs within this Committee of £12k. Stratford Park is estimating extra expenditure of £10k for scheduled maintenance for the bandstand, roof repairs to the canoe store and security services. There are modest underspends across Public spaces amounting to (£8k).

#### **3.9 Revenues & Benefits – £345k unachieved income/underspends**

(Simon Killen xtn 4013, [simon.killen@stroud.gov.uk](mailto:simon.killen@stroud.gov.uk))

The most significant variance of £362k is the shortfall on housing benefit subsidy claims, principally for supported accommodation. Although there is a higher rent allowable in supported accommodation, where the cost of housing is significantly higher than the

amount allowable under housing benefit this cannot all be claimed back through housing benefit subsidy and part of the cost is borne by the local authority. Additional budget to address some of the costs was actioned as part of budget setting last financial year. This will continue to be monitored and the situation is subject to change throughout the year as housing benefit claims change and are difficult to predict.

An in-year saving on salaries (£100k). In year vacancies have arisen due to several posts that have proved difficult to recruit to and in addition a member of staff taking retirement. These positions have now been advertised with the intention to recruit in the near future. This amount has been factored into the overall corporate vacancy saving figure reported to Strategy & Resources Committee.

#### 4. CAPITAL

Table 2 below shows the 2022/23 Capital Programme for this Committee.

**Table 2 – Capital Outturn forecast**

	<b>2022/23 Original Budget (£'000)</b>	<b>2022/23 Revised Budget (£'000)</b>	<b>2022/23 Forecast Outturn (£'000)</b>	<b>2022/23 Outturn Variance (£'000)</b>
<b>Community Services Capital Schemes</b>				
Community Buildings Investment	0	17	17	0
Stratford Park Lido	190	220	220	0
<b>Community Services Capital Schemes TOTAL</b>	<b>190</b>	<b>237</b>	<b>237</b>	<b>0</b>

##### 4.1 Community Buildings Investment

Discussions have been ongoing with Kingshill House Trust for several years about a possible Community Asset Transfer but there have been delays because of the impact of the Covid 19 pandemic upon their financial situation. There have also been changes to the Board of Trustees and senior staff. A capital budget provision of £50,000 in 2017/18 and £50,000 in 2018/19 was made as part of a funding package to help assist the transfer together with a tapering reduction in core funding. It was recently agreed that the £17,000 outstanding from this capital budget provision could be spent on essential works to the cottage and drains, this work has now been carried out. It is proposed that Stroud District Council will provide a one-off capital grant of £100k towards the maintenance and upkeep of the listed building, which would only become payable on the transfer of the building and grant conditions would have to be complied with.

Following discussions with the Chair and vice Chair of S&R and senior officers earlier this year additional time was given for the trust to finalise their business plan. The Trust has a 25 year lease which is due to expire in October 2024. The council will need to be confident that the board is in a position to take on the freehold and has a robust business plan before a decision is made and reported back to S&R for approval. Committee will be updated in March 2023.

##### 4.2 Stratford Park Lido

Due to covid-19 pandemic, the 2019 business plan developed for the lido had not been explored further. It has subsequently been picked up by the leisure consultants and included within the 20-year Leisure and Wellbeing Strategy.

The indicative costs to fully upgrade the Lido were estimated at £7.3m. £1.8m would provide a sustainable heating system and upgrade the plant room. The money allocated to the lido



to upgrade the facility is not enough on its own therefore one of the actions coming out of the strategy is to explore further funding options for this facility. This will be included as part of the bigger picture to secure future capital for all the Leisure facilities.

## **5. IMPLICATIONS**

### **5.1 Financial Implications**

There are no financial implications arising from this report as it reports on previous financial activities and expected forecasts.

Lucy Clothier, Accountancy Manager  
Email: [lucy.clothier@stroud.gov.uk](mailto:lucy.clothier@stroud.gov.uk)

### **5.2 Legal Implications**

There are no specific legal implications arising from this report recommendation.

One Legal  
Email: [onelegal@legalservices.org.uk](mailto:onelegal@legalservices.org.uk)

### **5.3 Equality Implications**

There are not any specific changes to service delivery proposed within this decision

### **5.4 Environmental Implications**

There are no significant implications within this category.

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## Appendix A

	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
<b>Community Services Committee</b>					
Careline Services		(112)	(112)	(116)	(4)
Community Safety		13	21	21	0
Neighbourhood Wardens		243	243	243	(1)
Stroud and Dursley CCTV		27	27	27	0
<b>Community Safety</b>		<b>171</b>	<b>179</b>	<b>174</b>	<b>(5)</b>
Museum in the Park	3.5	406	402	407	5
Subscription Rooms		4	4	4	0
<b>Cultural Services - Arts and Culture</b>		<b>410</b>	<b>406</b>	<b>411</b>	<b>5</b>
Community Health & Wellbeing		165	295	291	(3)
<b>Cultural Services - Community Health &amp; Wellbeing</b>		<b>165</b>	<b>295</b>	<b>291</b>	<b>(3)</b>
Stratford Park Leisure Centre	3.6	214	205	295	90
The Pulse	3.6	(304)	(180)	(29)	151
<b>Cultural Services - Sports Centres</b>		<b>(90)</b>	<b>26</b>	<b>266</b>	<b>241</b>
Customer Service Centre	3.7	475	497	476	(21)
<b>Customer Services</b>		<b>475</b>	<b>497</b>	<b>476</b>	<b>(21)</b>
Grants to Voluntary Organisations		330	330	330	0
<b>Grants to Voluntary Organisations</b>		<b>330</b>	<b>330</b>	<b>330</b>	<b>0</b>
Licensing		(44)	(44)	(52)	(8)
<b>Licensing</b>		<b>(44)</b>	<b>(44)</b>	<b>(52)</b>	<b>(8)</b>
Amenity Areas		171	189	192	3
Cemeteries		30	29	37	9
Commons and Woodlands		15	15	26	11
Grassed Areas Contribution to HRA		200	200	200	0
Public Conveniences		230	236	233	(3)
Public Space Service		560	560	547	(13)
Stratford Park		190	188	217	29
Street Naming Maintenance		5	5	8	3
<b>Public Spaces</b>	3.8	<b>1,401</b>	<b>1,422</b>	<b>1,460</b>	<b>38</b>
Business Rate Collection		(101)	(101)	(101)	(0)
Council Tax Collection		233	233	234	1
Council Tax Support Administration		25	25	31	7
Creditors		93	93	93	0
Housing Benefit Administration		107	107	160	53
Rent Allowances and Rebates		22	22	308	285
<b>Revenues and Benefits</b>	3.9	<b>380</b>	<b>380</b>	<b>725</b>	<b>345</b>
Hear by Right / Youth Services		109	109	110	1
<b>Youth Services</b>		<b>109</b>	<b>109</b>	<b>110</b>	<b>1</b>
<b>Community Services and Licensing TOTAL</b>		<b>3,307</b>	<b>3,598</b>	<b>4,191</b>	<b>592</b>

The outturn variances on the above table reflect reserve movements as outlined in Table 1, table contains roundings.

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**STROUD DISTRICT COUNCIL**

**COMMUNITY SERVICES AND LICENSING COMMITTEE**

**THURSDAY, 1 DECEMBER 2022**

<b>Report Title</b>	<b>COMMUNITY SERVICES AND LICENSING COMMITTEE REVENUE ESTIMATES – REVISED 2022/23 AND ORIGINAL 2023/24</b>			
<b>Purpose of Report</b>	To present to the committee the revised estimates for 2022/23 and original estimates for 2023/24.			
<b>Decision(s)</b>	<b>The Committee RECOMMENDS to Strategy and Resources Committee</b>  <b>a) The revised Community Services and Licensing revenue budget for 2022/23 and original 2023/24 revenue budget are approved.</b> <b>b) The Fees and Charges list as shown at Appendix B is approved.</b>			
<b>Consultation and Feedback</b>	Consultation has been undertaken with residents and businesses. Feedback on the outcome of the consultation will be provided to members in January 2023.			
<b>Report Author</b>	Adele Rudkin, Accountant Tel:     Email: adele.rudkin@stroud.gov.uk			
<b>Options</b>	The Administration will be considering its budget options at the Strategy and Resources Committee meeting on 02 Feb 2023. Council will consider the overall budget position for 2023/24 on 16 February 2023.			
<b>Background Papers</b>	None			
<b>Appendices</b>	Appendix A – Committee budgets Appendix B – Fees & Charges			
<b>Implications (further details at the end of the report)</b>	Financial	Legal	Equality	Environmental
	Yes	Yes	No	No

## 1. BACKGROUND

- 1.1 The Medium Term Financial Plan (MTFP) Update report to Strategy and Resources Committee in September 2022 set out the way in which the Council would approach setting budgets for the forthcoming financial year.
- 1.2 Members will be aware from both the 2022/23 budget and MTFP (approved in February 2022) and the MTFP Update reports, the Council is facing a number of financial challenges in 2023/24 and future years. A budget deficit has been forecast due to anticipated reductions

in the level of Government funding and inflationary/cost pressures across the Council's services.

- 1.3 The Medium Term Financial Plan (MTFP) report to Strategy and Resources will set out a projection of General Fund expenditure over the medium term 2022/23 to 2025/26. This report sets out a more detailed analysis of the changes to the Community Services and Licensing Committee budget for 2022/23 (Revised Estimates) and 2023/24 (Original Estimates).
- 1.4 The Committee's service revenue budgets have been prepared in accordance with the budget framework set out in the Budget Strategy report. They are presented in draft format and are subject to further change as the budget setting process progresses. Any subsequent changes will be included in the MTFP report to Strategy and Resources and Council.
- 1.5 **It would be helpful where members have questions on matters of detail if they could be referred to the report author or the appropriate service manager before the meeting.**

## 2. SUMMARY

- 2.1 The original budget for the Community Services and Licensing Committee was **£3.307m** (the base budget has subsequently been changed to **3.747m**). The revised budget in 2022/23 has been updated with the following adjustments to reflect carry forwards and re-profiling of service budgets and the 2022/23 pay award (£1,925). This has been used as the base estimate 2023/24 budget.
- 2.2 The original estimate for Community Services and Licensing budget for 2023/24 is **£4.027m an increase of £280k** on the base budget. This is largely due to the following budget changes, as outlined in table one below.

### Summary of change from the 2022/23 Original Budget

Community Services and Licensing Committee	para	2022/23 Revised Estimate (000's)	2023/24 Original Estimate (000's)
Base Budget		3,307	3,747
Virements/adjustments	3.1	291	(278)
<b>Recurring changes:</b>			
Pay increases	3.3	149	166
Fees and charges growth	3.4		(83)
Contract increases	3.5		62
Proposed budget adjustments	4.0		413
<b>Net Service Budget</b>		<b>3,747</b>	<b>4,027</b>

### 3. IN YEAR VIREMENTS/ADJUSTMENTS

- 3.1 In year virements include carry forwards from prior year, MTFP adjustments, re-distribution of corporate maintenance budgets according to the proposed schedule of works within each Committee

#### 3.2 Inflation

##### 3.3 **Pay Inflation - £315k**

This reflects the recently agreed 2022/23 pay award (£1,925) which is funded from reserves in 2022/23, as set aside by Strategy & Resources Committee, but will need to be funded going forward.

The 2023/24 salary budgets have been increased by an initial 5% in line with budget strategy.

##### 3.4 **Fees & Charges Growth – (£83k)**

Fees and charges budgets have been inflated by 5% unless stated otherwise on the fees and charges appendix.

A full list of fees and charges for this committee is included in Appendix B.

##### 3.5 **Contract Increases - £62k**

Contract inflation has been updated in line with the Budget Strategy.

### 4. BUDGET PRESSURES/EFFICIENCIES

Para	REASON FOR PRESSURE/SAVING	2023/24 (£'000)
4.1	Gas & Electric rate increase	362
4.2	SPLC Contract - Gas & Electric rates	100
4.3	Minor adjustments over all services	8
Para	REASON FOR SAVING	2023/24 (£'000)
4.4	MTFP saving -Removal of temporary fixed 2 Year posts	(57)
	<b>Total Community Services &amp; Licensing</b>	<b>413</b>

#### 4.1 **Utilities - £362k pressure**

Gas and Electric services within the Council have been significantly impacted by the national cost of living crisis. A detailed exercise has been undertaken so that the 2023/24 budget reflects the ongoing pressure in those services where applicable.

This primarily impacts The Pulse (£283k) and the Museum in the Park (£52k).

#### 4.2 **SPLC - £100k pressure**

Angela Gillingham xtn 4452, [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk)

The recent increase in unit costs for electricity and gas has had a direct impact on the SLM contract. Within the terms of the contract a benchmark is specified, so if the price or consumption goes over the noted level then SDC is liable for 50% of the increase. A revised budget for 2023/24 has been estimated for the commitment that SDC are accountable for.

#### 4.3 Adjustments - £8k pressure

There are a number of minor adjustments across all services that contribute towards this figure and are generally below the reporting threshold (+/- £20k).

#### 4.4 Customer Services – (£57k) saving

Keith Gerrard 01453 754227, [keith.gerrard@stroud.gov.uk](mailto:keith.gerrard@stroud.gov.uk)

This saving is related to the two temporary staffing posts were included in the MTFP as part of the Customer Services review and transformation that were fixed term for two years. Funding for these post for 2023/24 will be made available through earmarked reserves.

### 5. CAPITAL PROGRAMME

- 5.1 Table three below outlines the capital schemes that the Committee is responsible for. These changes have been reflected in the table below, but at this stage, no further changes have been incorporated into the Capital Programme. Council will consider the Capital Programme and the Capital Strategy at their meeting in January 2023.

**Table 3 – Capital schemes 2022/23 and 2023/24**

	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2023/24 Original Budget (£'000)
<b>Community Services Capital Schemes</b>			
Community Buildings Investment	0	17	100
Stratford Park Lido	190	220	0
<b>Community Services Capital Schemes TOTAL</b>	<b>190</b>	<b>237</b>	<b>100</b>

#### 5.2 Community Building Investment

Discussions have been ongoing with Kingshill House Trust for several years about a possible Community Asset Transfer but there have been delays because of the impact of the Covid 19 pandemic upon their financial situation. There have also been changes to the Board of Trustees and senior staff. A capital budget provision of £50,000 in 2017/18 and £50,000 in 2018/19 was made as part of a funding package to help assist the transfer together with a tapering reduction in core funding. It was recently agreed that the £17,000 outstanding from this capital budget provision could be spent on essential works to the cottage and drains, this work has now been carried out. It is proposed that Stroud District Council will provide a one-off capital grant of £100k towards the maintenance and upkeep of the listed building, which would only become payable on the transfer of the building and grant conditions would have to be complied with.

Following discussions with the Chair and vice Chair of S&R and senior officers earlier this year additional time was given for the trust to finalise their business plan. The Trust has a 25 year lease which is due to expire in October 2024. The council will need to be confident that the board is in a position to take on the freehold and has a robust business plan before



a decision is made and reported back to S&R for approval. Committee will be updated in March 2023.

### 5.3 **Stratford Park Lido**

Due to covid-19 pandemic, the 2019 business plan developed for the lido had not been explored further. It has subsequently been picked up by the leisure consultants and included within the 20-year Leisure and Wellbeing Strategy.

The indicative costs to fully upgrade the Lido were estimated at £7.3m. £1.8m would provide a sustainable heating system and upgrade the plant room. The money allocated to the lido to upgrade the facility is not enough on its own therefore one of the actions coming out of the strategy is to explore further funding options for this facility. This will be included as part of the bigger picture to secure future capital for all the Leisure facilities.

## 6. **IMPLICATIONS**

### 6.1 **Financial Implications**

This report sets out the draft budget relating to the Committee for 2022/23. This will form part of the budget setting process to be considered by Strategy and Resources Committee in January 2022 and Council in February 2022.

Lucy Clothier, Accountancy Manager

Tel: 01543 754343 Email: [lucy.clothier@stroud.gov.uk](mailto:lucy.clothier@stroud.gov.uk)

### 6.2 **Legal Implications**

There are no specific legal implications arising from the recommendations of this report.

There is a legal requirement under the Local Government Finance Act 1992, for the Authority to set a balanced budget.

One Legal

Tel: 01684 272012 Email: [legalservices@onelegal.org.uk](mailto:legalservices@onelegal.org.uk)

### 6.3 **Equality Implications**

There are not any specific changes to service delivery proposed within this decision.

### 6.4 **Environmental Implications**

There are no significant implications within this category.

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## APPENDIX A

	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2023/24 Original Budget (£'000)
<b>Community Services Committee</b>			
Careline Services	(112)	(112)	(125)
Community Safety	13	21	9
Neighbourhood Wardens	243	256	258
Stroud and Dursley CCTV	27	27	19
<b>Community Safety</b>	<b>171</b>	<b>192</b>	<b>160</b>
Museum in the Park	406	415	490
Subscription Rooms	4	4	4
<b>Cultural Services - Arts and Culture</b>	<b>410</b>	<b>419</b>	<b>494</b>
Community Health & Wellbeing	165	301	176
<b>Cultural Services - Community Health &amp; Wellbeing</b>	<b>165</b>	<b>301</b>	<b>176</b>
Stratford Park Leisure Centre	214	205	336
The Pulse	(304)	(155)	29
<b>Cultural Services - Sports Centres</b>	<b>(90)</b>	<b>51</b>	<b>366</b>
Customer Service Centre	475	520	438
<b>Customer Services</b>	<b>475</b>	<b>520</b>	<b>438</b>
Grants to Voluntary Organisations	330	330	350
<b>Grants to Voluntary Organisations</b>	<b>330</b>	<b>330</b>	<b>350</b>
Licensing	(44)	(39)	(20)
<b>Licensing</b>	<b>(44)</b>	<b>(39)</b>	<b>(20)</b>
Amenity Areas	171	189	197
Cemeteries	30	29	31
Commons and Woodlands	15	15	15
Grassed Areas Contribution to HRA	200	200	200
Public Conveniences	230	236	253
Public Space Service	560	578	567
Stratford Park	190	188	208
Street Naming Maintenance	5	5	5
<b>Public Spaces</b>	<b>1,401</b>	<b>1,439</b>	<b>1,476</b>
Business Rate Collection	(101)	(98)	(96)
Council Tax Collection	233	248	267
Council Tax Support Administration	25	30	30
Creditors	93	98	99
Housing Benefit Administration	107	120	146
Rent Allowances and Rebates	22	22	22
<b>Revenues and Benefits</b>	<b>380</b>	<b>420</b>	<b>468</b>
Hear by Right / Youth Services	109	114	118
<b>Youth Services</b>	<b>109</b>	<b>114</b>	<b>118</b>
<b>Community Services and Licensing TOTAL</b>	<b>3,307</b>	<b>3,747</b>	<b>4,027</b>

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**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Cardiac Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Respiratory Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Better Balance Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Cancer Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Mummy & Me Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Healthy Lifestyles Class Pass	35.00	35.00	37.00	37.00	5.7%
Healthy Lifestyles Couples Class Pass	55.00	55.00	58.00	58.00	5.5%
Healthy Lifestyles Online Class Pass	22.50	22.50	23.50	23.50	4.4%
GP Referral Class Pass	24.00	24.00	26.00	26.00	8.3%
GP Referral Induction	20.00	20.00	21.00	21.00	5.0%
GP Referral sessional attendance	2.10	2.10	2.20	2.20	4.8%
Better Balance Booklets (per book)	1.00	1.00	1.00	1.00	0.0%
Resistance Bands for Better Balance Clients	1.00	1.00	1.00	1.00	0.0%
Wrist/Ankle Weight - .5kg	9.95	9.95	11.95	11.95	20.1%
Wrist/Ankle Weight - 1.0kg	11.95	11.95	13.95	13.95	16.7%
Wrist/Ankle Weight -1 .5kg	13.95	13.95	16.95	16.95	21.5%
Pilates Mat	8.00	8.00	10.00	10.00	25.0%
Hand Weights - 1.0kg	6.00	6.00	8.00	8.00	33.3%
Hand Weights - 2.0kg	9.99	9.99	12.00	12.00	20.1%
Hand Weights - 3.0kg	12.99	12.99	16.00	16.00	23.2%

## Community Services and Licensing Committee

### Community Health and Wellbeing

#### Schedule of Fees and Charges from 1 April 2023

##### **Proposed increase in fee/charge from previous year**

The class passes are being streamlined to represent that people attend a variety of classes across the healthy lifestyles scheme, so customers only need to buy one pass rather than two. The cost of equipment has gone up in line with the cost of living which is reflected in the costs for this year.

##### **Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

We are a subsidised service however each year we are increasing the number of classes we offer and we aim to generate income to cover costs where possible.

##### **Details of any discretionary discounts or concessions**

The healthy lifestyles scheme is already discounted so no further discounts are applicable.

##### **Has any benchmarking or consultation been undertaken?**

We are one of only two councils in the county to offer these type of classes. We benchmark our prices against there's to ensure our prices are conisitant.

##### **Equality Impact Assessment**

##### **Budget Impact**

Increases will have a direct corrulation to income however we are unsure how the cost of living will effect our income in the coming year.

A number of classes that ran in 22-23 will no longer run in 23-24

**Community Services and Licensing Committee**  
**Community Services - Careline Services**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Careline monitoring only (VAT Exempt)	94.07	94.07	98.77	98.77	5.0%
Careline monitoring only (not VAT Exempt)	94.07	112.88	98.77	118.52	5.0%
Careline rental (VAT Exempt)	195.43	195.43	205.20	205.20	5.0%
Careline rental (not VAT Exempt)	195.43	234.52	205.20	246.24	5.0%
Pendant purchase (VAT Exempt)	53.85	53.85	56.54	56.54	5.0%
Pendant purchase (not VAT Exempt)	53.85	64.62	56.54	67.85	5.0%
ADSL Fliter	2.15	2.58	2.26	2.70	5.1%
Extension lead	6.46	7.75	6.78	8.14	5.0%

## Community Services and Licensing Committee

### Community Services - Careline Services

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
-----------------------------------------------------------

5.0%
------

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
--------------------------------------------------------------------------------------

Full cost recovery
--------------------

<b>Details of any discretionary discounts or concessions</b>
--------------------------------------------------------------

None
------

<b>Has any benchmarking or consultation been undertaken?</b>
--------------------------------------------------------------

Yes, with other similar services operating within Gloucestershire
-------------------------------------------------------------------

<b>Equality Impact Assessment</b>
-----------------------------------

Completed previously. The cost is similar to other LA's offering a similar service. Gloucester City Homes have withdrawn from offering the service and have passed their customers on to a national provider.
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>Budget Impact</b>
----------------------

If this is accepted the the income budget will need to remain the same as for 22/23. The service is currently making a small profit however this could be impacted if there are a large number of cancellations.
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



## Community Services and Licensing Committee

### Community Services - Cemeteries

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **In grave for which no “Exclusive Rights of Burial” has been granted**

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Rights)	396.00	396.00	416.00	416.00	5.1%
Cremated remains (Rights)	282.00	282.00	296.00	296.00	5.0%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Rights)	396.00	396.00	416.00	416.00	5.1%
------------------------	--------	--------	--------	--------	------

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Burial)	466.00	466.00	489.00	489.00	4.9%
Cremated remains (Burial)	135.00	135.00	142.00	142.00	5.2%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Burial)	648.00	648.00	680.00	680.00	4.9%
------------------------	--------	--------	--------	--------	------

#### **In grave for which an “Exclusive Rights of Burial” has been granted**

Opening of previously purchased plot – single or meadow	466.00	466.00	489.00	489.00	4.9%
Opening of previously purchased plot – double	648.00	648.00	680.00	680.00	4.9%
Re-opening of previously purchased double plot	466.00	466.00	489.00	489.00	4.9%
Cremated remains in casket	135.00	135.00	142.00	142.00	5.2%

#### **Miscellaneous Charges**

Surcharge for Saturday burials	260.00	260.00	273.00	273.00	5.0%
Purchase of “Exclusive Rights of Burial” purchased prior to burial	459.00	459.00	482.00	482.00	5.0%
Purchase of “Exclusive Rights of Burial” for cremated remains	328.00	328.00	344.00	344.00	4.9%
Search fees (records only)	42.00	42.00	44.00	44.00	4.8%
Cremated remains scattered by Cemetery Staff	42.00	42.00	44.00	44.00	4.8%
Transfer of Grave Rights	42.00	42.00	44.00	44.00	4.8%

*\*Double fees will be charged for non residents*

## Appendix B

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

**Monuments, Gravestones and Monument Inscriptions**

Memorial stone with or without plinth not exceeding 1m in height, 60cm width and 30cm depth	219.00	219.00	230.00	230.00	5.0%
A memorial vase only, preferably square or rectangular in shape, to an overall dimension not exceeding 30cm in height and 25cm x 25cm	53.00	53.00	56.00	56.00	5.7%
Additional inscription to a monument	58.00	58.00	61.00	61.00	5.2%
Simple hardwood not exceeding 75cm x 45cm	33.00	33.00	35.00	35.00	6.1%

*Cremated Remains Section*

Any memorial maximum height 60cm	108.00	108.00	113.00	113.00	4.6%
Plaque in Garden of Remembrance	32.00	32.00	34.00	34.00	6.3%
Purchase and Installation of Post Plaque for Meadow Burial Area	139.00	139.00	146.00	146.00	5.0%

**Charges for Green Burials**

All burials – single plots only	1,213.00	1,455.60	1,213.00	1,455.60	0.0%
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*Cremated Remains Interment*

Cremated remains interment	845.00	1,014.00	845.00	1,014.00	0.0%
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## Community Services and Licensing Committee

### Community Services - Cemeteries

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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Generally 5%, although no proposed increased for green burials due to substantial cost differential.
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Fully cost recovery
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<b>Details of any discretionary discounts or concessions</b>
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None. Non residents pay double.
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<b>Has any benchmarking or consultation been undertaken?</b>
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Not for 2022
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<b>Equality Impact Assessment</b>
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N/A
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<b>Budget Impact</b>
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Negligible
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## Community Services and Licensing Committee

### Licensing - Gambling Act 2005

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Premise Licence; New Application*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

*Premises Licence; Annual Fee*

Small Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	700.00	700.00	700.00	700.00	0.0%
Betting Premises (excluding Tracks)	420.00	420.00	420.00	420.00	0.0%
Tracks	700.00	700.00	700.00	700.00	0.0%
Family Entertainment Centres	525.00	525.00	525.00	525.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

*Premises Licence; Application to Vary*

Small Casino	2,800.00	2,800.00	2,800.00	2,800.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,250.00	5,250.00	5,250.00	5,250.00	0.0%
Bingo Club	1,225.00	1,225.00	1,225.00	1,225.00	0.0%
Betting Premises (excluding Tracks)	1,050.00	1,050.00	1,050.00	1,050.00	0.0%
Tracks	875.00	875.00	875.00	875.00	0.0%
Family Entertainment Centres	700.00	700.00	700.00	700.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

*Premise Licence; Application to Transfer*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*Premises Licence; Application for Re-instatement*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%

## Appendix B

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*Premises Licence; Application for Provisional Statement*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

*Premises Licence; New licence application for Provisional Statement Holders*

Small Casino	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*All Premises Types*

Copy of Licence	25.00	25.00	25.00	25.00	0.0%
Notification of Change	35.00	35.00	35.00	35.00	0.0%

*Permits; New Applications*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%
Licensed Premise Gaming Machine Permit	150.00	150.00	150.00	150.00	0.0%

*Permits; Fast Track Application Fee*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Renewal Fee – 10 years*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%

*Permits; Annual Fee*

Appendix B

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Club Gaming Permit	50.00	50.00	50.00	50.00	0.0%
Club Machine Permit	50.00	50.00	50.00	50.00	0.0%
Licensed Premises Gaming Machine Permit	50.00	50.00	50.00	50.00	0.0%

*Permits; Transfer*

Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
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*Permits; Variation*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%
Licensed Premise Gaming Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Notification of Change of Name*

FEC Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
Prize Gaming Permit	25.00	25.00	25.00	25.00	0.0%
Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%

*Permits; All*

Copy of Permit	15.00	15.00	15.00	15.00	0.0%
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*Small Society Lottery Registration*

New Application	40.00	40.00	40.00	40.00	0.0%
Annual Fee	20.00	20.00	20.00	20.00	0.0%

*Notifications and Notices*

Licensed Premises Gaming Machine Notification	50.00	50.00	50.00	50.00	0.0%
Temporary Use Notice	500.00	500.00	500.00	500.00	0.0%
Occasional Use Notice	0.00	0.00	0.00	0.00	0.0%

## Community Services and Licensing Committee

### Licensing - Gambling Act 2005

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
-----------------------------------------------------------

No Change
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Statutory cap on fees relating to premises licences under the Gambling Act 2005. Stroud District Council fees were set in 2006 on an estimated cost recovery basis. Review of the fees indicates that they still adequately cover costs. There are only 6 current premises licences. The fees for permits, notifications and registrations under the Gambling Act 2005 are set nationally in the Gambling Act Regulations and have not increased since the Act came into force
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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None
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<b>Budget Impact</b>
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The fees are remaining the same but as there are only 6 premises licences it will have minimal budget impact. The fees for permits cannot be increase as they are set in statute so income will not reflect increase in costs due to inflation and wage increases
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**Community Services and Licensing Committee**  
**Licensing - Licensing Act 2003**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Premises Licence/Club Premises Certificates - New Application and Major Variation*

Band A No rateable value to £4,300	£100.00	£100.00	£100.00	£100.00	0.0%
Band B £4,301 - £33,000	£190.00	£190.00	£190.00	£190.00	0.0%
Band C £33,001 – £87,000	£315.00	£315.00	£315.00	£315.00	0.0%
Band D £87,001 – £125,000	£450.00	£450.00	£450.00	£450.00	0.0%
Band E £125,001 and above	£635.00	£635.00	£635.00	£635.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£900.00	£900.00	£900.00	£900.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,905.00	£1,905.00	£1,905.00	£1,905.00	0.0%

*Premises Licence/Club - Premises Certificates Annual Fee*

Band A No rateable value to £4,300	£70.00	£70.00	£70.00	£70.00	0.0%
Band B £4,301 - £33,000	£180.00	£180.00	£180.00	£180.00	0.0%
Band C £33,001 – £87,000	£295.00	£295.00	£295.00	£295.00	0.0%
Band D £87,001 – £125,000	£320.00	£320.00	£320.00	£320.00	0.0%
Band E £125,001 and above	£350.00	£350.00	£350.00	£350.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£640.00	£640.00	£640.00	£640.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,050.00	£1,050.00	£1,050.00	£1,050.00	0.0%

*Premises Licence - New Applications and Major Variations - Extra Fee for Large Events*

5,000 – 9,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
10,000 – 14,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
15,000 - 19,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
20,000 - 29,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
30,000 - 39,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
40,000 - 49,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
50,000 - 59,999	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%
60,000 - 69,999	£40,000.00	£40,000.00	£40,000.00	£40,000.00	0.0%
70,000 - 79,999	£48,000.00	£48,000.00	£48,000.00	£48,000.00	0.0%
80,000 - 89,999	£56,000.00	£56,000.00	£56,000.00	£56,000.00	0.0%
90,000 and over	£64,000.00	£64,000.00	£64,000.00	£64,000.00	0.0%

*Premises Licence - Annual Fee - Extra Fee for Large Events*

5,000 – 9,999	£500.00	£500.00	£500.00	£500.00	0.0%
10,000 – 14,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
15,000 - 19,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
20,000 - 29,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
30,000 - 39,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
40,000 - 49,999	£12,000.00	£12,000.00	£12,000.00	£12,000.00	0.0%
50,000 - 59,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
60,000 - 69,999	£20,000.00	£20,000.00	£20,000.00	£20,000.00	0.0%
70,000 - 79,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
80,000 - 89,999	£28,000.00	£28,000.00	£28,000.00	£28,000.00	0.0%
90,000 and over	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%



## Appendix B

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

## Premises Licence/Club Premises Certificates - Other Fees

Minor variation application	£89.00	£89.00	£89.00	£89.00	0.0%
Application by Community premises to display designated premises supervisor	£23.00	£23.00	£23.00	£23.00	0.0%
Theft, loss, etc of premises licence or summary	£10.50	£10.50	£10.50	£10.50	0.0%
Application for provisional statement where premises being built, etc	£315.00	£315.00	£315.00	£315.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	£23.00	£23.00	0.0%
Application for transfer of premises licence	£23.00	£23.00	£23.00	£23.00	0.0%
Interim authority notice following death etc of licence holder	£23.00	£23.00	£23.00	£23.00	0.0%
Notification of change of name or alteration of rules of club	£10.50	£10.50	£10.50	£10.50	0.0%
Change of relevant registered address of club	£10.50	£10.50	£10.50	£10.50	0.0%
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	£21.00	£21.00	0.0%

*Personal Licence*

Application for a grant or renewal of personal licence	£37.00	£37.00	£37.00	£37.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Theft, loss etc. of personal licence	£10.50	£10.50	£10.50	£10.50	0.0%

*Temporary Event Notice*

Temporary event notice	£21.00	£21.00	£21.00	£21.00	0.0%
Theft, loss etc. of temporary event notice	£10.50	£10.50	£10.50	£10.50	0.0%

## Community Services and Licensing Committee

### Licensing - Licensing Act 2003

#### Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

No Change

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

All fees for licences and permissions issued under the Licensing Act 2003 are set in statute. There has been no change in the fees since 2004

**Details of any discretionary discounts or concessions**

*None*

**Has any benchmarking or consultation been undertaken?**

No - not relevant

**Equality Impact Assessment**

No

**Budget Impact**

The fees for annual fees and new applications for licences and other permissions cannot be increase as they are set in statute. So income will remain the same and will not reflect increase in costs due to inflation and wage increases. There are approximately 450 current issued licences.

**Community Services and Licensing Committee**  
**Licensing - Scrap Metal Dealers**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New Application Site Licence - 3 years	410.00	410.00	430.00	430.00	4.9%
Renewal Application Site Licence - 3 years	235.00	235.00	247.00	247.00	5.1%
New Application Collectors Licence - 3 years	271.00	271.00	286.00	286.00	5.5%
Renewal Application Collectors licence - 3 years	170.00	170.00	178.00	178.00	4.7%
Variation Collector to Site	71.00	71.00	75.00	75.00	5.6%
Variation Site to Collector	38.00	38.00	40.00	40.00	5.3%
Change of Name on Licence	16.00	16.00	17.00	17.00	6.3%
Replacement or Additional Licences	11.00	11.00	11.50	11.50	4.5%

## Community Services and Licensing Committee

### Licensing - Scrap Metal Dealers

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
5.0%

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Full cost recovery - increase in line with inflation

<b>Details of any discretionary discounts or concessions</b>
None

<b>Has any benchmarking or consultation been undertaken?</b>
No

<b>Equality Impact Assessment</b>
No

<b>Budget Impact</b>
The number of scrap metal dealer licences issued by Stroud District Council is 16 . A 5% increase on average reflects the rate of inflation and the annual increase in costs but will have minimal impact on the budget

**Community Services and Licensing Committee**  
**Licensing - Sex Establishments**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New/Variation Application	5,750.00	5,750.00	6,038.00	6,038.00	5.0%
Renewal/Transfer	2,813.00	2,813.00	2,954.00	2,954.00	5.0%

## Community Services and Licensing Committee

### Licensing - Sex Establishments

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
5.0%

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Full cost recovery

<b>Details of any discretionary discounts or concessions</b>
None

<b>Has any benchmarking or consultation been undertaken?</b>
No

<b>Equality Impact Assessment</b>
No

<b>Budget Impact</b>
None - no licences issued under Sex Establishment legislation

**Community Services and Licensing Committee**  
**Licensing - Street Trading**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Consultation New/Variation Application – Mobile Consent	44.00	44.00	46.00	46.00	4.5%
Consulation New/Variation Application – Static Consent	166.00	166.00	174.00	174.00	4.8%
Mobile Trader - Per Quarter	160.00	160.00	168.00	168.00	5.0%
Mobile Trader - Per Annum	585.00	585.00	614.00	614.00	5.0%
Static Traders Band 1 - Per Quarter	585.00	585.00	614.00	614.00	5.0%
Static Traders Band 1 - Per Annum	1,941.00	1,941.00	2,038.00	2,038.00	5.0%
Static Traders Band 2 - Per Quarter	355.00	355.00	373.00	373.00	5.1%
Static Traders Band 2 - Per Annum	1,169.00	1,169.00	1,227.00	1,227.00	5.0%
Short Term Consent - Granted for a period of up to 7 days	35.00	35.00	37.00	37.00	5.7%
Short Term Consent - Additional Days	5.00	5.00	5.25	5.25	5.0%
Market Consent Per Annum for 1 day per week.	1,050.00	1,050.00	1,102.00	1,102.00	5.0%
Short Term Consent - Community Event	15.00	15.00	16.00	16.00	6.7%

## Community Services and Licensing Committee

### Licensing - Street Trading

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
-----------------------------------------------------------

5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
--------------------------------------------------------------------------------------

Full cost recovery
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
--------------------------------------------------------------

No
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<b>Equality Impact Assessment</b>
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None
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<b>Budget Impact</b>
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The number of street trading consents issued is 23. A 5% increase reflects the rate of inflation and the annual increase in costs and will ensure the fee income covers the cost. Due to low numbers it will have minimal impact on the budget
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**Community Services and Licensing Committee**  
**Licensing - Taxis and Private Hire**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Driver licence - New Application 1 year	160.00	160.00	160.00	160.00	0.0%
Driver licence - New Application 3 year	278.00	278.00	280.00	280.00	0.7%
Driver licence - Renewal 1 year	84.00	84.00	89.00	89.00	6.0%
Driver licence - Renewal 3 year	210.00	210.00	225.00	225.00	7.1%
Written Knowledge Test - Taxi Driver only	60.00	60.00	65.00	65.00	8.3%
Replacement badge	10.50	10.50	10.50	10.50	0.0%
Vehicle Licence - New Application 1 Year (inc plate)	160.00	160.00	169.00	169.00	5.6%
Vehicle Licence - Renewal 1 year	131.00	131.00	140.00	140.00	6.9%
Transfer (ownership or HCV to PHV) of vehicle licence	32.00	32.00	34.00	34.00	6.3%
Change of Vehicle	47.00	47.00	50.00	50.00	6.4%
Change of Registration of Vehicle	26.00	26.00	28.00	28.00	7.7%
Replacement plate	14.00	14.00	15.00	15.00	7.1%
Bracket	11.00	11.00	11.00	11.00	0.0%
Plate Deposit	25.00	25.00	25.00	25.00	0.0%
Private Hire Plate Exemption	50.00	50.00	53.00	53.00	6.0%
Private Hire Plate Exemption Renewal	25.00	25.00	27.00	27.00	8.0%
Operator New App 1 year	142.00	142.00	148.00	148.00	4.2%
Operator New App 5 year	446.00	446.00	468.00	468.00	4.9%
Operator Renewal 1 year	116.00	116.00	122.00	122.00	5.2%
Operator Renewal 5 year	400.00	400.00	420.00	420.00	5.0%

## Community Services and Licensing Committee

### Licensing - Taxis and Private Hire

#### Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Between 5% and 8%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Taxi licence fees have been frozen for the past two years to support the taxi trade with the difficulties they have faced during the covid-19 pandemic. A costing exercise has been undertaken using an audit approved costing matrix which identifies costs each licence application type. The fees for 2023-2024 have been increased to a level aimed to recover costs but not make any profit. Regulations prevent any profit being made from licensing fees.

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Yes the proposed Stroud District Council fees have been benchmarked against other Gloucestershire Licensing Authorities and adjusted slightly to bring them closer in line with the other authorities. However Stroud District Council fees are mainly based on Stroud District Council costs.

**Equality Impact Assessment**

None

**Budget Impact**

The increase in fees should help to recover costs. However the total number of taxi licences has dropped since the pandemic which reflects a national trend.

**Community Services and Licensing Committee**  
**Licensing - Pavement Licences**  
 Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New Application	100.00	100.00	100.00	100.00	0.0%

## Community Services and Licensing Committee

### Licensing - Pavement Licences

#### Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

This a temporary Licensing Regime introduced as part of the Governments Covid 19 recovery plans. There is a statutory cap of £100. The temporary regime will end September 2023. Government will be replacing it with a permanent Pavement Licensing regime which will have a higher fees cap and a renewal fee cap

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Statutory Cap

**Details of any discretionary discounts or concessions**

Premises that already had tables and chairs outside prior to this temporary regime have been permitted grandfather rights to enable them to continue without having to pay for the temporary licences. Once the permanent licensing regime is in place they will have to pay the new renewal fees

**Has any benchmarking or consultation been undertaken?**

In Gloucestershire Authorities all are set at the statutory Cap

**Equality Impact Assessment**

No

**Budget Impact**

The number of temporary pavement licences issued is 5. The fees is already set at the Statutory cap and cannot be increased, however, due to low numbers it will have minimal impact on the budget

## Community Services and Licensing Committee

### Museum in the Park

#### Schedule of Fees and Charges from 1 April 2022

Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Museum Admission (donations welcome)	0.00	0.00	0.00	0.00	N/A
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*Venue Hire*

Walled Garden & Pavilion Hire for Evening Functions & Parties (prices start at)	416.67	500.00	416.67	500.00	0.0%
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*Learning Pavilion Venue Hire*

- per half day	125.00	150.00	125.00	150.00	0.0%
- per day	250.00	300.00	250.00	300.00	0.0%

*Gallery 2 Venue Hire*

- per half day	79.17	95.00	79.17	95.00	0.0%
- per day	104.17	125.00	104.17	125.00	0.0%
- Evenings per hour (Monday-outside Museum opening hours)	50.00	60.00	50.00	60.00	0.0%
- Educational Course bookings	45.83	55.00	45.83	55.00	0.0%

*Refreshments*

- Tea & Coffee per person	2.08	2.50	2.08	2.50	0.0%
- Tea, Coffee & Biscuits per person	2.50	3.00	2.50	3.00	0.0%
Use of Flipchart stand, paper & pens	4.17	5.00	4.17	5.00	0.0%

*Museum Venue Hire-Evening events-per hour*

- Hire of Gallery 2	50.00	60.00	50.00	60.00	0.0%
- Hire of Garden Pavilion	50.00	60.00	50.00	60.00	0.0%
- Hire of above plus access to Mansion House	100.00	120.00	100.00	120.00	0.0%

*Collection Charges*

Deposition of archaeological archives-per unit	30.00	36.00	30.00	36.00	0.0%
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**Charges vary for collections study group visits, photographic & research services and use of Museum for location filming/photo shoots**

Appendix B

Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Learning - e.g. Schools*

Class visits per pupil, minimum charge £50, maximum pupils 30	4.00	4.00	4.00	4.00	0.0%
Remote Learning Package: per fortnight, per class	0.00	0.00	40.00	40.00	100.0%
Hire of Time Boxes - per fortnight	15.00	15.00	15.00	15.00	0.0%

**Additional charges may apply if external educators are included in onsite or online sessions, or if more than one class uses the same remote learning package. Such additional charges will always be discussed in advance.**

*Group Visits, Tours & Community Outreach Talks*

Self-guided group visit	0.00	0.00	0.00	0.00	0.0%
Self-guided group visit with tea,coffee, biscuits (per person)	3.00	3.00	3.00	3.00	0.0%
Self-guided group visit with tea,coffee, biscuits, welcome talk/local history slideshow (per person)	6.00	6.00	6.00	6.00	0.0%
Evening group visit & museum tour/talk (per person)	10.00	10.00	10.00	10.00	0.0%

*Community Outreach talks and object handling*

- per session between 9am and 5pm	45.00	45.00	50.00	50.00	11.1%
- per session outside hours above	55.00	55.00	60.00	60.00	9.1%

*Gallery Hire for Art Exhibitions*

Exclusive hire of Gallery one for Art Exhibitions (per week)	745.83	895.00	745.83	895.00	0.0%
Shared use of Gallery one for Art Exhibitions (per exhibition)	291.67	350.00	291.67	350.00	0.0%
Museum Freelance Technician/ Curator (per hour)	25.00	30.00	25.00	30.00	0.0%
Printing exhibition labels & A2 Introduction panel (per exhibition)	29.17	35.00	29.17	35.00	0.0%
Gallery hire for evening private view (per hour)	50.00	60.00	50.00	60.00	0.0%
Use of Gallery Two for 2D Art/ Local History Exhibitions	0.00	0.00	0.00	0.00	0.0%

*Photocopying - per copy*

- A4 B&W	0.08	0.10	0.08	0.10	0.0%
- A3 B&W	0.21	0.25	0.21	0.25	0.0%
- A4 Colour	0.42	0.50	0.42	0.50	0.0%
- A3 Colour	0.83	1.00	0.83	1.00	0.0%

*Laminating - per sheet*

- A4	0.83	1.00	0.83	1.00	0.0%
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## Appendix B

Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
- A3	1.67	2.00	1.67	2.00	0.0%

## Community Services and Licensing Committee

### Museum in the Park

#### Schedule of Fees and Charges from 1 April 2022

<b>Proposed increase in fee/charge from previous year</b>

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
<p>Charges are variable across the service, some set in consultation with other museums, some local, some in response to customer demand. Often they form the basis of discussion with customers (e.g. hire of gallery for exhibition). Corporate price increases are reflected in budget setting even if the fees and charges are not increased (i.e. 'sell' more to meet the target).</p>

<b>Details of any discretionary discounts or concessions</b>
<p>Art Fund Members get 10% off as part of National Art Pass</p> <p>Occassional offers for museum members.</p> <p>SDC staff and volunteers get 10% off in shop and café</p>

<b>Has any benchmarking or consultation been undertaken?</b>
<p>For some charges e.g. Archaeological deposits, price per head for pupils.</p>

<b>Equality Impact Assessment</b>

<b>Budget Impact</b>



## Community Services and Licensing Committee

### The Pulse

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
School Swim-School swimming lessons per child	1.40	1.40	1.40	1.40	0.0%
School Swim-Price per school if they bring less than 22 children	29.45	29.45	29.45	29.45	0.0%
School fitness classes	2.10	2.10	2.20	2.20	4.8%
School instructor fee per 30 minutes	16.00	16.00	16.00	16.00	0.0%
Lifeguard hire for 30 minutes	14.00	14.00	14.00	14.00	0.0%
Standard swim price	3.58	4.30	3.75	4.50	4.7%
concessions swim price	2.13	2.55	2.25	2.70	5.9%
Monthly swim membership	24.50	29.40	24.50	29.40	0.0%
Annual swim card Adult	234.17	281.00	234.17	281.00	0.0%
Adult per lesson	6.25	6.25	6.60	6.60	5.6%
Child Swimming lesson	6.25	6.25	6.60	6.60	5.6%
Direct Debit fee for lessons	26.00	26.00	27.50	27.50	5.8%
Hire of instructor other	26.00	31.20	26.00	31.20	0.0%
Parent & Toddler	4.33	5.20	4.58	5.50	5.8%
Pool Hire (per hour)	51.17	61.40	51.17	61.40	0.0%
Party Pack (45 mins) standard	85.83	103.00	90.00	108.00	4.9%
Slippery slide and Aqua Glide	39.17	47.00	39.17	47.00	0.0%
Splat	21.67	26.00	21.67	26.00	0.0%
Rafts,shapes,stepping stones	17.42	20.90	18.00	21.60	3.3%
Exterminator	60.83	73.00	62.50	75.00	2.7%
Private Tuition (1:1 ratio)	16.80	16.80	16.90	16.90	0.6%
Private Tuition (1:2 ratio)	19.80	19.80	19.90	19.90	0.5%
Private Tuition (1:3 ratio)	22.90	22.90	22.90	22.90	0.0%
Water fitness classes	6.15	6.15	6.50	6.50	5.7%
Water Fitness class concessions	3.70	3.70	4.00	4.00	8.1%
Fitness classes at Pulse	6.95	6.95	7.20	7.20	3.6%
Fitness class concessions in Pulse	4.15	4.15	4.30	4.30	3.6%
Spin classes	6.80	6.80	6.80	6.80	0.0%
Spin express	5.15	5.15	5.15	5.15	0.0%
Yoga/Pilates/Tai chi	8.75	8.75	8.85	8.85	1.1%
Yoga/Pilates/Tai chi - concessions	5.25	5.25	5.35	5.35	1.9%
30 minute classes	4.60	4.60	4.65	4.65	1.1%
concessions	2.75	2.75	2.80	2.80	1.8%
Shower	4.42	5.30	4.42	5.30	0.0%
Inflatable Session	4.17	5.00	4.42	5.30	6.0%
Inflatable Session-concessions	2.50	3.00	2.75	3.30	10.0%
Prescribed exercise plan	20.00	20.00	21.00	21.00	5.0%
Exercise referral class	2.10	2.10	2.20	2.20	4.8%
Specialist class - cardiac and respiratory	3.50	3.50	3.70	3.70	5.7%
Monthly Leisure Pass (rolling DD)	35.00	42.00	35.00	42.00	0.0%
Student Leisure Pass	23.75	28.50	23.75	28.50	0.0%
Student rolling	22.50	27.00	22.50	27.00	0.0%
Annual membership students	238.33	286.00	238.33	286.00	0.0%
Adult Annual Membership	354.17	425.00	364.17	437.00	2.8%
Couple Annual Membership	637.50	765.00	649.17	779.00	1.8%
Direct Debit joining fee	26.25	31.50	26.25	31.50	0.0%
Off Peak Membership monthly	31.66	38.00	31.67	38.00	0.0%
Off Peak annual new member	312.50	375.00	312.50	375.00	0.0%
One off monthly	40.75	48.90	40.75	48.90	0.0%
Induction	7.20	7.20	7.20	7.20	0.0%
Body trax consultation	22.50	22.50	22.50	22.50	0.0%
Body trax use of scales with results not analysed	5.75	5.75	5.75	5.75	0.0%
Studio Parties	58.33	70.00	62.50	75.00	7.1%

## Community Services and Licensing Committee

### The Pulse

#### Schedule of Fees and Charges from 1 April 2023

##### Proposed increase in fee/charge from previous year

A variable increase is proposed for fees this year in order to both counter rising operational costs and bring us in line with other leisure centres in the wider Gloucestershire area. Utility bills (for which we are a high use centre) are due to escalate now and going forward. Price sampling has also taken place to include 4 local leisure centres to provide a comparison and increases suggested to bring us much closer the average of these other centres.

##### Basis of charge (e.g. full cost recovery, statutory charge, subsidised service)

We are a subsidised service however each year we aim to be operationally self sufficient. Chargeable income is being increased to match expected expenditure.

##### Details of any discretionary discounts or concessions

The concessions for swimming and classes is based upon Stroud District Councils district wide concessions scheme.

##### Has any benchmarking or consultation been undertaken?

The prices were benchmarked against 4 other leisure centres including Stratford Park Leisure Centres current prices.

##### Equality Impact Assessment

Percentage increases have only been implemented where our evidence based approach has shown us to be charging below other sites in our locality. 50 % of our priced will remain unchanged from the 2022/23 year and 77% of our pricing structure will be below the 5% targeted increase. This approach has been taken during the 2023/24 years so as not to present barriers to participation or disadvantage any protected groups from participation during times of national financial uncertainty.

##### Budget Impact

Increases will have a direct correlation to income however at the time of writing it has been impossible to fully quantify the full impact from the cost of living crisis in terms of usage, utilities and staffing costs.

## STROUD DISTRICT COUNCIL

## COMMUNITY SERVICES AND LICENSING COMMITTEE

THURSDAY, 1 DECEMBER 2022

<b>Report Title</b>	<b>VEHICLE EMISSIONS POLICY FOR TAXI AND PRIVATE HIRE VEHICLES FOR CONSULTATION</b>			
<b>Purpose of Report</b>	Committee to consider an Interim Taxi and Private Hire Vehicle Emissions Policy as proposed by the Taxi Emissions Task and Finish Group and to approve it prior to formal consultation.			
<b>Decision(s)</b>	<b>The Committee RESOLVES to:</b>  <b>a) Approve the Interim Taxi and Private Hire Vehicle Emissions policy for formal consultation as laid out in paragraph 6.1 of this report.</b> <b>b) Approve the timetable for consultation and adoption as laid in paragraph 6.2 of this report.</b>			
<b>Consultation and Feedback</b>	Task and Finish Group invited trade representatives to a meeting to discuss proposal Informal consultation with taxi trade 11th - 31st October 2022			
<b>Report Author</b>	Rachel Andrew, Licensing Manager Email: <a href="mailto:rachel.andrew@stroud.gov.uk">rachel.andrew@stroud.gov.uk</a>			
<b>Options</b>	None			
<b>Background Papers</b>	<a href="#">The Council Plan 2021-2026</a>  <a href="#">Outcome of Government Consultation on ending sale of diesel and petrol vehicles</a>			
<b>Appendices</b>	Appendix A - Informal Consultation Responses Appendix B – Equality Impact Assessment			
<b>Implications (further details at the end of the report)</b>	Financial	Legal	Equality	Environmental
	No	Yes	Yes	Yes

**1. INTRODUCTION / BACKGROUND**

1.1 Stroud District Council's Council Plan for 2021-2026 has the following action:

EC4.4 'Review taxi and private hire licensing conditions to consider moving from an 'age' condition to an 'emissions'-based condition to encourage an increase in the percentage of low and Ultra Low Emission Vehicles.

1.2 This action links to the Council's priority on Environment and Climate Change with the aim of protecting our environment and leading the district to carbon neutrality in 2030.

## **2. STROUD DISTRICT COUNCIL'S CURRENT AGE POLICY**

- 2.1 The current vehicle age policy for taxi and private hire vehicles was adopted in 2017. It provides:
- A new application for a vehicle licence or an application to change the vehicle will be refused if a vehicle is more than 5 years old from date of first registration
  - An application to renew a vehicle licence will be refused if the vehicle is more than 10 years old from date of first registration
  - Wheelchair accessible vehicles (WAVS) are exempt from the above age policy
  - Electric Vehicles (EVs) are exempt from the above age policy
  - Licensing Officers have the discretion to exempt elite vehicles from the above age policy such as BMW, Mercedes, Rolls Royce or similar provided the vehicle is in excellent condition.
- 2.2 Stroud District Council currently has 145 licensed taxi and private hire vehicles. (November 2022). There are currently only two electric vehicles. A Tesla registered in 2014 and a KIA EV6 registered in 2022. Currently 55 vehicles are below Euro 6 or EV compliance levels for emissions. Of those 55 vehicles, 17 are classed as elite and 7 are wheelchair accessible so 24 are currently exempted from the Council's vehicle age policy plus one electric vehicle. The remaining 30 vehicles will be over 10 years old by September 2025 and so could not be renewed after that date under the current age policy. There are 11 wheelchair accessible taxis (WAVs) of which only 3 are Euro 6 compliant.
- 2.3 In summary, currently 62% of all licensed vehicles are currently Euro 6 or EV compliant and only 27% of the wheelchair accessible taxis are currently Euro 6 or EV compliant.

## **3 DEFINITIONS EURO 6, ULEV AND EV**

- 3.1 The euro emissions standards are regulations that define the acceptable amount of exhaust emissions vehicles can release. Euro 6 is the current compliance level for petrol and diesel vehicles and applies to all vehicles registered from 1st September 2015.
- 3.2 Older vehicles which are not Euro 6 compliant generate higher emissions and pollutants. Older diesel vehicles in particular produce higher levels of nitrogen oxides and particulates which can have serious health implications.
- 3.3 Ultra-Low Emission Vehicles (ULEVs) have very low emissions and emit less than [75g] of CO<sub>2</sub> per km. They include pure electric vehicles and plug in hybrid vehicles. Plug in hybrids can travel longer distances on electric power only than a non plug in hybrid vehicles.
- 3.4 Electric Vehicles (EVs) are pure electric vehicles and have no emissions.

- 3.5 The Government's intention is that the sale of new petrol and diesel cars and vans will end by 2030, with all new cars and vans being fully zero emission from 2035. There is information about this on the [Government website](#).

#### 4 OTHER AUTHORITIES

- 4.1 There is no national guidance for local authorities on standards for taxi and private hire vehicle age and emissions. Each authority has different local conditions based on local needs.
- 4.2 Some large urban cities such as London have a policy of EVs only, others have policies based on Euro 6 compliance and many still have just an age policy or no policy at all.
- 4.3 Some inner-city areas, with high pollution levels, have introduced Clean Air Zones where a charge is made to enter for vehicles, including taxi and private hire vehicles, which are below Euro 6 compliance for diesel vehicles or below Euro 4 compliance for petrol vehicles.
- 4.4 In Gloucestershire most of the local authorities currently have or are planning to have a combined age/emissions policy based on Euro 6 compliance. All have an ambition for all EV fleets but none have set any timescales so far.

#### 5 TAXI EMISSIONS TASK AND FINISH GROUP

- 5.1 The Community Services and Licensing Committee agreed in June 2022 to set up a Task and Finish Group made up of Councillors Jonathon Edmunds, John Jones and Nigel Prenter to develop a taxi and private hire vehicle emissions policy. The group has been supported by the Licensing Manager and Licensing Officers.
- 5.2 The group has met 4 times to consider the matter and to agree a proposal to report to this Committee. Trade representatives were invited to one of those meetings to seek their views.
- 5.3 Additionally, once an initial proposal was agreed by the group, an informal consultation was undertaken in October 2022 asking all taxi and private hire licence holders for their views on a draft proposal.
- 5.4 The Task and Finish group made the following observations and conclusions.
- 5.5 **EV charging infrastructure** - An EV charging infrastructure is starting to be developed both nationally and in Stroud District. Gloucestershire County Council is focusing on kerb side residential charging points. Stroud District Council is developing a roll out of chargers in Stroud District Council car parks which should take place in stages over the next 1-3 years. The chargers installed in car parks are initially going to be fast chargers (97-25KW AC) which take 4-6 hours for a full charge. Taxi and private hire businesses with EVs are

likely to do their main charge from home but would need locations to top up between jobs. Those that undertake airport runs are likely to take advantage of the rapid and ultra rapid chargers at motorway service stations and airports. These can take between 30 minutes and 1 hour for a full charge. It has been suggested that any chargers in Stroud District Council car parks for taxis should be rapid chargers (50-120 KW DC) and these may be considered in later phases of the charger roll out.

5.6 **Grants** – there are no local grants currently available for the taxi and private hire trade to invest in ULEVs or Euro 6 vehicles. The only national grant is for new purpose-built ULEV taxis. The grant is up to £7,500 which is taken off at the point of sale. The only vehicles that meet these criteria currently are London cab style vehicles which are very expensive to buy new.

5.7 **Views of the Taxi Representatives** - early discussions with representatives of the trade showed that the trade did not feel the time was right for investment in EVs. Concerns they raised included:

- cost of investing in EV
- limitations in the range of vehicles available,
- the distances that they can complete on a single charge,
- lack of availability of second hand EVs
- long wait times for new EVs
- charging infrastructure still limited
- concerns about battery life
- financial struggles due to cost-of-living crisis and inflation.

The trade representatives did however support an interim policy based on Euro 6 emissions and suggested retaining the age policy for new applications. This would ensure the condition of vehicles is good on first licensing and that vehicles are Euro 6 compliant. An exemption from the age policy could be made for ULEVs to encourage take up of vehicles with no or very low emissions. Removing the 10-year age limit on renewal and replacing it with a Euro 6 criteria would result in the removing the older higher polluting vehicles. It would also mean that in due course vehicles can stay licensed for longer so giving the trade confidence to invest more on first licensing or when a vehicle needs changing.

5.8 **Informal Consultation with all licence holders** – At the beginning of October 2022 an email was sent to all taxi and private hire licence holders for their views on a draft interim emissions policy based on 5 year or less age criteria for new vehicles and a Euro 6 criteria for renewal. The policy proposed that the current exemption for elite vehicles be removed but the exemption for WAVs and EVs to remain. There were 6 responses and generally there was support for the proposal. There were some comments that the criteria would not encourage new applicants and points were raised about ways to support the trade. There were also several comments about it not being fair that WAVs or EVs are exempted from any policy and it should be a level playing field. A schedule of responses is Appendix A.

- 5.9 **Interim Euro 6 policy** - As an interim measure, an emission policy based on age and Euro 6 compliance would ensure that older, higher polluting vehicles are phased out over the next few years whilst still maintaining a good standard of vehicle condition. Care needs to be taken that a policy based on Euro 6 compliance does not result in the long term with an ageing fleet of licensed vehicles and there should be a review to ensure that standards and quality of vehicles is maintained.
- 5.10 **Grandfather rights** - Consideration should be given to the fact that many of the current licence holders will have invested in a vehicle based on the current age policy. It is recommended that any proposed change should have a 'grandfather rights' time period built in for existing licence holders as a period of grace. This will give them time to replace their current vehicles in line with a new policy and reduce any unexpected financial impact. A policy that gives grandfather rights to existing non Euro 6 vehicles up until 2025 would cause the least hardship as those vehicles would have reached the end of their licensed life under the current age policy any way.
- 5.11 **Elite Vehicles** - Elite vehicles are exempt from the current age policy. This exemption was originally introduced because they can be higher investment vehicles. However, the older models usually have big diesel engines with higher emissions. The exemption is often used by the trade to buy a cheaper vehicle as older elite vehicles can cost less to buy than a vehicle which is less than 5 years old. It is felt that the exemption should no longer continue and that existing elite vehicles which are not Euro 6 compliant are phased out.
- 5.12 **Wheelchair Accessible Vehicles** – Careful consideration should be given to wheelchair accessible vehicles (WAVs). The Council has only 11 licensed WAVs and only three of these are Euro 6 compliant. Concern was raised by the trade that it would be unfair to exempt WAVs from any age and Euro 6 rules applying to other vehicles. There was also concern that if WAVs are exempt the trade may opt to buy an older higher polluting WAV as a cheaper option than a vehicle that is less than 5 years old. The group was mindful of equality issues and the fact that the Council in the past has not been able to encourage the trade to invest in WAVs. Not allowing an exemption for WAVs could result in a further reduction in the number of WAVs available for wheelchair users including for home to school contracts through Gloucestershire County Council. The group considered this carefully and concluded that emissions could be balanced with equality by exempting new applications for a WAV from the 5-year age policy but instead require that new WAV applications must be Euro 6 or above. This would give the trade wanting to invest in a WAV more flexibility in choosing a suitable vehicle but still remove the higher polluting WAVs.
- 5.13 **Long term aims** - The ambition for Stroud District Council is ultimately for all taxi and private hire vehicles to be EV with zero emissions. Laying out a Council's long-term aims and potential timescales will give the trade opportunity to make choices as to the most appropriate vehicles to buy and will encourage them to begin investing in EVs as we move towards 2030. An interim policy based on age and emissions will enable the district to move in the right direction towards reducing emissions. This can then be reviewed in 5 years' time taking account of the situation, including the Government's direction in relation to EVs. At that time consideration will also need to be made whether the plug in hybrids

that have very low emissions will be continue to be permitted or whether only EVs with zero emissions are to be permitted.

## 6 POLICY RECOMMENDED BY THE TASK AND FINISH GROUP FOR CONSULTATION

6.1 Below is the Task and Finish Groups proposed policy, with time scales. The Group recommend that the Committee approve the policy for formal consultation. At the end of the consultation period the group will review all comments before bringing back a final proposal to Committee for adoption.

<b>1st April 2023</b>	<b>New vehicles and change of vehicle applications (except WAVs and ULEVs )</b> <b>WAV new vehicle and change of vehicle applications</b> <ul style="list-style-type: none"> <li>The current exemption for new applications for elite vehicles will end</li> <li>ULEVs will continue to be exempt</li> <li>Renewal applications will continue under 10 year age policy</li> </ul>	<b>Vehicle must be 5 years old or less</b> <b>Vehicle must be Euro 6 compliant or ULEV</b>
<b>1st April 2025</b>	<b>Renewal vehicle applications</b> <ul style="list-style-type: none"> <li>The current exemption for renewal applications for Elite vehicles will end</li> <li>It will take 12 months from 1st April 2025 until all vehicles become due for renewal and have to comply</li> </ul>	<b>Vehicle must be Euro 6 or ULEV</b>
<b>1st April 2028</b>	<b>Review of Interim policy and consider whether a move to ULEV (or EV only) is appropriate</b>	
<b>1st April 2030 (Provisional)</b>	<b>New and change of vehicle applications</b>	<b>Ambition that they must be ULEV</b>
<b>1st April 2023 (Provisional)</b>	<b>Renewal vehicle applications</b>	<b>Ambition that they must be ULEV</b>

6.2 If Committee approve the above proposal the timetable for consultation and adoption will be as follows

- 7th December 2022 to 12th February 2023 - public consultation
- Mid-February – Task and Finish Group meeting to consider consultation results
- 23rd March 2023 - Community Services and Licensing Committee to adopt a final policy
- 1st April 2023 - Implementation of new policy.



### 6.3 The consultation will include

- Taxi and private hire licence holders
- Ward Councillors
- Town and Parish Councils
- Ward Councillors
- Community Safety Partnership
- Equality, Diversity and Inclusion Working Group
- Health and Wellbeing
- Gloucestershire County Council Integrated Transport Unit
- Police
- Bodies representing taxi users including Gloucestershire Sight Loss Council, Allsorts, CAB, Youth Council, Community Hubs
- Gloucestershire Licensing Officers Group
- Web notice.

## 7. CONCLUSION

- 7.1 There is an ambition that ultimately all taxi and private hire vehicles will be EV in line with the Councils Carbon Neutral 2030 target. However, the conclusion of the Task and Finish Group is that at the current time there is not the availability of suitable EV vehicles that would be affordable for the trade. Additionally, the charging infrastructure is not in place yet.
- 7.2 The Task and Finish Group are recommending that an interim policy based on age and Euro 6 compliance is approved by Committee for formal consultation. This proposed policy will ensure that older, higher polluting taxi and private hire vehicles are phased out whilst still giving the trade time and scope to invest in euro 6 compliant vehicles or ULEVs.

## 8 IMPLICATIONS

### 8.1 Financial Implications

There are no direct financial implications related to this report.

Adele Rudkin, Accountant

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### 8.2 Legal Implications

The Council will need to carefully and thoroughly assess the impact of introducing the proposed policy, including the effect on the supply of taxis and PHVs in the area. They should also bear in mind the need for a proportionate approach, ensuring that those licence holders that would not meet the criteria have the opportunity to adapt or change their vehicle within a reasonable time.

Consultation on the interim policy should include not only the taxi and private hire vehicle trades, but also groups likely to be the trades' customers.

Further legal implications will be provided once the Task and Finish Group bring back a final proposal to Committee for adoption.

One Legal

Tel: 01684 272 691 Email: [legalservices@onelegal.org.uk](mailto:legalservices@onelegal.org.uk)

### **8.3 Equality Implications**

An EIA has been carried out by Officers in relation to the decision made in this report and due regard will be given to any implications identified in it. This is Appendix B.

### **8.4 Environmental Implications**

The Government's website reports that cars and vans represent 19% of all domestic emissions. In Stroud District there are 145 licensed taxi and private hire vehicles, so they are only a small percent of the total number of vehicles within the district. However, any reduction in emissions from taxis and private hire vehicles will be a move to improving air quality and help reduce impact on the environment. An all-electric fleet with zero emission is the ultimate aim but this has to be balanced against cost and impact on the trade. The policy proposed in this report seeks to improve emissions by introducing an interim policy which will result in all taxis and private hire vehicles being Euro 6 emissions or ULEV by 2025 and will see a phasing out of older, higher polluting vehicles up to that date.

## Appendix A

### Schedule of Comments from informal consultation with taxi and private hire trade October 2022

1	<p>I agree with the euro 6 and above criteria for cabs, most of us are always thinking 2 or 3 years forward.</p> <p>EV's as I mentioned before are not ready for Stroud, by the time enough chargers are put in place the price of electric will prob cost more than diesel.</p> <p>Hydrogen cars will be the future.</p> <p>The price if a new car battery will be more than cars worth, in excess of £17000 for a Tesla battery, and taxis will replace their batteries more frequently than the general public.</p>
2	<p>I do agree with what is proposed and think this is the way forward, we all know costs are the problem with keeping up with getting new or newer vehicles, but long term will benefit the industry together with for required vehicles the use of CCTV equipment.</p>
3	<p>As the draft stands it doesn't encourage new drivers and as there is definitely a shortage of drivers it will only get worse. I am in Dursley and get numerous calls for a taxi for local Stroud jobs in the evening because they can't get a local taxi. The government mot sets the target for carbon emissions and any vehicle passing should be eligible as a taxi so long as the condition is ok. Does carbon neutral include all forms of public transport? Will there be a large supply of charging points on the rank to cover evs? You will slowly lose half your drivers just because of the cost and with Uber running and drivers doing it for fuel money it will become a lottery. In this uncertain times I think it will be a bad decision to bring in changes that will impact on the cost of running a taxi and with more people not going out it is to big a risk for new drivers to apply as a taxi driver and they will go to Uber. I have had numerous complaints from people wanting a late night taxi in Stroud because more of the new car drivers won't come out because they don't want people in their cars possibly making a mess.</p>
4	<p>Having read the proposals, I have no objection to any of them, it seems fairer than the current system with luxury vehicles being age exempt as these have bigger engines and cause more pollution. The only comment I will make is that I can't see why wheelchair accessible vehicles should not be included. We have enough old buses around Stroud pumping out black smoke. How can it be right for any vehicle licenced by SDC not to be required to be at least euro 6 if they want to be a green council?</p>
5	<p>Yes we support the age of the vehicle motion, however what we would like to see is some more support from the council in terms of the following due to the increased cost in taxis and fuel.</p> <ol style="list-style-type: none"> <li>1. Investment in infrastructure outside stroud into smaller towns on the outskirts with provisions made for new taxi ranks in places like Dursley and Berkeley. This is help generate work.</li> </ol>

	<ol style="list-style-type: none"> <li>2. More awareness at local transport hubs like Cam and Dursley train station with investments in boards with taxi numbers.</li> <li>3. Investment and development in technology for an app booking system for taxis for the local area.</li> <li>4. More regular reviews of tariff, not once a year this should be once a quarter to make sure that new cost of fuel is reflected in the cost of fares.</li> <li>5. Annual taxi meetings at the council so views and concerns can be raised.</li> </ol> <p>I just think this will ultimately mean higher costs for taxi drivers and the council need to invest and increase focus on areas outside stroud to help taxi drivers generate a stable income.</p>
6	<p>The problem with the above suggestions are that you are creating loopholes that will be too easy to exploit.</p> <p>If I were to follow these proposed guidelines as a way into the trade, I would simply buy a WAV for £1000.00.</p> <p>The same is true when you look at EV/ULEV options, £2000.00 gives you a choice of vehicles on Autotrader.</p> <p>By insisting on all vehicles to be under 5 years old on first licensing will eliminate these loopholes. Creating a level playing field for all operators will improve standards of both vehicles &amp; their emissions.</p> <p>Policy review in 2027/2028 will hopefully see an increased pool of vehicles to choose from as manufacturers increase their range of compliant vehicles.</p> <p>The problem with setting such low standards is that you may see a race to the bottom as opposed to striving towards a gold standard.</p> <p>It would be a backward step to follow Tewkesbury's Taxi policy where "road legal" seems to be the only criteria &amp; not whether the vehicle is fit for purpose. Take a trip around the schools that require WAVs &amp; you will see the poor standard of vehicles that have been given licences to operate. This has resulted in good operators being forced to leave the "home to school transport" market due to the disparity in running costs.</p> <p>The way to encourage WAV ownership will be through offering incentives to operators. Ireland has recently been giving grants of up to 7,500.00 Euros for the purchase towards new vehicles. It's time we encouraged the same for Stroud District as we run a vital service for the many residents that are unable to use public transport.</p> <p>We should be aiming for a higher standard in all vehicles licenced by Stroud. This will benefit both operators &amp; passengers in the long term. Simply ticking the box of EV/ULEV or WAV will be to the detriment of all.</p>

## Appendix B – Equality Impact Assessment

### Equality Analysis Form

By completing this form you will provide evidence of how your service is helping to meet Stroud District Council's General Equality duty:

The Equality Act 2010 states that:

*A public authority must, in the exercise of its functions, have **due regard** to the need to –*

*(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by the Equality Act 2010;*

*(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*

*(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

The protected characteristics are listed in Question 9

Stroud District Equality data can be found at: <https://inform.gloucestershire.gov.uk/equality-and-diversity/>

#### 1. Persons responsible for this assessment:

Name(s): Rachel Andrew	Telephone: 01453 754440
	E-Mail: rachel.andrew@stroud.gov.uk
Service: Licensing Service	Date of Assessment: 8 <sup>th</sup> November 2022

#### 2. Name of the policy, service, strategy, procedure or function:

Review of Stroud District Council's Taxi and private hire vehicle age/emissions policy

Is this new or an existing one?      **Review of existing vehicle policy**

#### 3. Briefly describe its aims and objectives

Review taxi and private hire licensing conditions to consider moving from an 'age' condition to an 'emissions'-based condition to encourage an increase in the percentage of low and Ultra Low Emission Vehicles

**4. Are there external considerations? (Legislation / government directive, etc)**

No

**5. Who is intended to benefit from it and in what way?**

The aim of the policy is to reduce the emissions from taxis and private hire vehicles licensed by Stroud District Council with the aim of protecting our environment and leading the district to carbon neutrality in 2030.

**6. What outcomes are expected?**

Stroud District Council currently has a vehicle policy based on age which means that new vehicle applications must be for vehicles less than 5 years old and renewal applications are only permitted for vehicles less than 10 years old. Wheelchair accessible vehicles are currently exempt from this policy.

A report being submitted to Community Services and Licensing Committee on 1<sup>st</sup> December 2022 will propose a new policy for consultation. The proposal is that the 5-year or less age policy for first licensing will remain but on renewal the 10-year age policy will be replaced with a condition requiring vehicles to either be Euro 6 compliant or be a ultra low emissions vehicle (ULEV). The proposal recommends that wheelchair chair accessible vehicles continue to be exempt from the 5 year age policy on first licensing but that a new requirement is imposed that such vehicles must be Euro 6 compliant or ULEV

**7. What evidence has been used for this assessment?: (eg Research, previous consultations, Inform (MAIDEN); Google assessments carried out by other Authorities)**

Review and research has been undertaken by the Taxi Emissions Task and Finish Group who are recommending the changes to the current taxi and private hire vehicle policy. Their findings and observations are outlined in the report for Community Services and Licensing Committee on 1<sup>st</sup> December 2022

**8. Has any consultation been carried out?**

Yes

**Details of consultation**

Informal consultation with the taxi trade November 2022

**If NO please outline any planned activities**

The proposed new policy will be considered by Community Services and Licensing Committee on 1<sup>st</sup> December 2022 prior to formal consultation which will take place between December 2022 and February 2023. This consultation will include the taxi licensed trade, relevant agencies such as

the Gloucestershire County Council integrated transport team and agencies and bodies representing taxi users.

**9. Could a particular group be affected differently in either a negative or positive way?**

*(Negative – it could disadvantage and therefore potentially not meet the General Equality duty;*

*Positive – it could benefit and help meet the General Equality duty;*

*Neutral – neither positive nor negative impact / Not sure)*

Protected Group	Type of impact, reason and any evidence (from Q7 & 8)
Age	
Disability	<p>Restrictions on emission compliance of wheelchair accessible taxi and private hire vehicles may result in a reduction in the number of wheelchair accessible vehicles being licensed.</p> <p>Conversely, there could be a positive benefit for people living with a respiratory illness or disability, as the proposed emissions policy will contribute towards cleaner air.</p>
Gender Re-assignment	
Pregnancy & Maternity	
Race	
Religion – Belief	
Sex	
Sexual Orientation	
Marriage & Civil Partnerships (part (a) of duty only)	
Rural considerations: le Access to services; transport; education; employment; broadband;	

**10. If you have identified a negative impact in question 9, what actions have you undertaken or do you plan to undertake to lessen or negate this impact?**

## Appendix B


**Please transfer any actions to your Service Action plan on Excelsis.**

Action(s):	Lead officer	Resource	Timescale
The Task and Finish Group considered the potential impact of a vehicle emissions policy on the availability of wheelchair accessible vehicles. The Group are proposing that a balance can be achieved between equality and emissions by continuing the exemption, (for new applications for wheelchair accessible taxis and private hire vehicles), from the 5 year age policy on first licensing, but introducing a new requirement that vehicles must be either Euro 6 compliant or an ultra-low emission vehicle. The proposal is also that, current wheel accessible vehicles already licensed that do not meet these criteria, can remain licensed provided that they remain in good working condition. If the proposal is approved by Community Services and Licensing Committee for consultation, then the consultation exercise will include bodies and groups representing taxi customers and wheelchair users,	Rachel Andrew		Following formal consultation, a report with a final recommendation will be submitted to Community Services and Licensing Committee in March 2023 with a final recommendation for adoption and implementation from 1 April 2023

### Declaration

**I/We are satisfied that an Impact Assessment has been carried out on this policy, and where a negative impact has been identified, actions have been developed to lessen or negate this impact.**

**We understand that the Equality Impact Assessment is required by the District Council and that we take responsibility for the completion and quality of this assessment**

<b>Completed by: Rachel Andrew</b>	<b>Date: 7<sup>th</sup> November 2022</b>
<b>Role: Licensing Manager</b>	
<b>Countersigned by Head of Service/Director:</b>   <b>Sarah Clark</b>	<b>Date: 10<sup>th</sup> November 2022</b>



**STROUD DISTRICT COUNCIL**

**COMMUNITY SERVICES AND LICENSING COMMITTEE**

**THURSDAY, 1 DECEMBER 2022**

<b>Report Title</b>	<b>CCTV IN TAXIS AND PRIVATE HIRE VEHICLES</b>			
<b>Purpose of Report</b>	Consider the results of the survey on whether there are local circumstances that would make it proportionate to impose mandatory CCTV in Stroud licensed taxi and private hire vehicles.			
<b>Decision(s)</b>	<b>The Committee RESOLVES to:</b> <ul style="list-style-type: none"> <li>a. Agree that there is not strong enough local evidence to support mandatory CCTV in taxis and private hire vehicles</li> <li>b. Agree to review and enhance the current policy on optional CCTV in taxis and private hire vehicles.</li> </ul>			
<b>Consultation and Feedback</b>	<a href="#">Public consultation with online survey</a> <a href="#">Press release on consultation</a>			
<b>Report Author</b>	Rachel Andrew, Licensing Manager Tel: 01453 754440 Email: rachel.andrew@stroud.gov.uk			
<b>Options</b>	Alternatively, Committee may decide that there is strong enough local evidence to support mandatory CCTV in taxis and private hire vehicles, and request further work to develop an appropriate policy			
<b>Background Papers</b>	<a href="#">Statutory taxi and private hire standards Report to Community Services and Licensing Committee 24<sup>th</sup> March 2022 agenda item 7</a>			
<b>Appendices</b>	Appendix A – Results of Consultation on Mandatory CCTV in licensed vehicles			
<b>Implications (further details at the end of the report)</b>	Financial	Legal	Equality	Environmental
	No	Yes	No	No

## 1. INTRODUCTION / BACKGROUND

- 1.1 The Statutory Taxi and Private Hire Vehicle Standards issued in 2020 recommend that “All licensing authorities should consult to identify if there are local circumstances which indicate that the installation of CCTV in vehicles would have either a positive or an adverse net effect on the safety of taxi and private hire vehicle users taking into account potential privacy issues.”
- 1.2 The Department for Transport’s view is that “CCTV can provide additional deterrence to prevent the potential risk to public safety and has an investigative value if there is an incident. It can provide a safer environment for the benefit of taxi/private hire vehicle passengers and drivers.”

- 1.3 However, the Department for Transport adds that “imposition of a blanket requirement to attach CCTV as a condition to a licence is likely to give rise to concerns about the proportionality of such an approach and will therefore require an appropriately strong justification and must be kept under regular review”. Such a policy could impact on the privacy of the passenger and the driver and will have cost implications to the vehicle licence holder and introduce a responsibility to the Council to be the data controller for all data captured.
- 1.4 The Gloucestershire Licensing Officers group agreed a County consultation document which each authority used to identify if there is local evidence in their own district that would support a mandatory CCTV policy. Each authority will make its own decision, based on local evidence.
- 1.5 Community Services and Licensing Committee approved undertaking a public consultation on this matter at its meeting on 24<sup>th</sup> March 2022. The survey started in July 2022 to match the timings of some of the other Gloucestershire authorities. Gloucester and Cheltenham consulted at the same time as Stroud. However, Tewkesbury, Cotswold and Forest of Dean are just starting the process.

## **2. SURVEY RESULTS**

- 2.1 Public consultation was undertaken using an online survey. The survey was open between 4<sup>th</sup> July 2022 to 14<sup>th</sup> August 2022. Links to the survey were circulated to all taxi and private hire licence holders, Ward Councillors, Town and Parish Councils and relevant agencies. There was a press release on 20<sup>th</sup> July 2022 to encourage public comments.
- 2.2 The full results of the survey are Appendix A to this report. Page 2 and 3 of the Appendix show the percentage responses to each question and the following pages detail all comments made by the respondents.
- 2.3 There were 69 responses to the survey. 32 of the responses were from taxi and private hire licence holders, 24 were from the public and 13 were from agencies, Councillors and Town Parish Councils.
- 2.4 63% of responses agreed that CCTV will benefit the safety of passengers and 75% agreed it would benefit the safety of drivers. 68% agreed that that it would reduce the fear of crime.
- 2.5 30% of responses felt that there were adverse effects on the privacy of passengers and drivers. 57% felt the benefits to public safety outweigh the adverse effect on privacy.
- 2.6 60% of responses felt that the benefits to public safety outweigh the costs incurred by licensed holders.
- 2.7 13% of responses felt there were local examples where CCTV could have been beneficial to public safety and 11% felt there were local examples for driver safety. However, the comments demonstrate very few actual local examples with just one where a passenger felt unsafe when a driver did not take a direct route and three examples of assault or allegations against drivers. Licence holders can already have video CCTV in their vehicles if they choose for their own protection.
- 2.8 **Overall, 50% agreed there were local circumstances that were proportionate to make CCTV mandatory in Stroud district and 50% disagreed.**

2.9 There were further questions about audio recording. 60% felt audio recording would benefit passenger safety and 69% felt it would benefit driver safety. 63% felt audio would reduce the fear of crime. Of the 50% that felt CCTV was proportionate, 58% of those felt it should be video and audio.

2.10 There was a wide range of comments to all the questions which demonstrate some strong views and interesting points. Below is a summary of comments. The full list of responses is detailed in Appendix A.

- Women and vulnerable groups would feel safer with CCTV, especially at night
- More likely to be the driver rather than the passenger that is at risk
- CCTV makes people feel safer
- One example of a female driver being assaulted and another of a driver being assaulted and then the passenger alleging it was the driver's fault
- One example of a daughter being frightened when taxi did not take her on direct route
- Gloucestershire County Council's Integrated Transport Unit states that contract drivers have been assaulted by passengers or had allegations against them made by passengers, CCTV provided evidence
- Gloucestershire Council School contracts already require mandatory CCTV
- Drivers would be protected against false allegations
- It would deter assaults on drivers
- It would deter non-payment by customers
- It would be a deterrence to bad behaviour by customers
- It would provide evidence for offences
- Safety must take priority over cost
- May be more appropriate in main city centres rather than a rural district like Stroud
- It may be proportionate for taxis but not so much for private hires which are pre-booked in advance
- It should be optional for the licence holder to decide if they want to have CCTV
- Audio is important to provide context to an incident
- Audio would help deter threats/abuse to drivers
- There are already checks in place to ensure suitability of drivers
- Some customers have confidential conversations they would not want recorded
- Passengers will find it intrusive and unacceptable
- Intrusion on driver privacy
- Concerns on how captured data is stored and how it is used
- Cost would be a burden on the licence holder and some may give up
- Difficult to have opinion without knowing what cost would be
- If imposed there should be financial support from the Council

2.11 Gloucestershire Council Council's Integrated Transport Unit were one of the respondees that support mandatory CCTV. GCC have already introduced mandatory CCTV on all contracted transport for example school transport. Any taxis or private hire vehicles that have GCC contracts must have video and audio CCTV installed and be operational for those journeys. The CCTV equipment used must meet GCC specifications and be able to be stored securely for 30 days. Footage must be supplied by the vehicle operator to GCC on request. GCC are the data controller.

2.12 There were some queries raised about the cost of CCTV. It is difficult to determine this at this stage as it would be dependent on what specifications are required in a CCTV policy. However, as a guide it would be likely to be at least £400 to £500.

- 2.13 The Police have not provided any specific cases or offences against passengers or drivers in Stroud District Council licensed vehicles.
- 2.14 There seems to be some feeling that it is the drivers that are more likely to be at risk rather than the passengers, either from assault or false allegations. Generally, the trade themselves are not in support of mandatory CCTV. They can already, under our current policy, install CCTV if they choose to. However, our current policy does not allow continual audio recording. Any licence holders that have school contracts have a contractual obligation to have CCTV installed that records continual video and audio. The Licensing Manager has authorised licence holders that hold a Gloucestershire County Council contract, to engage audio recording for contract journeys only.
- 2.15 There have been some recent incidents in the Stroud area of attacks on women. At a public meeting about this it was raised that women feel intimidated by males when waiting on the taxi rank in Stroud. However, there are no allegations that women are at risk or feel unsafe once they are in a taxi. Safety whilst waiting at the taxi rank is being considered separately by Licensing and Community Safety Officers and options are being looked at to address this.

### 3. CONCLUSION

- 3.1 The result of the survey shows that there is fairly strong local opinion that CCTV, both audio and video, would help protect the safety of the customer and the driver. Additionally, there is fairly strong opinion that it will reduce the fear of crime. However, there are concerns, from both the drivers, and from some members of the public, regarding privacy. Additionally, the drivers and some members of the public have concerns about the cost implications.
- 3.2 The purpose of the consultation was to see if there is local evidence that would make it proportionate to make CCTV mandatory. The Statutory Guidance says local Councils require an appropriately strong justification in order to introduce a blanket approach.
- 3.3 Although 63% of responses felt CCTV protects passengers, there was little local evidence provided to demonstrate that passengers are at risk in a Stroud District Council licensed vehicle. 75% of responses felt CCTV would benefit drivers, however if drivers feel they are at risk they already have the option to install CCTV in their vehicle if they wish. **The overall response as to whether there are local circumstances that would make it proportionate to make CCTV mandatory was 50/50.**
- 3.4 The **recommendation** of this report is that the results of the consultation do not give strong enough justification to impose mandatory CCTV on all taxi and private hire vehicles at this time.
- 3.5 If Committee agree with this recommendation, further work can be done to improve the current policy on optional CCTV in taxis and private hire vehicles. This would include considering whether continual audio recording should be permitted and how recorded data is kept secure. Where appropriate this will be as joint work with the other Gloucestershire local authorities to ensure consistency within the County.
- 3.6 If the Committee concludes that there it there is justification and it is proportionate to impose mandatory CCTV, further work will need to be done to develop policy and specification on installation and operation of CCTV equipment as well as seeking legal advice on GDPR issues connected with the Council becoming the data controller.

## **4. IMPLICATIONS**

### **4.1 Financial Implications**

There are no direct financial implications arising from this report

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### **4.2 Legal Implications**

The Statutory Taxi and Private Hire Vehicle Standards sets out a framework of policies that the Council must have regard to when exercising their functions. The Department expects the recommendations made to be implemented unless there is a compelling local reason not to.

The Council must have appropriately strong justification for mandating CCTV in taxis and private hire vehicles, namely they must have identified a problem that needs to be addressed and be able to justify why they consider mandating CCTV to be a proportionate and effective solution over less intrusive options. In undertaking this assessment, the Council must balance the right to privacy with the duties to safeguard the public.

Any policy mandating CCTV must be kept under regular review and must operate in a way that does not cause undue interference with the human rights of taxi occupants and drivers. It must also operate in a manner compatible with the Data Protection Act 2018 and the Protection of Freedoms Act 2012, together with guidance issued by the Surveillance Camera Commissioner and the Information Commissioners Office.

Roslyn Howden, One Legal

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### **4.3 Equality Implications**

There are not any specific changes to service delivery proposed within this decision.

### **4.4 Environmental Implications**

There are no significant implications within this category.

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## Stroud District Council

### Results of Consultation on Mandatory CCTV in licensed vehicles

Consultation Period 4th July 2022 to 14th August 2022

This was an initial consultation to identify if there are local circumstances which indicate that the installation of CCTV in vehicles would have either a positive or an adverse net effect on the safety of taxi and private hire vehicle users, including children or vulnerable adults.

In addition, the consultation is seeking views on whether it would be proportionate for the the installation of CCTV to be made a mandatory condition of a vehicle licence. Any decision to make it mandatory condition will take account of the benefits to public safety as well as any adverse effects including potential privacy concerns and costs to the licensed vehicle holder.

#### Breakdown of Respondee

Taxi Licence Holder	16
Private Hire Licence Holder	16
Ward Councillor	3
Town or Parish Council	6
Gloucestershire Constabulary	1
Gloucestershire County Council	3
Other	24
<b>Total</b>	<b>69</b>

Pages 2 and 3 of this document are the headline yes/no results.  
The remaining pages are the full results with all the comments.

Appendix A

**SAFETY OF PASSENGERS - full details page 4 -7**

<b>Q4</b>	<b>Do you agree that CCTV that records video inside licensed vehicles will benefit the safety of passengers using licensed vehicles?</b>		
	Yes	39	63%
	No	23	37%
<b>Q5</b>	<b>Do you agree that additional audio CCTV recording in licensed vehicles will benefit the safety of passengers?</b>		
	Yes	37	60%
	No	25	40%
<b>Q6</b>	<b>Do you have any local examples of when CCTV (video or audio) was or could have been beneficial to the safety of passengers?</b>		
	Yes	8	13%
	No	53	87%

**SAFETY OF DRIVERS - full details page 8 -10**

<b>Q7</b>	<b>Do you agree that video CCTV would benefit the safety of the licensed driver?</b>		
	Yes	45	75%
	No	15	25%
<b>Q8</b>	<b>Do you agree that additional audio CCTV would benefit the safety of the licensed driver?</b>		
	Yes	40	69%
	No	18	31%
<b>Q9</b>	<b>Do you have any local examples where CCTV (video or audio) did or could have benefited the safety of the licensed driver?</b>		
	Yes	6	11%
	No	51	89%

**FEAR OF CRIME - full details page 11 - 12**

<b>Q10</b>	<b>Do you agree that video CCTV would reduce the fear of crime?</b>		
	Yes	40	68%
	No	19	32%
<b>Q11</b>	<b>Do you agree that additional audio CCTV would reduce the fear of crime?</b>		
	Yes	36	63%
	No	21	37%
<b>Q12</b>	<b>Do you have any local examples where CCTV did or could have reduced the fear of crime?</b>		
	Yes	6	11%
	No	49	89%

Continued



**ADVERSE EFFECTS ON SAFETY OF PASSENGERS - full details page 13****Q13 In your opinion are there any adverse effects on the safety of passengers?**

Yes	12	21%
No	46	79%

**ADVERSE EFFECTS ON PRIVACY - full details page 14 - 16****Q14 In your opinion are there any adverse effects on the privacy of passengers?**

Yes	18	30%
No	41	70%

**Q15 In your opinion are there any adverse effects on the privacy of licensed vehicle drivers?**

Yes	16	29%
No	40	71%

**Q16 In your opinion are do the benefits to public safety outweigh any adverse effect on privacy?**

Yes	31	57%
No	23	43%

**ADVERSE EFFECTS ON COSTS AND OTHER - full details page 17-18****Q17 In your opinion do the benefits to public safety outweigh the costs that would be incurred by licensed vehicle drivers?**

Yes	32	60%
No	21	40%

**Q18 Are there any other adverse effects from installing CCTV in licensed vehicles?**

Yes	15	30%
No	35	70%

**OVERALL - full details page 19-20****Q19 Overall, do you think that there are local circumstances that would make it proportionate to make it a mandatory requirement?**

Yes	25	50%
No	25	50%

**Q20 If yes to question 19 do you think that mandatory CCTV should be video recording only or video and audio?**

Yes	10	42%
No	14	58%

## SAFETY OF PASSENGERS

**Q4 Do you agree that CCTV that records video inside licensed vehicles will benefit the safety of passengers using licensed vehicles?**

<b>Yes</b>	<b>39</b>	<b>63%</b>
<b>No</b>	<b>23</b>	<b>37%</b>

Gloucestershire County Council introduced mandatory CCTV on all contracted transport in 2019. CCTV is operational during contracted transport provision (each trip) benefits both crew members and passengers. We require footage to be securely retained for 30 days and we carry out spot checks to ensure footage is being recorded correctly. On the occasions when we receive allegations of inappropriate behaviour (crew or passenger ) we request footage to view. In the majority of instances, we can quickly establish the allegation is unfounded. Where evidence suggests that the allegation is genuine, we take whatever further steps would be appropriate.
I think it would protect the driver
Protects both the driver and passengers
Would give the driver more safety as well
I have been in licensed vehicles in the local area where drivers have used mobile phones whilst driving and deliberately exceeded the speed limit. I have had to verbally request that they refrain from such actions which seems poor given they are "professional" drivers. I have reported at least one operator to the police.
GCC already apply cameras for school pick ups This also benefits Taxi Drivers as evidence on accusations against him
yes, I believe it will largely deter those who seek to take advantage of the inherent power imbalance a sober male driver or more sober male passenger has over incapacitated & often younger females &
For women/vulnerable groups in particular, I feel CCTV would make us/them feel safer.
I suspect the number of incidents in licensed vehicles is very small and similar to the number of incidents elsewhere. Installing CCTV in vehicles would just move the problem outside the vehicle and is not justified by the cost.
I would think the reason is obvious, it protects both driver and passenger
Another important point is that I believe it would also benefit the drivers themselves, as statistically there are more incidents against drivers than the other way round.
There should be audio, too
It will help to protect users of taxis, especially women, if video recordings are made. It will also be of benefit to drivers as not all customers are law abiding.
Important for lone females, especially at night.
As outlined in the DfT's standards, it provides protection to drivers and passengers. See the report on a trial in Sheffield.
Security for both driver and passenger
Records interactions, also benefits drivers.
I feel it is important to both taxi drivers and passengers alike as the camera does not lie.
It will deter bad or dangerous behaviour from both drivers and passengers.
Visual CCTV evidence will help to not only deter criminal offences, but also help to provide key evidence of any criminal offences.
I believe that cctv would help both driver and passenger feel safe and protect from false complaints and provide evidence if needed

Added protection for both the driver and passenger
Could be considered as a deterrent. Could be used as evidence.
It provides security for passengers who are travelling alone, particularly women.
STC At the public meeting on August 9th 2022 at The Subscription Rooms re Violence towards women and girls, women said that they had had men push into their taxis at night (they did not say that this was as an assault of any kind, but more pushing for the taxi).
Currently I do not feel that there are sufficient problems or causes of concern between drivers and their passengers
As long as the criminal check has been performed then no. If you don't issue licence to cabbies whom full criminal records have not been thoroughly conducted then there is no need. I'm not being racist at
I don't think that we have a high level of dodgy drivers in the Stroud district
I think the likelihood of an incident in a licensed vehicle is far greater in a taxi than a private hire vehicle. I also think that an incident is more likely to be aimed against the driver rather than the passenger! There is also the issue of what happens with such recordings in this age of social media and when circumstance may lead to retaliatory actions causing further issues.
As a Private Driver, my passengers would find intrusive and unacceptable. I have spoken to the majority of my Clients and they are all in agreement. I think it should be optional for Private Hire Drivers.
As a driver I would not think my passengers would want to be recorded.
I have been a taxi driver for 21 years and have never had an issue where CCTV in the car would be of any assistance. Also I feel that it would be an intrusion of the privacy of my customers.
Should have thought most problems encountered would be with unregulated vehicles
My motive in responding to this questionnaire, is not because I have experiences to inform the decision, but to indicate a willingness to agree to decisions made by those with the experience to form a balanced judgement.
No I think that is an outrageous, loaded and highly tendentious statement, tainted by racism. It will of course ensure the safety of taxi drivers. When I was working as a GP in Rotherham, South Yorks and my wife worked for the racial equality council there were so many attacks on taxi drivers by drunks that a similar scheme was tried and proved to be highly successful in stopping the attacks. Perhaps you should ask people who know what they are talking about before making a statement like this
I do not like the idea of videoing kids in the back of my cab. If I were a parent I just would not like the idea of a stranger taking video of my children.
Not at all
I don't see why CCTV is needed as there is a regime to check taxi drivers already in place.
Passenger safety should already be in place if all checks on the driver have been carried out correctly in the first place
I have spoke with the most of my customers and they have said they would not be happy with being recorded . So I believe it should still stay for the individual driver to decide .
I can see how cameras may protect customers and drivers but there will be more pros against recording
Not in our area no . Larger cities where crime is higher then yes. I believe too many people are being ' watched' already .
Not necessarily, as passengers by and large know each other
We are fitted with cameras already
Potentially it could, but on the whole it seems like another expense and invasion in to our already surveillances lives

Appendix A

If the camera can be switched on and off, then can't really see the benefit. The rigorous checks that us drivers go through, then we should all be safe and of good character! As private hire drivers, we are all pre-booked so most of us come from recommendations and also, passengers have made direct contact with us before the journey and so have the decision to book us or not!
As we all rely on repeat business and word of mouth, then I can't imagine anyone in the Stroud District on Private hire licences doing anything to jeopardise their passengers safety.
This is a Leading question

**Q5 Do you agree that additional audio CCTV recording in licensed vehicles will benefit the safety of passengers**

<b>Yes</b>	<b>37</b>	<b>60%</b>
<b>No</b>	<b>25</b>	<b>40%</b>

Gloucestershire County Council - We required both audio and visual footage on all of our contracted transport. This enables inappropriate conversations or verbal assaults to be captured and footage allows us to quickly investigate and take the necessary action taken the perpetrators.
Protection for the driver
Yes as earlier statement
Threats against the driver
yes, audio is incredibly important along with video to provide context. What can look like a gentle 'hug' takes on a very different meaning when the audio is a man saying "you're coming with me you f'ing slut you know you want it".
It will give reassurance to women and anyone who feels vulnerable.
As above, gives additional context.
Not all abuse is physical
Provides context for what is recorded visually.
Audio is useful, captures non physical threat/aggression.
A yes/no answer here is problematic. If there is evidence from previous incidents to demonstrate this, then yes. Please refer to answer above.
Yes audio as well as visual is important as the passenger could be very abusive and the taxi driver would not have a chance to verify what was said.
The recording of audio should add little or no cost and would add a lot to the usefulness of the recording.
Same as above, but also that audio CCTV evidence will help to add context to any visual footage and any key conversations/threats etc.
It terms of protecting the driver then yes
Stroud Town Council - A local taxi driver said that sometimes a taxi is a place for some very confidential conversations and that audio recording would significantly change this important customer care.
Police state.
The privacy of passengers would be compromised
CCTV on it's own does not provide the full context of any given scenario the passenger/driver may find themselves in. Audio would provide such context. That said, there is an issue of privacy for all parties and I do not feel such an intrusion is warranted for either passenger or driver.
Would give the driver more safety as well
Again - it would be far too intrusive particularly for Private Hire vehicles.
No evidence to substantiate this
It probably will, marginally, but might not be worth the extra bother / expense.
Again this is a cost issue which should be decided by the drivers themselves.

As above. Somewhat overkill.
What makes you think that there is a problem with passenger safety
We haven't ever had it we have NEVER had any problems in 20 yrs why so WHY do we need it
Again passenger safety should already be in place if driver was vetted correctly.
How will this be regulated and images stored
Could be an invasion of privacy.
I'm ambivalent about this as I feel that a video recording is probably adequate. In private hire taxis, there is often a lot of chatter. I don't think members of the public would be comfortable with these conversations being recorded.
I think people will be afraid to have a conversation, we live in winch an offended world already it will potentially create an atmosphere, I think audio recording is a bad idea.
A lot of things are said in the back of my car (private hire) in confidence- business meetings, discussion of financial matters, buy out, staff reorganisation etc - as well as personal - marital problems, health issues etc, and have often been told by a few of my clients that they appreciate that what is said in the car, stays in the car!

**Q6 Do you have any local examples of when CCTV (video or audio) was or could have been beneficial to the safety of passengers ?**

<b>Yes</b>	<b>8</b>	<b>13%</b>
<b>No</b>	<b>53</b>	<b>87%</b>

Gloucestershire County Council - Once recent example from June 2022. Passenger alleged that the driver was using a mobile telephone while driving. CCTV footage was requested. The footage was viewed, and the driver was not using their mobile. What it did show was the driver politely asking the passenger not to eat and drink while in the vehicle. We concluded that the passenger made the allegation in retaliation at being asked to refrain from eating and drinking in a licenced vehicle.
One of our female taxi drivers was violently assaulted buy a customer when she took a kurbside fare from Dursley to Thornbury a few years back. Audio and visual recording may have acted as a deterrent or at least assisted a successful prosecution
I have personally witnessed an occasion when a taxi driver was attacked by a customer, who then tried to make out that it was the driver who was at fault.
Yes. My daughter became very frightened when she realised a taxi she was a passenger in wasn't taking a direct route to her destination. It was at night and she was alone. Fortunately, she was able to phone a friend and then brave enough to challenge the driver who allowed her to disembark in a safe area following her phone call.
See pilot in Sheffield. Speak to Brighton, Portsmouth, Southampton and Rotherham Councils.
My husband drove for Applegate's and had an altercation with a female . CCTV proved her complaint unfounded.
Any case of assault or fares leaving without payment.
It appears your dead set on bringing in cctv no matter what we say.
i have been driving for many years and cant think of a time i wanted it
there must be occasions when it would benefit driver and passenger but very few.
That is not to say CCTV and audio would not be a good idea in taxis to protect both driver and
Not currently, but perhaps local officers will have more information about this.

## SAFETY OF DRIVERS

### Q7 Do you agree that video CCTV would benefit the safety of the licensed driver?

<b>Yes</b>	<b>45</b>	<b>75%</b>
<b>No</b>	<b>15</b>	<b>25%</b>

Stroud Town Council - Taxi drivers that have County Council contracts for children already have mandatory CCTV. This protects the driver from any false accusations which can also come from adult passengers. Protection works both ways.
The majority of passengers will travel without incident and cause no concern for the driver. Sadly, there may be instances where a crew member transports a passenger or passengers who are verbally abusive, aggressive withhold payment, vandalise the vehicle or make a very serious allegation relating to the driver. In these instances, the CCTV footage will be able to identify the perpetrators and where applicable conclude any allegations against the driver are unfounded
To protect them from any false allegations
It would be a deterrent to unruly passengers
To be honest I would not want to drive a taxi in todays world without it
Would give the driver more safety
This could help prevent violence to driver and passenger also could help the driver from possible risks
Some passengers pose a risk.
Absolutely. By discouraging cash grabs, assaults, passengers from misbehaving or arguments over fares from spilling into violence, or from false claims of assault against themselves.
There are instances of taxi driver's being attacked.
Protects all vehicle occupants.
AS I have said above, I think the safety of the licensed driver is very important.
Some passengers can be abusive and violent. Audio CCTV would be preferable
Not all customers are law abiding
It would record any abuse given to the driver
Evidence of passenger behaviour if required, able to identify people in the event of issues.
Fares unpaid or difficult users recorded.
The passenger could be doing all sorts of things - and verbally it would just be one persons word for another .
Obviously
It would deter bad behaviour towards drivers.
Visual CCTV will help to deter any unwanted criminal activities towards drivers and hopefully make them feel safer in the knowledge that evidence can be provided in support of any offences. IT will help to provide corroborating evidence should any malicious complaints be made against them.
Would help in providing protection of fraud and theft
Additional evidence should a complaint be made.
It protects them from vexatious complaints
Police have never prosecuted an assault on taxi drivers in this district and never will.
To some degree but the passages that I pick up 95% of them are all well behaved
I think the likely hood of an incident in a licensed vehicle is far greater in a taxi than a private hire vehicle. I also think that an incident is more likely to be aimed against the driver rather than the passenger! There is also the issue of what happens with such recordings in this age of social media and when circumstance may lead to retaliatory actions causing further issues.
As before - too intrusive for Private Hire drivers.

this would be more beneficial for drivers that work late / weekends but I still feel that it would be an intrusion of privacy
I know that in many city centres that this is true. Locally, I'm less certain, but if made mandatory, being transport, it would have to apply nationally. Please refer to the answer above.
Been a taxi for over 30 years now and have needed video cameras in my car.
If a driver is not sure on his passenger he has the right to say no. If the driver feels the need to have security then that is their choice.
As a private hire driver in Stroud, all fares are prearranged, the journey and route are pre arranged and there is always a name, address and phone number should any repercussions happen during or after the journey.
Private hire is a different ball game to Hackney and we get treated differently on licencing, marketing and fees, and so I'm sure the introduction of CCTV could be introduced to Taxis rather than the private hires!
The driver is more likely to be at risk from abuse or attack by passengers, than the other way round.

**Q8 Do you agree that additional audio CCTV would benefit the safety of the licensed driver?**

<b>Yes</b>	<b>40</b>	<b>69%</b>
<b>No</b>	<b>18</b>	<b>31%</b>

Gloucestershire County Council - The audio will capture conversations etc.
To protect the driver in case of any allegations
It will protect him from all aspects of doing his/her job
CCTV on it's own does not provide the full context of any given scenario the passenger/driver may find themselves in. Audio would provide such context. That said, there is an issue of privacy for all parties and I do not feel such an intrusion is warranted for either passenger or driver.
Hopefully stop passengers being abusive
There are instances of taxi drivers being attacked.
Not all abuse is physical
It would record any verbal abuse given to the driver
It would benefit the driver as they have to deal with all members of the public, e.g drunks, drug takers and those with mental illness as well as people who respect the driver and the service they provide. They contribute to the well being of the community as a whole. Some female drivers do not like to be on duty late at night this would provide them with more protection.
I feel drivers could come off very badly if they were subjected to physical and/or verbal abuse - again it would be one persons word against another.
As above . It has worked when tried elsewhere
Audio adds to the usefulness of the recording at little or no cost.
As above and audio CCTV will help to capture conversations/threats etc towards drivers. It will also help to provide clarity on any issues over fares and support them in any malicious complaints made against them.
It could help ,for example if there are incidents of racist abuse.
context
It would provide additional evidence for when a customer becomes abusive and/or aggressive.
Far too intrusive
It's wrong that any assault on drivers end in no prosecutions, the only time cctv will be used will be to prosecute offenders will be when the general public have committed an offence, (but not against us cabbies)
Privacy issues
Again down to the driver.

Appendix A

Again any conversations in confidence I wouldn't want recorded - could actually cause problems eg, "please don't record", "please delete", etc..

**Q9 Do you have any local examples where CCTV (video or audio) did or could have benefited the safety of the licensed driver?**

<b>Yes</b>	<b>6</b>	<b>11%</b>
<b>No</b>	<b>51</b>	<b>89%</b>

Gloucestershire County Council -We have had instances whereby drivers have suffered physical assaults from passengers with additional needs or behavioural issues. Drivers have sustained punches and had items thrown at them while driving. CCTV has quickly established the instances and appropriate action has been taken to ensure the passenger has support during transport, ie a passenger assistant. In some instances transport has been withdrawn altogether due to unacceptable

PHTM magazine has regular articles on this matter. More on assaults by passengers to drivers rather than drivers to passengers.

Several times I have had abusive passengers

There was one occasion when I witnessed an attack by a customer on a taxidriver who had been called to assist her. She then tried to make out that the driver was at fault, even though there was more than one witness to this.

That is not to say it will not benefit.

Rotherham MBC. The drivers were totally behind this initiative

Did taxi driver have the offenders whom put scaffold poles through his roof and windscreen prosecuted? No police didn't want to, with or without cctv.



## FEAR OF CRIME

### Q10 Do you agree that video CCTV would reduce the fear of crime?

<b>Yes</b>	<b>40</b>	<b>68%</b>
<b>No</b>	<b>19</b>	<b>32%</b>

Gloucestershire County Council - Drivers of licenced vehicles could find themselves in dangerous situations or situations whereby they feel at risk. Having operational CCTV will hopefully give them reassurance
Stroud Town Council - The fear of crime does not always equate with actual reported crimes but many assaults or inappropriate behaviours are not reported and knowing that taxis are safer would assure some customers, particularly late at night.
Although I do not feel that we are currently experiencing any criminal activities especially during the daytime
Any potential crime would be recorded, so would be a deterrent
People will think twice before committing a offence if they are being recorded
I believe it would help to give reassurance to passengers
It is a deterrent
Yes - having recently looked into this quite deeply for a CCTV project here at Nouncells Cross with SDC & Stroud Police, the public perception is that CCTV works. Most people almost aren't interested in the facts and statistics and whether they support that or not, it simply makes them feel safer. Whether that's a good or bad thing is a discussion for another time, but, as with our project here I can see many upsides to Taxis having CCTV installed for both cabbies and Passengers, which would outweigh the initial expense of installation.
Deterrence
Absolutely
Maybe late nights in dodgy areas
Yes. I've noticed that among my ageing female friends, that their general anxiety levels have increased hugely over the last ten years. I think this is partly a characteristic of ageing, and partly a response to their perception of a deteriorating society.
If it is known that video CCTV is installed both passenger and driver should be on best behaviour.
Members of the public may well feel safer in the knowledge that they are getting into a vehicle with audio and visual CCTV, especially with VIAWG being such a huge topic of concern currently and also when alcohol is involved with lone passengers.
The presence of CCTV generally reduces the risk of crime.
Assuming that recording is obvious to passenger.
Fear of crime is very prevalent in society. The presence of CCTV cameras could be reassuring for nervous passengers.
Passengers could feel safer.
I dont know what the crime rate on Stroud Taxi/private hire is, but it really can't be compared to the city company's..
Not convinced cctv acts as a deterrent, more that it aids investigation and prosecution.
It would help to ensure passengers would pay their fare.
Because consultations like this increase the fear of crime beyond the level at which it really exists.
Yes and no. as a taxis diver in the country I don't see the crime as say a city taxis would
When somethings goes wrong it is often due to outside influences (alcohol, drugs, illness, etc.) and things quickly spiral out of control and norms in behavior are lost. Under such a circumstance the individual concerned is unable to rationalize their behavior let alone be concerned about CCTV!

Appendix A

I am happy that all of my Private Hire Passengers are upstanding and law abiding and personally vet ALL of my Customers before taking a booking.
it depends how it is implemented. if the cctv equipment is owned and operated by the council then potentially yes. If it is in the hands of the vehicle operator then no, not at all.
Even with cctv the criminal would not be perturbed as you can see by many items of crime shown on TV where they have been caught on cctv and know it is there.

**Q11 Do you agree that additional audio CCTV would reduce the fear of crime?**

<b>Yes</b>	<b>36</b>	<b>63%</b>
<b>No</b>	<b>21</b>	<b>37%</b>

Absolutely
It may help the driver to deal with passengers who are abusive & use bad language.
Stroud Town Council - There might well be issues of privacy concern around audio recording.
For the same reason as stated above. All audio enabled CCTV will do is provide evidence after an event to be examined by the appropriate authorities. I do not feel it will deter an incident from occurring.
But obviously not as good as video
It might but I'm not sure if it's necessary

**Q12 Do you have any local examples where CCTV did or could have reduced the fear of crime?**

<b>Yes</b>	<b>6</b>	<b>11%</b>
<b>No</b>	<b>49</b>	<b>89%</b>

Gloucester County Council -We arrange contracted transport for passengers with mild to severe additional and behavioural needs. Some passengers have vandalised the vehicle and CCTV has captured this. Where applicable we have reimbursed the driver for the damage, without the CCTV we wouldn't have been able to establish who committed the damage
Yes - studies have shown that in specific target areas CCTV working with Police & other authorities can be targeted to reduce specific crimes, residents main concerns here are late night drug deals in dark external corners. We have carried out a survey of residents here at Nouncells Cross about 3 months ago & from memory all of the received responses all said an improved CCTV system would make them feel either 'safer' or 'much safer'. Installation begins at the end of this month.
Personally, I would prefer it if CCTV was used in taxis. It would make me feel safer.
Having problems with my neighbour - I installed CCTV and must admit I feel much safer.
Rotherham MBC
We have CCTV in our youth centre and this has a positive impact on behaviour.
I have cctv video of the outside of my vehicle, back and front showing council refuse collectors throwing the wheely bins over the top of my car, smasking into my next door neighbours car. Keep the cctv videoing the outside of our cabs by all means, this doesn't interfere with passengers privacy.

## ADVERSE EFFECTS ON SAFETY OF PASSENGERS

### Q13 In your opinion are there any adverse effects on the safety of passengers?

<b>Yes</b>	<b>12</b>	<b>21%</b>
<b>No</b>	<b>46</b>	<b>79%</b>

Stroud Town Council - However there was one concern raised that the videos might be used wrongly by the licensing authority.
Provided the data captured is used/stored in the correct manner and only accessed for the purposes laid out
Such images/recordings may be used in nefarious ways to cause harm to passengers and their families in these times where social media accounts for so much of peoples time and energy. The policing of social media is not keeping up with the reality of on-line abuse that exists.
Far too intrusive
Misuse of the information - confidentiality of conversations - CCTV equipment operator processes for handling the data collected.
Only if the recording was saved and used for private/ illegal purposes
There are legitimate concerns over our increasingly 'surveillance' society, on grounds of privacy and freedom. It's important to weigh those concerns against the dangers posed, and not to over-react. But CCTV cameras have a role to play in limiting crime, and I support their use in helping to keep citizens safe.
Personal data protection is at risk
I just don't like the idea of videoing children.
Intrusion of there privacy what if a mother is Brest feeding a baby would she liked to be filmed . We do entertainers and they change in the back of our vehicles sometimes would they get offended yes they would and next time wouldn't use us
You will have pictures of women and children on video that could be used in the wrong way by a dodgy driver( there are some about).
Would depend on who had access to the files and how the images are stored
People are being filmed all the time and sometimes, again, if we have the trust of vulnerable people, we can safeguard them by keeping an ear and eye open and reporting to the relevant authorities- much better than "bang, here it all is on tape!"
Yes no privacy and not being aware of this
CCTV recordings made by Taxi drivers would be securely stored for a limited time them securely destroyed in line with GDPR. This is designed to protect all of us, including children & vulnerable adults. We already know your Taxi drivers are DBS checked. I would assume SDC would diligently implement any additional processes felt necessary to Safeguard the public.
If you are well behaved then why is it an issue, if not then... It is a public place so no reason why people should fear being recorded.
CCTV exists to establish whether a crime or anti-social event has taken place and who the perpetrator is. If people are going about their busines legitimately, then there should be no adverse effects. If there is concern about the competence and integrity the taxi drivers, then the licensing authorities should put measures in place to address this.
Why should there be?
I think that as long as cctv is clearly placed and passenger are clearly told that they being recorded for there safety and the driver safety by way of verbal notice and written notice in the vehicle
Everyone will be protected
if you are transporting person of the above category's then yes this might help to protect the driver from miss understandings

## ADVERSE EFFECTS ON PRIVACY

**Q14 In your opinion are there any adverse effects on the privacy of passengers?**

**Yes 18 30%**

**No 41 70%**

Stroud Town Council - One taxi driver felt that anyone famous would not want any CCTV in their taxi. How would the CCTV be used and by whom and what kind of controls over its use would there be? Also how long would any CCTV video be required to be stored and could it be turned off or would it have to be on all day?

Passengers may have private conversations that they might not want recorded

Passengers will no longer be in a private environment where they can work or relax without it being captured on film.

I do a lot of work with celebrities filming in the area as well as local dignitary and royalty. They will not want to be recorded on CCTV. They will be anxious that data could get inadvertently released or even hacked and end up on media channels. Such customers value their privacy Also I carry disabled children and adults who sometimes wet themselves in the vehicle and so want to change clothing in the vehicle and it would not be appropriate that this is filmed. I'm against Mandatory CCTV - With news on tv tonight it back up my case crime is at it's highest though the Internet it's either fraud through security or criminal sale of private information electronic storage will never be safe

Again - far too intrusive for Private Hire passengers

see previous answer re: data privacy

Intrusion of privacy

It makes it easier for malicious individuals to track the movement of people. It gives access to footage that could be used for blackmail, eg where someone is worse the wear for drink and exposure is threatened to their employer or someone is with someone that would upset someone else in their life.

Personal data at risk

Passengers need complete privacy when using a taxi/private hire vehicle. Video footage could be used to blackmail an individual ( there are dodgy drivers out there).

some passengers want a little privacy which is impossible with CCTV

More details needed on how the information would be used, who has access and how it would be stored.

One has to assume that the CCTV would only be used in cases where there has been an incident which needs to be analysed. Any misuse in CCTV material should result in a taxi driver losing their licence.

In my view, not ones serious enough to challenge the benefit of CCTV. See above answer.

A taxi is really no different in this respect to a public place, where video recording is now commonplace.

There are potential adverse effects, but as long as the CCTV is handled correctly within the Council Policy (if decided upon) and the Drivers of suitable character (licensed by the LA and checks carried out).

Perhaps in certain circumstances the CCTV could be turned off, either audio or visual or both, but this would have to be under specific circumstances and agreement by both driver and passenger.

As before everyone will be protected

**Q15 In your opinion are there any adverse effects on the privacy of licensed vehicle drivers?**

<b>Yes</b>	<b>16</b>	<b>29%</b>
<b>No</b>	<b>40</b>	<b>71%</b>

Stroud Town Council - Similar to above. Who watches and monitors and reports?
Passenger privacy.
In some case people use there car for private us as well as public use
Likewise a licensed driver who has completed all the necessary checks to gain a license is having to work in an environment where every aspect of his daily duties are recorded.
Again, far too intrusive for Private Hire drivers
Lack of privacy
intrusion of privacy
Bosses could spy on drivers and punish them for minor misdemeanors.
A legitimate licensed driver should have nothing to fear, but rather benefit from backup should any incidents arise.
That's a question for the drivers.
They were very enthusiastic about this
Personal data ar risk
Licensed drivers should not have to be recorded when they are at their place of work.
Cost
"Always on" CCTV will by their nature capture images when the vehicle is being used privately.
More details needed on how the information would be used, who has access and how it would be stored.
I appreciate the car IS my office, but it is also MY personal car used by me and my family - I certainly don't want my PERSONAL life being recorded!

**Q16 In your opinion are do the benefits to public safety outweigh any adverse effect on privacy?**

<b>Yes</b>	<b>31</b>	<b>57%</b>
<b>No</b>	<b>23</b>	<b>43%</b>

Gloucestershire County Council - Travelling in a vehicle with CCTV ensures that should anything occur during the journey it can easily and quickly be identified. Travelling with CCTV demonstrates that the driver is confident and professional. Drivers are issued with clear guidance on how to operate and store CCTV footage. Footage cannot be shared with anyone, only those who are permitted to see it.
I would have to see the details of the scheme to answer this accurately. I think it might marginally improve things in the district. There is the personal safety of the vehicle occupants but also the potential for surveillance to ensure lower levels of speeding and mobile phone usage to consider.
No downsides for law abiding people
If one is not doing wrong, then there is nothing to fear.
Fears of "big brother" are, in my opinion, grossly exaggerated
Provided appropriate safeguards are put in place to prevent saving and storage of footage not linked to an incident.
You have asked a closed question, my answer is yes.
We live in a very aggressive world and people are not as tolerant as in previous years.
What a silly question

Appendix A

If people are not interested in taking a lift in a taxi that has CCTV for their protection they have the right to refuse the service
But - More details needed on how the information would be used, who has access and how it would be stored.
Data as to the benefits to public safety have not been supplied with this survey.
Privacy and confidentiality- in MY vehicle - outweighs any advantage on having a camera fitted for the safety of my passengers - as my passengers are ALWAYS safe in my vehicle.
Stroud Town Council - Difficult to comment on this when there is no protocol to scrutinise.
again I don't see the crime in the country like you would in city's. a lot of the time in the country I am the only person around expect for the wild life
We are all entitled to go about our work without the intimidation of knowing every aspect of day is being recorded. As said before, in the scenario of a taxi/private hire vehicle it is the passenger whom is more likely to cause disruption or an incident. Drivers are doing a job of work and have a financial incentive to look after their passengers and reputation.
The benefits do not justify more red tape and cost for people trying to earn a living in a low income employment.
Personally think it is an intrusion but maybe good idea for minors

## ADVERSE EFFECTS ON COSTS AND OTHER

**Q17 In your opinion do the benefits to public safety outweigh the costs that would be incurred by licensed vehicle drivers ?**

<b>Yes</b>	<b>32</b>	<b>60%</b>
<b>No</b>	<b>21</b>	<b>40%</b>

Gloucestershire County Council - There can be no price on safeguarding, both for crew and passengers who travel in licensed vehicles. CCTV units can be reasonably priced, if a crew member already works on contracted transport for GCC they will hopefully have a system that is transferable
It is a large cost but in the end a small price to pay for everyone's safety
Safety
Presumably such costs would mean higher passenger fares. Worth it for one's safety
Unfortunately we all have to pay for safety.
Funds should not be put over Safety People before money
Stroud Town Council - We advise that this is not mandatory on licensed vehicles for several reasons: Licensed vehicles are not doing well currently - there are huge strains on their income. Very few drivers are working at times when there is most likely to be trouble - ie late at night and weekends. This is causing shortages for people to get home late at night. There is a feeling that there are very few incidents in this area that justify a mandatory ruling. However if SDC decides that mandatory CCTV is the option for their licensed drivers, the committee would like to see financial support put in place along with good training on how all the CCTV information would be monitored and used for both the sake of the passengers and the drivers.
Not all drivers work all week or at nights and the cost to them would be quite prohibitive weighed against both the income received and the customers taken. As a result I believe some drivers would consider giving up.
Subsidised cameras would overcome any obstacles that cost might bring up in drivers minds
There are more important things the council can be spending the money on
I have to say no as I do not know how much such systems cost to install. Such systems, I assume, must be calibrated and maintained and administered by the said driver/company. The taxi/private hire industry is regulated to the extent that owners, drivers and their vehicles are all subjected to rigorous scrutiny already. The costs of such systems should be for each individual driver/company to decide if installation is going to bring security to their business and is desired by their passengers.
unsure until details of the scheme are known
if the council elect for cctv to be mandatory then the cost should be covered by a council grant rather than an extra financial cost to the license vehicle driver at this very difficult financial time
CCTV of decent quality is simply not expensive anymore. What would have cost thousands a few years ago is around a couple of hundred now - I'm sure the Taxi's could use their collective buying power to bring this cost down even further. As a society we spend too much time asking what's the cost of doing it, when the question really should be "What is the cost of NOT doing it?" As humans that clearly leaves us with only one answer, for anyone who's unsure safety comes before profit, always.
I am not competent to answer this question as I do not know the costs. This is question best answered by the drivers, bearing in mind that their safety is also os concern.
But they should be given help with it from society because it is society that will benefit from it.
No idea how much it costs to install but presumably it could be recouped through fares
The drivers would benefit too, see the Sheffield pilot report.
I'm not qualified to comment. It requires data and analysis to do a cost benefit analysis so suggest you do that. The cost side should be quantifiable, benefits are less obviously financially quantifiable.



Appendix A

Suggest that help should be given with costs to licensed vehicles
Drivers install them because they want to feel safe.
Although I have answered yes, it is actually impossible to answer this without knowing the cost. Drivers and owners are facing heavy additional costs at present, and this would be another burden. The council should consider financially supporting these installations, or even organising a discounted package through a specialist supplier.
Perhaps this is something which could be helped with by the LA. A proportionate cost would need to be decided upon.
It should be down to the individual driver if he wants to have cameras in his car. like iv already said in over 30 years in the job I have never needed the use of cameras in my car. I don't think if I was a passenger I would be happy that or any of my family were being recorded in a taxi.
I don't see the benefit to the public in having CCTV installed nor why drivers should carry the cost.
Phv would have to increase fares to cover cost so passenger will end up paying
Having just had a CCTV system installed at a cost of £400.00. I do think that some contribution from the Licensing Authority should be available. This is a public safety issue as well as for the safety of the driver. The information captured by this device would be available to the Licensing Authority to view should complaints/safety issues occur. But only if the Authority has made a financial contribution.
Help should be given towards the cost as this may put many small business out of operation.
It's another expense that with all the other rising costs, is just something else eating into the profits!
The cost should be incurred by the "government" not the licensed drivers.

**Q18 Are there any other adverse effects from installing CCTV in licensed vehicles?**

<b>Yes</b>	<b>15</b>	<b>30%</b>
<b>No</b>	<b>35</b>	<b>70%</b>

Cost to the licence holder
General 'dis-trust' from my Private Hire Customers and again far too intrusive
Some operators could simply claim that the system isn't working, by cutting power or deliberately tampering with the device
Each time the vehicle is changed there is a cost to have the cctv installed on top of meters, certificates etc
More bureaucracy and costs for local taxpayers to ensure compliance.
Cost
Overkill for country area
Those directly involved must be more qualified to answer these questions.
It makes it virtually impossible for a passenger to make a legitimate complaint about a driver. I suspect that this is not the outcome that you desire
Potential for theft/damage/interference by others. Handling of footage.
My ongoing contract states no internal filming video or audio shall take place. This is my only contract
Human rights
Costs Invasion of privacy data protection issues
We haven't been told enough information on cost, how long we are keeping data also if a customer refuses to be recorded does this automatically mean we loose there fare ?
No issue with installation of CCTV. Data controller must be the vehicle owner & not the Council.
Confidentiality, expense, registration to the relevant body yearly!
If the licensee pays for installation then fares will rise.



## OVERALL

**Q19 Overall, do you think that there are local circumstances that would make it proportionate to make it a mandatory requirement?**

<b>Yes</b>	<b>25</b>	<b>50%</b>
<b>No</b>	<b>25</b>	<b>50%</b>

Gloucestershire County Council - I would have thought that large events like Cheltenham Races may result in some passengers travelling who are under the influence of alcohol and may act inappropriately towards the driver. Such instances would be captured on CCTV. Likewise, if licenced drivers have repeated issues with passengers from particular areas or venues, ie pubs/clubs the installation of CCTV would provide security for the driver and should anything occur the preparator(s) could be identified
Absolutely. A lot of 'very happy' youngsters on their way home late at night pile into our Stroud taxis without a thought. You can go very quickly from Stroud Town into dark lanes, isolated homes -these aren't unusual journeys for a Stroud Taxi. But we are entrusting our young people to these vehicles, and each other, and we know the world is not a perfect place. There must be drivers who worry about whether a guy is going to take advantage, but don't speak up. Maybe CCTV would enable them to do that, & stop a lot of horror & regrets the next morning. Maybe an occasional driver gets handsy - it happens - not with CCTV. The mouthy 'lads' will think twice. Everyone is safer.
Most taxi drivers are men. For the female customers and the few female taxi drivers locally it should help to give needed protection.
You cannot put a price on 'Safety'
Subject to financial help for operators, it makes sense to provide whatever additional protection is available. The technology to do this is readily available & low in cost. Safety issues can arise anywhere, this is a general rather than a local issue.
Personally I have heard of stories in the local area of drivers making inappropriate behaviour towards females in drunken states This would probably protect them and also the drivers
Stroud Town Council - Difficult to answer this question without detailed recorded incidents plus a public consultation to ask generally about any incidents with licensed vehicles in the area that were concerning but not recorded (both from passengers and drivers). The feeling from the five drivers interviewed suggested that it would disproportionate for CCTV to be mandatory.
When young children are involved
Possible local areas of anti social behavior
There may well be local circumstances for local taxi/private hire businesses to make their own decision as to the installation of such systems based on their individual experiences and business model. i.e. if the bulk of your business is nightclub and party bookings then it may well be wise to consider. If the bulk of your work is business professionals to airports and meetings it probably is not a concern. A mandatory blanket roll-out is certainly not proportionate to all the various types of operators within our region.
None - especially for Private Hire Extra costs along with all the other mandatory requirements
We are a rural community and can be very remote from built up areas of high activity.
Not without seeing all the scheme details. problems I've encountered were non life threatening although troubling and I dealt with them through existing channels: by speaking to the driver and reporting to the police.
As a small country town we do not have the amount of violent conduct/crime you would get in a city

## Appendix A

I only have second hand information on the running of taxis in the local area. I do know that there are frequent incidents at taxi ranks and inside taxis, particularly late at night. Again it is for the drivers to decide if this is affordable.
As a private citizen, I have not experienced any, and would defer to the police evidence.
We need to see the figures for assaults. This is likely to vary dramatically from place to place
Only where school contracts or working with children on regular basis. Not forced where it can cause loss of work such as my situation.
No evidence/data supplied as to the frequency of reported incidents within Taxis.
Stroud District is a small market town where most taxi private hire drivers know each other and can, and do, keep an eye out on each other. As Private hire drivers, we are all pre-booked and have reputations to uphold. I feel that the introduction of Mandatory CCTV pits suspicion on everyone!

Q20

**If yes to question 19 do you think that mandatory CCTV should be video recording only or video and audio?**

<b>Video</b>	<b>10</b>	<b>42%</b>
<b>Video and Audio</b>	<b>14</b>	<b>58%</b>

Gloucestershire County Council - Some incidents cannot be established by footage only, audio is needed to capture the incident in full.
Audio and Video
Either would be good
I believe it should be both
Video & Audio - context is everything., cannot state this strongly enough.
Video and audio. Video only may not give the whole picture.
If it becomes mandatory then there should be no half measures. What is at stake here is the safety and integrity of drivers and passengers.
Video and audio would be preferable
Both
Both
Video and audio - there is such a thing as verbal abuse as well as physical abuse.
Video and audio would be ideal
Both video & audio
Both
It should be both video and audio
Most systems that are available do both so I think that having both would work better and increase protection of both passengers and drivers
Council did not comment on the audio element.
Neither
How can you have a yes/no answer to an either/or question?
Audio should be triggered only.
Your question does not match with the yes no responses offered.
CCTV only
Neither Video and or Audio
Stroud Town Council - Video recording only.
Audio or no, its passenger privacy that's counts more than police servalance.



## COMMUNITY SERVICES AND LICENSING COMMITTEE

### MEMBER REPORT

NAME OF ORGANISATION/BODY	Museum in the Park (Cowle Trust)
DATE OF LAST MEETING ATTENDED	25 <sup>th</sup> July 2022 & 7 <sup>th</sup> November 2022 (apologies sent, report based on reports/minutes)

#### BRIEF REPORT

Please see the [museum's annual report for 21-22](#) which was approved at the July meeting.

The museum has welcomed over 31,000 visitors during April-October and 60,000 engagements (visits, enquiries, outreach, website visits but excluding social media), visits are down by about a third compared with pre-Covid-19. This appears to be what other museums are experiencing. Gross income is however comparable with pre-Covid 19 figures. The signs of recovery remain.

Despite providing a scaled down programme visitor feedback in regards to exhibitions and events continues to be positive. The 'quality over quantity' approach taken by the museum team to ensure flexibility and resilience is important to manage their limited resources effectively and that a quality visitor experience can be maintained.

**Top three risks** to museum operations include:

- Staffing (vacancies and availability) – affecting staff well-being and workloads for all
- Volunteer recruitment and engagement (pending staffing being resolved)
- Distributed collection stores and care of collections (environmental controls – see below).

The **Community Case** continues the theme of missing histories and to celebrate 50 years of Pride in the UK, Stroud District Council's LGBTQIA+ group - known as Stride - put on a display of personal objects and photographs alongside their reflections on finding and celebrating their identities and accomplishments. If you belong to a community group or know of anyone who may be interested in staging a display in the Space do get in touch with the museum [here](#).

Following a **missing histories** display on women's health, 19 women came to the museum to share their stories of motherhood and menopause, and to create a piece of bunting to represent their story. These artworks are now on display and their stories available to read.

**Programme:** The summer exhibition was by a local wildlife artist and founder of Stroud Nature Festival, Steve Roberts. *Handstitched Stories* (from 19<sup>th</sup> November) - Sabine Kaner's work generates conversations on identity, mental health, memory and personal experiences, using colours, symbols and semi-abstract compositions to create visual narratives and metaphors. Wednesday Winter Warmers: Local History slideshows with refreshments running until 14<sup>th</sup> December. Harmony Singing for wellbeing (6 week course) running November-December.

#### Treasure Finds

There have been a number of declared Treasure Finds due to national backlogs caused by Covid-19. Fundraising is currently underway for two items:

- William Webb mourning ring found at Painswick. You can read more about the ring here: <https://finds.org.uk/database/artefacts/record/id/1037014>. Fundraising for this object is via public donations online and at the museum as it has been able to borrow the object.
- Hoard of 61 Charles II & William III coins found at Alkington. You can read more about the coins here: <https://finds.org.uk/database/artefacts/record/id/1038864>. The museum has secured a grant from the V&A Purchase Fund and The Headley Trust supported by match funding from the Cowle Trust.

### Collections Care

The museum is continuing to undertake actions to manage a mould outbreak in two rooms at the School of Science and Art and are implementing recommendations from external conservators. Once stabilisation of the environment is confirmed, the conservators will be contracted to clean the worst mould from the objects and brief some of the museum team on cleaning others.

The annual location audit was completed and 99.995% of objects sampled were correct.

### Fossil Fishing at the Farm

You may have seen the jaw-dropping photos of the hundreds of fossils found in Kings Stanley on the news and social media. They include 3D fish, fish with soft parts (including eyeballs!), ichthyosaur bones, rare insects and more. What you may not know is that the museum's Collections Officer, Alexia Clark, played a pivotal part in the operation. The museum also successfully applied for an Arts Council grant to run a family event and evening talk at the start of the October half-term, over 800 people attended the day. In the museum's September Member Mailing there was an exclusive early access to Alexia's excavation diary.

### Museum Membership

People are continuing to sign-up to the free-to-join membership to get news and insights, anyone can join at:

[www.museuminthepark.org.uk/membership](http://www.museuminthepark.org.uk/membership)

The museum team are continuing to work with the supplier on user functionality and customisation requirements relating to the new electronic point of sale (EPOS).



**Cowle Trust** Chair is stepping down. There is one other vacancy which is advertised. Camilla Hale (nominative trustee) was re-nominated for a further term at the end of April 2022. The Trust are now in a position to gift aid donations.

The last day the museum is open in 2022 is Sunday 18th December, then closed for deep cleaning and maintenance, re-opening on Tuesday 24th January 2023.

<b>REPORT SUBMITTED BY</b>	Cllr Nigel Prenter
<b>DATE</b>	13 <sup>th</sup> November 2022



## COMMUNITY SERVICES AND LICENSING COMMITTEE

### MEMBER REPORT

NAME OF ORGANISATION/BODY	Police and Crime Panel
DATE OF LAST MEETING ATTENDED	1st July 2022

#### BRIEF REPORT

##### 1 July 2022 Meeting:

Cllr Steve Robinson was elected the new Panel Chair and Sajid Patel the new Vice-Chair unanimously.

The Police Commissioner gave a verbal report on progress on key parts of the strategy and election commitments given before a presentation on actions taken in response to the HMICFRS report. The main points being:-

- The commissioner noted the recent media interest of the force being put into 'engaged status', or special measures as it incorrectly terms it, the report included areas where the force was considered good as well as a number of areas which were rated as poor. The next meeting with the inspectorate was later in July for a progress update.
- One area of improvement from the report was crime recording of lesser crimes which has increased over recent crime reporting up about 5,000.
- The force control room continues to under perform and the answering of 999 or 101 calls remains below standard despite the increase in resources, post covid has increased the number of calls being received. So, the commissioner proposes to introduce more resources to improve the situation together with a review of its management.
- The force continues to work with other forces in the South-West on joint operations with a further one next week.
- The commissioner's office is applying for a number of bids to gain more resources totalling c£7m at present and is confident that many of these will be successful.
- The business case to implement a new records system to create efficiencies and modernise the forces operations has been approved, together with a new HR system to support the recruitment drive for special constables
- The commissioner further reported on the Restorative justice initiative in assisting victims and helping offenders take responsibility for their actions with the victim remaining in control throughout.
- The force is working with Gloucestershire County council on their road safety initiative supporting advice and sending out warning letters.

In response to questions on the report the following additional issue was discussed:

- The Commissioner agreed Fraud and scamming risk is a problem and referring to putting additional resources and engagement with GCHQ as ways this was being responded to,
- The Commissioner reported that missing persons take a great deal of effort to investigation with 4 or 5 forms needed which agencies responsibility it is to lead on this

particularly if the individual has mental health needs and cited that social care in Gloucestershire is lacking.

- On in response to questions on the annual independent custody report, the commissioner acknowledged that there were few visitors from ethnic backgrounds, and he hoped this would improve over the next recruitment phase, while he encouraged members to attend the next open day of the custody suite.
- In response to a question on the annual report on environment again cited those Electric vehicles (EV) have their place but not in the front line, but police buildings are being fitted with solar panels and they all have EV charging points.

#### **4 November 2022 Meeting:**

The two new Independent members were ratified and welcomed to the panel and give a brief resume of themselves.

The Police Commissioner gave a verbal report on progress current plans and initiatives.

- Informed the panel that £2m had been awarded for the safer streets pilot in July and was up and running  
For those who wish to report concerns experienced in public spaces to the police.
- That the constabulary had received a higher funding per head of population than anywhere else in the country and there were multiple bids still being placed by the OPCC team.
- More automatic number plate recognition technology had been deployed to primarily tackle cross-country drug activity and this was having some success.
- The dog chipping initiative which started in Gloucester has now been taken up by five other counties and the commissioner is hopeful more will take it up as it needs many counties to adopt for it to be fully effective.
- Phase 2 of the speed watch funding scheme will be available soon following the success of the first phase to provide advice and equipment to local community groups to tackle speeding in their neighbourhoods
- There has been considerable engagement following incidents in Stroud and women's groups which have highlighted the issue of crimes on women by men and there is a follow-up meeting soon.
- The first voluntary constables completed their training, who commit to a minimum of 16 hours a month, although many have committed to more hours.
- A further 18 new posts have been agreed to support the continuing programme for the constabulary to come out of 'engaged status' – the force control room remains a weakness however and perhaps one of the most difficult aspects to address.

In response to questions:

- The PCC reassured the panel that all new officers and those transferring are rigorously vetted before acceptance.
- That following review of the approach taken at this year's Cheltenham races the approach towards policing of large events has changed.
- That the force had visited a number of other constabularies in seeking good practice and that the peer review by Humberside had been particularly helpful.

Presentations were given on contact, complaints and reviews by members of the OPCC team, which were well received by the panel and provided good insight into the challenges of the team. In particular the first-hand account of a complaint handler who individually receives a very large number of wide-ranging calls, many not related to the OPCC. Some callers just want to someone to complain about, many are seeking help in very difficult circumstances which the contact team members have to deal with. It was reassuring for the panel that due to the strong team bond within the OPCC and access to professional support for those receiving the calls.

Following questions it was agreed by the panel that these presentations direct from OPCC staff were helpful and that further ones will be organised.

The new CEO gave a brief update on changes made to the team structure which included the removal of some senior posts and creation of other posts.

<b>REPORT SUBMITTED BY</b>	Cllr Martin Percy
<b>DATE</b>	5th August 2022 / 15 November 2022

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## COMMUNITY SERVICES AND LICENSING COMMITTEE

### MEMBER REPORT

<b>NAME OF ORGANISATION/BODY</b>	Mental Health Champions
<b>BRIEF REPORT</b>	
<p>A recent meeting was held in Cainscross by 'The Life Coach' on the 15<sup>th</sup> August 2022, 5-7pm at the Pavilion, Victory Park. The evening included a short presentation and a Q&amp;A session and was free for parents and young people. The session was aimed to raise awareness and provide an opportunity for young people to discuss mental health and life challenging issues.</p>	
 <p>The Life Coach is a mental health safe space created by Tom for young people The aim is to help young people who are finding some areas of life challenging</p>	
<p>Cainscross Town Council and District Councillor Katrina Davis have teamed up with Tom Hoskins from The Life Coach.</p> <p>Tom will be doing a talk for young people and parents on Monday 15<sup>th</sup> August at 5pm -7pm at The Pavillion, Victory Park A short presentation and a Q and A session will be open to all</p> <p>Please contact Councillor Katrina Davis or The Cainscross Town Council Team to confirm your attendance. There will be food provided.</p> <p>cllr.Katrina.davis@stroud.gov.uk or clerk@cainscross-pc.gov.uk</p>	
<b>REPORT SUBMITTED BY</b>	Cllrs Natalie Bennett, Victoria Gray and Tricia Watson
<b>DATE</b>	19 August 2022

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## COMMUNITY SERVICES AND LICENSING COMMITTEE

### MEMBER REPORT

<b>NAME OF ORGANISATION/BODY</b>	Homestart
<b>DATE OF LAST MEETING ATTENDED</b>	14/06/2022 & 28/09/2022

#### BRIEF REPORT

##### **Homestart Committee meeting 14<sup>th</sup> June 2022**

- Volunteer expenses and donations were discussed, many more volunteers are now claiming back their expenses due to the increase in cost of living where previously they donated their expenses to Homestart.
- Homestart are struggling for volunteers and the team are making every effort to promote the new training course starting in September to attract as many new volunteers as possible.
- The volunteer prep training course has been revised and will now take place over 8 weeks, instead of 10.
- Two new “Dad Matters” coordinators have recently been recruited and they are coming up with good ideas for the project. which helps dads have positive relationships with their families, supporting them with their own wellbeing and mental health.
- The three schemes across the consortium are working together well and a joint referral from has been devised with a view to all using an online process in the near future.
- Due to the increase in referrals currently being received and the number of staff now in the team it was felt that the future plan to expand into Gloucester City needed to be reviewed. It was agreed that the priority should be the quality of support on offer to families. Trustees will meet with the Scheme Manager to discuss further and provide a support working group.
- Appendix A is the Annual Report for 2021-2022 for Homestart.

##### **Homestart Committee meeting - 28<sup>th</sup> September 2022**

- Donations are lower than usual but it is hoped these will increase over the festive period.
- Homestart have been successful with funding bids and this means that they are financially stable this year and going into 2022/2023. £36,000 will be taken over into 2023. However costs have increased i.e cleaning costs, consultancy fees, IT support, printing costs.
- Increasing volunteers is a priority at present as numbers for volunteering are low. It is becoming increasingly difficult to attract new people and the Homestart Team are working on ways to encourage more people to become volunteers.
- Family Hubs Update - GCC have extended the date further as its not clear yet what the process will be. It is now looking like tenders may need to be submitted by January 2023. The contract is for 9 years and will start from July 2023. Homestart have been approached by other support charities such as Barnardo's to work in conjunction with each other, however after discussions were held, it was agreed that Homestart would stay as an “independent” charity.
- The Stroud and Gloucester Homestart Scheme are often asked by the other schemes for advice with regards to how to run groups and how to use administration systems such as CharityLog and it was felt that in some respects they are “leading the way”.

- Homestart have a Christmas card design competition running on social media.
- There will be a Homestart Christmas Bag Packing event at Waitrose in Stroud on Wednesday 21st December to raise funds.
- Homestart are seeking a new "Patron".

Next Homestart committee meeting date - 13<sup>th</sup> December 2022

<b>REPORT SUBMITTED BY</b>	Cllr Natalie Bennett
<b>DATE</b>	19 <sup>th</sup> November 2022

Charity Number: 1107019

Agenda Item 14e

Appendix A

Company Number: 05282509



# Annual Report 2021-2022



Stroud and  
Gloucester



## CHAIR'S REPORT

Appendix A

This has been a year of getting back to normal gradually after the pandemic. **Alex Corgier**, our Scheme Manager for many years left us to work at Home-Start UK head office as their new National Infant Perinatal Mental Health Lead. Fortunately, we found **Ri Ferrier**, who is also blessed with the commitment and drive that Alex led us with.

We said goodbye to **Malcolm Swait** and **Judith Munro-Faure** as trustees. Malcolm had been a trustee for many years and our thanks to both for their contributions.

We have welcomed two new trustees to the board, **Becki Clarke** and **Lemara Hibbert**.

There is an ever increasing demand for our services and moving into the Gloucester area is certainly challenging. Thanks to **Colin Pascoe** who acts as our Gloucester trustee.

The groups continue to be very popular and we are fortunate to have so many dedicated volunteers. The consortium is working well and hopefully cutting down on the duplication of administration between the three schemes which now cover the county whilst we retain our independence.

It's with great shame we have had to make the decision to cancel this year's Westonbirt Fair due to the increase in costs generally. We are reviewing plans to run this again in 2023. We did have a successful fundraising golf day which we are pleased to say raised more than £4,000 for the scheme. Special thanks to **Sheila Marsh** and **Shelley James** for their help and to **Minchinhampton Golf Club**. My thanks as ever to the wonderful staff team, fellow trustees and our amazing volunteers.

**Elizabeth Ewart-James (Chair)**



For parents  
when they  
need us most



## Ri Ferrier

It has been a privilege to take over as Scheme Director from Alex Corgier in October 2021. The legacy she left behind has made the job of stepping into her shoes so much easier than it could have been! This financial year has seen us beginning to come out of the pandemic – though the reverberations of Covid-19 will continue to impact our families for years to come. Social distancing and isolation have placed enormous strains on families; the practical and emotional demands of parenthood are challenging enough in normal times but the pandemic has added so many additional layers of anxiety, uncertainty and isolation.

We have seen a **45% increase in referrals** (from 2020 to 2021). In the last financial year we received **836 referrals** – with some referral reasons more than doubling over the previous year (coping with child's mental health, stress caused by conflict in the family). **65%** of the families that we are currently supporting have **mental health** issues with **19%** registered with mental health services. The level of complex needs has been challenging for us as a team but the level of heart and commitment of each and every team member, volunteer and trustee is outstanding, with everyone working together to meet this challenge.

Our group work has gone from strength to strength, with **parental wellbeing** improving by an average of **50%** as a result of attending one of our groups. Home-visiting support is a vital part of our offering, and our outcome measures show that we have the biggest impact on **confidence and self-esteem (38%), feeling less isolated (32%) and improved mental health (25%)**.

*"You have seen me and my family in the best and worst of states and never judged."*

*"You do such an amazing job. I could not have done the first few years of my son's life without you."*

We said goodbye to Lee Houghton but welcomed two new Dad Matter's Coordinators – **Nick Darrock-Fuller** and **Ryan Jones** who have many exciting ideas of how to develop the project to support dads across Gloucestershire. Watch this space! Within the last year we also welcomed **Emily Price** who is running Best-Start groups and **Amy Wright** who is a home-visiting family and volunteer coordinator to the team.

I want to thank all of our funders, both large and small, who help to support the vital work that we do.

**I'd like to finish with a HUGE thank you to all the staff and volunteer team for their hard work, care and commitment to our charity.**



## ABOUT HOME-START

Home-Start Stroud and Gloucester is an established charity founded in 1999 to support families living under stress in the Stroud District of Gloucestershire. In 2020 we expanded our services into Gloucester City which has the highest levels of deprivation in the county. Our scheme covers a large area of rural communities, several market towns and a city.

We support over 600 families every year through a plethora of different services including home visiting by trained volunteers, ante and post-natal groups, a perinatal mental health peer support program and a Dad Matters project to specifically support dads to have the best relationships possible with their children.

## OUR VISION

Our vision is to see every parent living in Gloucestershire getting the support that they need to give their children the best possible start in life.

We believe passionately in early intervention and a strengths-based approach to supporting families to overcome any challenges they face and for parents to be supported to be the best parents they can be.

## OUR VALUES

- We strive to be a non-judgmental service that is professional and non-threatening in its approach.
- We aim to empower families with strategies that enable them to raise their children in a safe, positive and enjoyable way.
- We do this through being empathetic, supportive and honest in all of our interactions.
- We are committed to reducing inequality and promoting well-being in the communities that we serve.





- **Home-Visiting** (weekly) to families in their own homes by highly trained volunteers who are supervised by our family coordinators.
- **Bump-Start** programme: These ante-natal groups are informal sessions for vulnerable families referred by midwives to provide extra support on new parents' pregnancy journeys. Sessions are activity based and cover a range of topics such as bonding with your bump, emotions during pregnancy and the baby's development in the womb.
- **Best-Start** programme: These post-natal groups for vulnerable parents with 0- to 6-month-old babies are structured programs led by our highly trained group staff. Sessions focus on up-to-date advice on topics such as teething, first aid, supporting early relationships, play, baby massage, routines, self-care and sleep.
- **Mothers in Mind**: This is a perinatal mental health program to support women affected by mental health issues in the first two years of their parenting journey. They are based on peer support, offering reassurance and support to women who are struggling to attend any other group.
- **Arkell Family Fun**: This is a term time only stay and play group for families based in a rurally isolated and deprived community in the Stroud District.
- **Dad Matters Gloucestershire**: A project to help dads have positive relationships with their families, supporting them with their own wellbeing and mental health. This is achieved by providing ante and post-natal groups for dads, offering 1-2-1 peer support, signposting and supporting dads to access services and information to help make sense of being a dad as well as by recruiting and training volunteers to provide peer support.



## Michelle Smith

### Senior Family and Volunteer Coordinator

We have seen a significant increase in referrals into our home -visiting team and I need to take this opportunity to thank our wonderful team of volunteers who have provided their support during a particularly difficult time. Navigating restrictions and keeping themselves and the families they support safe, has been challenging. Our staff and volunteers adapted ways of working to keep our support ongoing, showing their heart-warming resilience.

With four coordinators now covering Stroud and Gloucester with a Senior Coordinator in place, we are in a stronger position to be able to move forward with our support to Gloucester based families as planned.

Our recruitment and training of volunteers is ongoing, we hold two training events a year in the Spring and Autumn covering both localities. Our volunteers make the difference, here's what some of our families had to say:

***Lauren says her volunteer is "the most wonderful woman she has ever met. She has been an absolute rock keeping in contact during Covid, being there for her, a listening ear, giving her encouragement and advice when needed and putting her in touch with other support networks."***

***Chantelle says that her volunteer "has been a huge support over the last few years. Supporting her eldest child to start school and being an emotional support for her. Chantelle says she did not have anyone else and that a phone call once a week meant the world to her, especially during Covid."***



## Rhiannon Byron

### Groups Lead Coordinator

The Covid 19 pandemic continued to affect the support we were able to provide at the start of this year, although groups have gradually returned to face-to-face sessions, with less groups delivered online as the year went on. Delivering sessions for parents whilst wearing face masks was a new challenge we faced as facilitators but parents were crying out for more social contact for themselves and their babies. We did as much as we could, with the government guidelines in place at the time, and varied our support between telephone calls, online group sessions, in-person group sessions and wellbeing walks in the community to help people to feel supported and connected. Thanks to the continued dedication and flexibility of staff, we have been able to support more families than ever via our group sessions, whether they were delivered online or in-person.

Throughout the year, we saw an inevitable increase in families being referred to us, enabling them to access and benefit from the range of groups we provide, many more families were shared between our various services, accessing more than one form of support from Home-Start at once. This meant that demands on staff time increased and the year saw changes and additions to group facilitators due to increased provision:

- 1. Our MIM co-ordinator went on to a career in psychotherapy and was succeeded by the MIM peer support volunteer, Tracey Edwards.**
- 2. One of our home-visiting coordinators, Isla Rawson, now delivers our third MIM group (Matson/Tredworth).**
- 3. Emily Price joined the team as a Best-Start coordinator to work alongside myself and Amy Wright, has helped to deliver some of the extra Best-Start and Bump-Start groups needed.**
- 4. Our groups administrator has also taken on extra hours.**

As restrictions have eased, we have been able to reconnect in-person with more of our referrers and formed new partnerships. The Gloucester Continuity of Care midwifery team invited us to co-deliver some of their antenatal sessions this year and this has helped us to keep a consistent numbers of referrals to our services from that team. Gloucester City has been our main area of growth this year and we now regularly run Mothers in Mind and Best-Start groups in city locations and hope to expand into more new locations in the future.



## Number of groups delivered in 2021/2022: 16 Best-Start, 10 Bump-Start, 14 Mothers in Mind

### Areas in which groups were delivered:

Cashes Green, Quedgeley, Kingsway, Stonehouse, Sharpness,  
Tredworth, Podsmead, Linden, Dursley, Online  
Bump-Start sessions, plus walking groups

"After my labour I felt like I couldn't seek help with my baby but the group made me realise its ok to feel how I do and it has also made me be able to spend more time and to bond with my baby & I do see a change in his behaviour."

"The group has been so positive and upbeat about being pregnant and has been completely non judgemental. The women in the group were lovely and I made friends with one person in particular who is on a similar journey to me - I've found talking to Stef and the other lady has helped me so much to relax a bit so I can bond with my bump a bit more"



"Wednesdays are always calmer because of MiMs group. I know if I'm having a bad time I feel much better talking to mums who feel the same"

### REFERRER QUOTE

When we asked referrers how their families have benefited from attending our groups, one said: *"I have found that women have enjoyed the groups, women who have had 1:1 support have needed less time/interventions from us as are being helped in practical ways that mean the most to them to help them which we often we don't have the capacity to do."*



A huge thank you to **Elena** for all her passion and enthusiasm and a thank you to the volunteers, **Brian, Anne, Juliet and Becky**, for supporting her to provide families with such an amazing group every Wednesday and Friday at The Arkell Centre, Forest Green.

We would like to give thanks to **Forest Green Rovers**, who helped support our Christmas 2021 party, **Morrisons (Nailsworth)** who provided Easter eggs for the families, and **Nailsworth Town Council**, who provide much needed funding to enable the group to run.

**I think these photos and quotes from families say it all**



When coming to the group you never feel alone, as everyone is so friendly and welcoming. The children and adults all become good friends

We have made life long friends by coming to the group

This wonderful Group has been just as beneficial to me as it has to my little one. To see them experiencing so many new things through sensory play is so magical. Lockdown had us feeling so lonely but this Group has remedied that. Eternally grateful

## Appendix A

**Groups Impact**

- **100%** of Best-Start and Bump-Start parents reported a reduction in parental isolation after attending the groups, with **100%** of respondents at all groups confirming they had built social networks for ongoing support.
- **100%** of Bump-Start, **96%** of MIMs and **95%** of Best-Start parents reported improved mental health and wellbeing.
- **89%** of MIMs mums report feeling better able to cope with their child's practical & emotional needs following attendance at the group.
- **95%** of Best-Start attendees report an improved understanding of baby's behaviour and ability to respond to them more effectively.
- **100%** at Bump-Start, **98%** at Best-Start and **89%** at MIMs report an increase in parenting self-confidence.

**Home Visiting Impact**

- Families reported a **51.9%** increase in their confidence and self esteem
- Families reported a **40.5%** improvement in their feelings of isolation
- Home visiting has improved parent's mental health by **35.8%**
- Families reported a **22.4%** improvement in their ability to manage with children under the age of 5 years

**Arkell Family Fun Impact**

- **100%** stated that the group had a positive impact on their child
- **85%** stated that the group had an EXCELLENT impact on their own wellbeing
- **80%** experienced reduced stress
- **90%** felt less isolated
- **85%** have improved self esteem
- **80%** have reduced anxiety

**Number of referrals received 2021-2022**

Home-Visting referral: 198

Bump-Start referral: 142

Best-Start referral: 273

Mothers in Mind: 223

**Total referrals 836****Expenditure**

Staff salary costs: £229,608

Volunteer expenses: £10,175

Rent and Insurance: £12,704

Professional fees: £6,814

General costs: £32,772

**Total: 292,073****Income**

Statutory grant funding: £272,796

Non statutory grants: £221,350

Other income &amp; donations: £16,721

**Total: £510,867**



## Dad Matters Gloucestershire



Studies have shown that **1 in 10 dads** will suffer from postnatal depression, with this number believed to be higher. A peak time for this development is between 3-6 months after birth, but symptoms can come on anytime within the first few years of being a dad.

Although new to the post we have hit the ground running! Utilising the already great work that has been done by Dad matters UK and the home start consortium here in Gloucestershire. We have been able to reconnect with existing partners and connect with new ones, to ensure our service offering is shouted from the rooftops fair and wide. Social media is key to getting our message out to dads. We have reignited our social media presence with new up-to-date, and relevant content for dads of all ages in our local area.

A prime strategy for us is to connect with Dads in situations and environments where they are thinking about being a dad. For example, within antenatal, maternity, and postnatal settings. We will be carrying out drop-in sessions in Gloucester Royal hospital women's centre to engage with new dads and dads-to-be to give support, advice, and an ear to be listened to. Alongside this, we are running peer support groups such as Walk 'n' Talks in a neutral environment giving dads the chance to connect and talk openly with other dads.

Gloucestershire is a large county with a very diverse population and remote areas. At Dad Matters, we want to be able to reach these dads and families, so a key aim of our is to ensure our service offering reaches these communities. We will do this by increasing our network of volunteers and utilising our partners' knowledge, skills, and facilities and work together to bring our **peer support groups, workshops, and signposting connections** to these areas that we have not been able to reach in the past.

During our time talking to dads and men of all ages a line that comes up a lot is **"I wish I would have heard about you guys earlier."** In Gloucestershire, we currently support dads with children up to 5 years. The aim though is to listen and ensure we see dads earlier and increase our reach by building solid relationships with as many maternity services in the county as possible and offering targeted support to these new dads and dads-to-be. As well as ensuring we continue to support dads with children in the older age range through our partners, other charity organisations and our self-referral system.

**Nick Darrick Fuller and Ryan Jones**  
**Dad Matters Gloucestershire Coordinators**





## A special thanks to our volunteers who are at the heart of everything we do



Sharon, Kim, Sarah B, Jane B, Beverley, Barbara, Jennifer, Amy C, Sondos, Anne, Sally-Ann, Gill, Susan C, Lucy, Hayley, Paul, Irene, Caroline, Juliet, Rebecca, Elizabeth, Margaret, Erica, Bobbi, Angela, Gwen, Martin, Emily H, Janette, Sally H, Tracy, Sarah H, Krystina, James, Alice, Rose, Rebekah, Aly, Jane J, Susan J, Joanne, Susan L, Sam, Lynne, Mary, Judith, Mary M, Kim M, Rhonwen, Susan M, Amy M, Linda, Daphne, Val, Nicola, Anne-Marie, Melanie, Catherine, Teresa, Jan, Melanie S, Jan S, Pamela, Andrea, Mandy, Ingrid, Janine, Gail, Harriet, Penny, Naomi, Christine, Barbara W, Joanne W, Lorriane, Nia, Virginia, Alison, Caroline, Martin G



"It makes me feel good to help people when there is no financial gain but just because I can."

"It is such a privilege to be welcomed into a family when they are struggling and to walk alongside them as they slowly learn to cope, sharing their highs and as well as their lows. To feel I may, in some small way, have helped a family get back on their feet is the biggest reward of all."

## Thank you to our funders for their continued support



Peter Lang Trust, Gloucestershire County Council, Community Funding lottery, Gloucestershire Community Foundation, Gyde Trust, Barnwood Trust, Henry Smith, Stroud Town Council, Garfield Weston Foundation, Nailsworth Town Council, David Thomas Trust, Tudor Trust, Jack Lane Charity Trust, Home-Start UK, GCC - Thriving Communities, Sumerfield Charitable Trust, Masonic Trust

## Thank you to our fundraisers and donors

Stonehouse Town Council, Ecclesiastical, Stroud Rotary, Nailsworth Rotary, Dursley Town Council, Dursley Lions, Waitrose Stroud, Tesco Stroud, Co-op Cainscross, The Foodbank Stroud, Westonbirt Charity, Sheila Marsh, Randwick Parish Council, Rodborough Parish Council, Uley Mums, Sal Craw, Maria Fisher, Alison Winkfield, Alison Weller, Sarah







## COMMUNITY SERVICES AND LICENSING COMMITTEE

### MEMBER REPORT

<b>NAME OF ORGANISATION/BODY</b>	Woodchester Park Mansion
<b>BRIEF REPORT</b>	
<p>The Trustees of the Mansion were extremely grateful for the £50,000 grant towards the Phase 1 Improvements to the North Range. It will enable work to commence on the small work units.</p> <p>The scaffolding has now been removed from The Croft and the Trustees await the grant from Historic Houses Foundation for the second phase.</p> <p>Unfortunately, Natural England has decided to stop paying the £2k towards heating the bat roost. This is disappointing in view of the increase in utility bills.</p> <p>An Open Evening has been arranged for all members of Friends of the Mansion on September 14<sup>th</sup>. The Trustees are looking forward to a visit from Cllr Chris Brine in the near future.</p> <p>Cllr Steve Robinson was thanked for arranging a visit by two visually impaired men. The reason for the visit was to look at the possibility of having guided tours for visually impaired visitors. Mark Austen and Mike Kelly have been involved in setting up tours for the visually impaired at Westonbirt and the SS Great Britain. Work on the tours will be carried ready for next spring.</p> <p>The Trustee's feel that the Mansion is in a better position to go through the winter months following a recent film shoot for 'Bear Wolf' Netflix at the mansion.</p>	
<b>REPORT SUBMITTED BY</b>	Cllr Steve Robinson
<b>DATE</b>	24 <sup>th</sup> August 2022

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**COMMUNITY SERVICES AND LICENSING COMMITTEE  
 INFORMATION SHEET (NO.4)  
 WEDNESDAY 23 NOVEMBER 2022**

### **Stroud Lido Update (AKA Stroud Outdoor Pool)**

Stratford Park Outdoor Pool opened in the summer of 1937 and is situated in Stratford Park, adjacent to the Leisure Centre which opened in May 1975. Although initially heated before World War II, the outdoor pool is now a cold-water pool, open for around one hundred days a year during the summer months (end of May to the beginning of September)

The briefing paper for June covered the work programme for the Lido over the next 3 years including the wider consultation and where the Lido sits as part of the wider park project.

This briefing paper covers the highs and lows of the Lido 2022 season.

#### **The high points**

1. The hot temperatures had a positive impact on the attendance. The centre recorded temperatures against attendance which clearly showed the correlation between the two elements
2. Early morning swims were trialled this year for the first time (2 days a week) with the first hour 7am-8am proving to be popular
3. The contractor ran three free National Pool Lifeguard courses this year to encourage the sign up of new lifeguards
4. The booking system introduced because of COVID continued into this year. This made it easier to staff the pool in line with Health and Safety requirements
5. Refreshments at the point of entrance selling hot and cold drinks and ice creams
6. The removal of the false ceiling exposing the original roof and brought in additional light
7. Students from Stroud college collaborated with a volunteer from Friends of the lido and SDC officers to improve seating, painting, and general aesthetics of the facility
8. Positive comments from swimmers
9. Staff morale good

#### **The low points**

1. Despite running free lifeguard courses, the intake was poor, and recruitment of lifeguards proved to be difficult (this is not unique to the Lido in Stroud and reflects the current staff shortages across the country for the leisure industry)
2. The contractor could not maximise on the hot weather as they did not have enough staff to increase the occupancy levels

**Ange Gillingham, Project Manager, Leisure, Health and Wellbeing**  
**Email: [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk)**

**COMMUNITY SERVICES AND LICENSING COMMITTEE**  
**INFORMATION SHEET (NO.4)**  
**WEDNESDAY 23 NOVEMBER 2022**

3. There was a national chemical shortage at the start of the season which added to the pressures of keeping the pool open
4. The old pipe work, poor preseason maintenance of the drains and plant caused issues with the cleanliness of the pool floor
5. Poor customer satisfaction levels due to cleanliness (this has been addressed with the contractor)
6. A lack of volunteers resulted in painting works not being progressed as planned

The Lido closed as per contract on the 5<sup>th</sup> of September. On the last day, a Triathlon event took place in the morning prior to the last public swimming sessions. This was organised by an independent company.

**Looking forward**

The pool tank, pipework and plant are crucial to keeping the lido open and come before any cosmetic updates.

A conditions survey and investigative work on the following elements will take place in The Autumn/Winter of 2022.

1. The pool tank
2. The pipework and drainage
3. The filter

Work on the above is essential for the longevity of the facility.

The friends of the Lido in collaboration with SDC and SGS college will take on some painting of the changing facilities in readiness for the 2023 season.

The task and finish group made up of councillors, Friends on the Lido, the manager of Stratford Park leisure centre and council officers will reconvene in January 2023 in preparation for the 2023 season.

**Ange Gillingham, Project Manager, Leisure, Health and Wellbeing**  
**Email: [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk)**

**COMMUNITY SERVICES AND LICENSING COMMITTEE  
 INFORMATION SHEET (NO.3)  
 WEDNESDAY 5 SEPTEMBER 2022**

**Local Authority Trading Company (LATC)**

This brief outline the direction of travel for the project up until January 2023 when the Project Manager and Consultants will present the full report to this committee.

Work is continuing with the following actions completed.

1. Visits to other centres which have been through or are in the middle of development. The commonality between all the centres; all centres refurbished and not new builds.

The centres included:

Monmouth

Halesowen

Warrington (Great Sanky Neighbourhood Hub)

Salt Ayre

The team of officers were able to take away key learning which formed part of the discussion at the facilitated officer workshop held by the consultants in July. Conversations will continue as we move forward on the design aspect of the leisure assets.

Key partners within health, education, voluntary, community and social enterprise organisations and physical activity and sport have been contacted as we open discussions on the potential asset developments and partnership collaborating with the new company.

2. The project team are working through and in some cases completed the following areas which will be relevant both within the demobilisation of the current leisure contract and the mobilisation of the new company.
  - a. Health and Safety audits at both The Pulse and Stratford Park Leisure centre (complete with action plans)
  - b. Inventory audits at both centres
  - c. Risk management workshop (complete)
  - d. Service level agreements to deliver HR, finance, property services and IT services to the new company
  - e. Inventory and cost of IT equipment for the new company (complete and will be added to the business case as part of the set-up costs)
  - f. Conditions surveys on both centres
  - g. Research into a new CRM (customer relationship management) and FM (facility management) system for the new company (soft market testing has taken place)

**Ange Gillingham, Project Manager, Leisure, Health and Wellbeing**  
**Email: [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk)**



**COMMUNITY SERVICES AND LICENSING COMMITTEE  
INFORMATION SHEET (NO.3)  
WEDNESDAY 5 SEPTEMBER 2022**

3. The Consultants and officers are continuing to work on
  - a. The business case and investment plan including financial viability, board and management structure
  - b. The external consultation with the identified stakeholders and wider public
  - c. Final report with recommendations on the best set up of the new leisure company for the council.

A full and detailed transfer document has been designed to support both demobilisation of the current management arrangement and mobilisation of the new one.

The business case and final report will be presented at this committee in January 2023.

**Ange Gillingham, Project Manager, Leisure, Health and Wellbeing  
Email: [angela.gillingham@stroud.gov.uk](mailto:angela.gillingham@stroud.gov.uk)**

## STROUD DISTRICT COUNCIL

## COMMUNITY SERVICES AND LICENSING COMMITTEE

## WORK PROGRAMME FOR 2022-23

1 DECEMBER 2022

Date of meeting	Matter to be considered (i.e. insert report/project title)	Notes (e.g. lead member & officer)
26.01.23	The adoption of the LATC Business Case and Feasibility Investment Plan	Project Manager for Leisure, Health and Wellbeing/Leisure Consultant
	Member/Officer Reports:	
	a) Gloucestershire Health and Overview Scrutiny Committee	Councillor Helen Fenton
	b) Museum in the Park (Cowle Trust)	Councillor Nigel Prenter
23.03.23	c) Police and Crime Panel	Councillor Martin Pearcy
	d) Citizens Advice	Councillor Jessie Hoskin
	e) Mental Health Champions	Councillors Bennett, Gray & Watson
	Work Programme	Chair/Strategic Director of Communities/Committee
23.03.23	Performance Monitoring Q3	Councillor Job and Prenter
	Budget Monitoring Q3	Accountant
	Update on Play Review Spending Allocations	Physical activity & Health Development Manager
	Vehicle Emissions Policy for Taxi and Private Hire Vehicles for adoption	Licensing Manager
	Review of Street Trading Policy	Licensing Manager
	Concession Scheme Pricing	Project Manager for Leisure, Health and Wellbeing
	Anti-Social Behaviour Policy	Head of Community Services
	Member/Officer Reports:	
	a) Gloucestershire Health and Overview Scrutiny Committee	Councillor Helen Fenton
	b) Museum in the Park (Cowle Trust)	Councillor Nigel Prenter
	c) Police and Crime Panel	Councillor Martin Pearcy
	d) Citizens Advice	Councillor Jessie Hoskin
	e) Mental Health Champions	Councillors Bennett, Gray & Watson

Potential future Informal Information Evenings	
Date	Topic
TBC	Youth Service and Health & Wellbeing (Children) 6pm – 7.30pm
19 January 2023	Police and Crime Commissioner and Director of Public Health 6pm – 7pm
TBC	Neighbourhood Wardens and Careline 6pm – 7.30pm

To be allocated to Committee date or Information evening	
Date	Topic
TBC	Cultural Strategy
TBC	Citizens Advice Bureau Level Agreement KPI's

TBC	Update on Tourism in the District
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Future Members' Information Sheets		
Topic		Notes (e.g. responsible officer)
Annual Members' Information Sheets from Officers	<b>Jan 2023</b> <ul style="list-style-type: none"> <li>- Customer Services</li> <li>- Safeguarding</li> <li>- Abandoned Vehicles</li> <li>- Youth Service</li> <li>- Health and Wellbeing (Children)</li> </ul>	<ul style="list-style-type: none"> <li>- Customer Services Manager</li> <li>- Senior Community Services Officer</li> <li>- Senior Community Services Officer</li> <li>- Senior Youth Officer</li> <li>- Health and Wellbeing Development Officer for Children</li> </ul>
	<b>Feb/March 2023</b> <ul style="list-style-type: none"> <li>- Community Grant Allocations (Successful and unsuccessful applicants)</li> <li>- Neighbourhood Warden</li> <li>- Careline</li> </ul>	<ul style="list-style-type: none"> <li>- Community Health and Wellbeing Manager</li> <li>- Senior Neighbourhood Warden</li> <li>- Senior Community Services Officer</li> </ul>

Published Members' Information Sheets		
Date sent (& ref no)	Topic	Notes (eg responsible officer)
CSLC.001 15.6.22	Local Authority Trading Company	Project Manager Leisure, Health and Wellbeing
CSLC.002 15.6.22	Stroud Lido	Project Manager Leisure, Health and Wellbeing
CSLC.003 07.09.22	Local Authority Trading Company	Project Manager Leisure, Health and Wellbeing
CSLC.004 07.09.22	Stroud Lido	Project Manager Leisure, Health and Wellbeing
CSLC.005 06.10.22	Museum (Cowle) in the Park	Museum Delivery Manager